

**ANNUAL & BOARD OF DIRECTORS MEETING
LAKEMONT CEMETERY, LAKEMONT, NY
MINUTES
AUGUST 12, 2025
ANNUAL MEETING / BOARD OF DIRECTORS MEETING**

The annual meeting was called to order at 5:00 p.m.

Members present:

George Lawson	Ron Anderson
Melissa Lawson	Diane Campbell
Mimi Gridley	Helen Lawson
Peter Honsberger	

The Meeting was held at the cemetery, with a visual inspection of the grounds.

Minutes from the 08/13/24 annual meeting were discussed, revised and approved.

Moved: Melissa Lawson Second: Helen Lawson Carried: 7-0

Election of (3) Directors for three year term.

Incumbents: Peter Honsberger, Melissa Lawson, Diane Campbell

Moved: George Lawson Second: Helen Lawson Carried: 7-0

Review of 2024 Operations

Melissa Lawson provided an overview of the 2024 Association operations. Annual donations are keeping pace with last year. Melissa also noted the generous donation made in 2023 from Tom Chadwick's Estate to the Permanent Maintenance fund. It is important to note that New York State has strict rules governing the Permanent Maintenance Fund which severely limit the use of those funds.

Discussion of 2025 Prioritized Activities.

The Association is looking for financial assistance from New York State to repair tipping or 'walking' headstones. This project is still in process and was discussed in the Director's Meeting.

Upcoming 2026 Elections of Directors. Mimi Gridley, Helen Lawson

Upcoming 2027 Election of Directors, George Lawson, Ron Anderson

The annual meeting was adjourned at 5:06 p.m.

BOARD OF DIRECTORS MEETING

The Board of Directors meeting was called to order at 5:06 p.m.

Election of officers:

President, Vice President, Treasurer, Deputy Treasurer, Secretary, Deputy Secretary

The Board moved to carry forward the current slate of officers.

President - George Lawson	Vice President - Ron Anderson
Treasurer - Melissa Lawson	Deputy Treasurer - Helen Lawson
Secretary - Diane Campbell	Deputy Secretary - Melissa Lawson

Moved: George Lawson Second: Peter Honsberger Carried: 7-0

Designate check signatory/Safe deposit box custodians:

The Board moved to maintain current designation of signatory authority

Treasurer, Melissa Lawson, Deputy Treasurer: Helen Lawson, Vice President: Ron Anderson.

Moved: George Lawson Second: Mimi Gridley Carried: 7-0

Designate investment account manager:

The Board moved to maintain current designees

President: George Lawson (Primary), Vice President: Ron Anderson (Secondary)

Moved: Diane Campbell Second: Melissa Lawson Carried: 7-0

Annual Conflict of Interest forms were distributed and executed by all officers.

Review of current fee schedule:

Grave \$500/Full Body \$800/Cremains \$350. Initial domestic pet cremains (at same time of human burial) \$0.00; \$250 fee for each additional domestic pet cremains.

The Board moved to maintain the current fee schedule.

Moved: Melissa Lawson Second: Helen Lawson Carried: 7-0

Discussion of current cemetery care/maintenance and status

Roadways: The cemetery roadways need repair. George Lawson requested authorization to solicit proposals to have the perimeter roadways cut and filled with runner crush gravel. If approved, this project may warrant a special fund raiser.

Authorization to solicit quote/bids:

Moved: Melissa Lawson Second: Peter Honsberger Carried: 7-0

Dilapidated Headstone Project: Melissa Lawson has agreed to take on this massive project which includes, but not limited to: identifying hazardous headstones, submitting an application for grant funds to New York State (a blank application was provided to all attendees), researching for and notifying descendants, publishing notices in the local newspaper, and obtaining a minimum of 2 cost estimates from approved contractors. There is an annual limit on the number of headstones that the State will approve per cemetery. This process will, most likely, need to be repeated in future years.

Tax Exempt Application to IRS: The Association filed a 501(c)(3) application for Tax Exempt Status. This application has been received by the IRS and is in the process of being reviewed. If approved, donations made to the Association will be tax deductible.

The Board of Directors meeting was adjourned at 5:24 pm

Respectfully Submitted
Diane M. Campbell