

**ANNUAL & BOARD OF DIRECTORS MEETING
LAKEMONT CHURCH, LAKEMONT NY
MINUTES
AUGUST 17, 2021
ANNUAL MEETING / BOARD OF DIRECTORS MEETING**

The annual meeting was called to order at 5:33 p.m.

Members present:

Ron Anderson	Charles Honsberger	William Lawson
Diane Campbell	Peter Honsberger	Ted Marks
Laurine Campbell	Geroge Lawson	
Mary Beth Connelly	Jane Lawson	
Mimi Gridley	Melissa Lawson	

Approve minutes of the 8/17/20 annual meeting.

Moved: Melissa Lawson Second: Mimi Gridly Carried: 11-0

Election of (2) Directors. Nominations put forward: George Lawson and Ron Anderson.

Moved: Peter Honsberger Second: Mimi Gridley Carried: 11-0

Review of 2020 Operations.

Melissa Lawson provided an overview of the 2020 Association operations, noting that was little change in the fund balances of the Association, with the operating fund increasing from \$25,504.98 to \$27,7048.93 and permanent maintenance increasing from \$36,247.71 to \$37,308.43. The Cemetery interred 2 full bodies and 4 cremains.

Discussion of 2021 Prioritized Activities.

Peter Honsberger recommended amending the Association Bylaws to include director or officer removal due to failure to attend meetings. After member discussion, no changes were recommended.

Peter Honsberger led the discussion of Board Office roles, responsibilities and succession planning. Board officers and directors will be expected to become more engaged in Association activities, and deputy officers will be put in place to learn the officer roles and responsibilities and to assist with duties of the offices.

Jane and William Lawson provided an update on the census of headstone conditions, having completed Section C, and requested a representative from the Department of State Division of Cemeteries be contacted to assist with further guidance in moving forward with the project. George Lawson will reach out to the Division of Cemeteries regional support person.

Charles Honsberger discussed the interest and need for cleaning of headstones and will research potential grant sources and coordinate efforts with the other members working on headstone census and repairs.

Melissa Lawson discussed the need to finalize rules/regulations for submission to NYS. Review of the draft ensued with the only recommended change being a charge for additional interment of pet cremains.

Diane Campbell indicated she would be willing to work on the digitization of cemetery ownership records, a project started by her brother Tom. She will also coordinate with other members working on headstone census, repairs and cleaning.

Upcoming 2022 Election of Directors. Melissa Lawson, Clara Pinckney, Peter Honsberger

Upcoming 2023 Election of Directors. Ted Marks, Mimi Gridley

The annual meeting was adjourned at 6:27 p.m.

BOARD OF DIRECTORS MEETING

The Board of Directors meeting was called to order at 6:28 p.m.

Election of officers: President, Vice President, Secretary, Treasurer, Deputy Treasurer.

Nominated: President - George Lawson	Vice President: Ron Anderson
Treasurer - Melissa Lawson	Deputy Treasurer - Peter Honsberger
Secretary - Melissa Lawson	Deputy Secretary - Mimi Gridley

Moved: George Lawson Second: Ted Marks Carried: 6-0

Designate check signatory/Safe deposit box custodian: Treasurer, Deputy Treasurer, Deputy Secretary.

Moved: Melissa Lawson Second: Ted Marks Carried: 6-0

Designate investment account manager: President, Vice President, Treasurer.

Moved: Peter Honsberger Second: Ted Marks Carried: 6-0

Annual Conflict of Interest forms were executed by officers.

Review of current fee schedule: Grave \$500/Full Body \$800/Cremains \$300. Addition of \$50 fee each for interment of more than one pet.

Moved: Mimi Gridley Second: Peter Honsberger Carried: 6-0

Discussion of current cemetery care/maintenance. The Board has determined that limbing of trees, pruning of yews along the west drive and filling pot holes in the drives were a priority for 2021. Jane and William Lawson requested to meet with the cemetery grounds contractor to review site issues that are impacting the census of existing headstones. Laurine Campbell noted that attention was needed to address seeding of grave areas; George Lawson indicated that would be addressed and was typically part of the fall cleanup routine.

Discussion of inclusion of rules/regulations related to the construction of mausoleums in the cemetery took place, with the decision that no mausoleums would be permitted.

Approval of proposed rules and regulations, amended to include a fee of \$50 each for interment of more than one pet, and removal of any language permitting mausoleums in the cemetery.

Moved: Peter Honsberger Second: Mimi Gridley Carried: 6-0

The Board of Directors meeting was adjourned at 6:47 p.m.

Respectfully Submitted
Melissa Lawson, Secretary