

**ANNUAL & BOARD OF DIRECTORS MEETING
STARKEY TOWN HALL, 40 SENECA STREET, DUNDEE NY
MINUTES
AUGUST 16, 2022
ANNUAL MEETING / BOARD OF DIRECTORS MEETING**

The annual meeting was called to order at 5:00 p.m.

Members present:

Ron Anderson	Charles Honsberger
Diane Campbell	Peter Honsberger
Geroge Lawson	William Lawson
Mary Beth Connelly	Ted Marks
Melissa Lawson	

Approve minutes of the 8/17/21 annual meeting.

Moved: Peter Honsberger Second: Ted Marks Carried: 5-0

Election of (3) Directors. Nominations put forward: Peter Honsberger, Melissa Lawson, Diane Campbell.

Moved: Ted Marks Second: Ron Anderson Carried: 11-0

Review of 2021 Operations.

Melissa Lawson provided an overview of the 2021 Association operations, noting that there was little change in the fund balances of the Association, with the operating fund increasing from \$27,749 to \$29,382 and permanent maintenance increasing from \$37,308 to \$42,131. The Cemetery interred no full bodies and 5 cremains.

Discussion of 2022 Prioritized Activities.

William Lawson provided an update to activities related to the identification of headstones that would potentially be eligible for State funding. A meeting was held with a representative from the NYS Division of Cemeteries. Fifty (50) stones were marked with the assistance provided by David Clancey. George Lawson indicated there were legal notification requirements that needed to be met prior to soliciting quotes for repairs. He also indicated that Baird Booth was interested in quoting repair work when the solicitation occurred. William Lawson also indicated that the NYS Division of Cemeteries representative also mentioned that perhaps inter-agency cooperation and sharing might be explored, such as with the Town whereby surplus or excess fill materials could be shared with the Cemetery.

Melissa Lawson shared the recommended revisions provided by the NYS Division of Cemeteries on the Cemetery proposed Rules and Regulations and indicated the revisions were set for adoption at the Board of Directors meeting immediately following the annual meeting.

Diane Campbell provided the membership with her digitized records that include all interments and property records to date. The Cemetery will see if these can be uploaded to the Cemetery Website and make them in a searchable format to find grave information. A process will be developed to ensure this database is maintained on an on-going contemporaneous basis.

Upcoming 2023 Election of Directors. Ted Marks, Mimi Gridley

Upcoming 2024 Election of Directors. George Lawson, Ron Anderson

Upcoming 2025 Election of Directors. Peter Honsberger, Diane Campbell, Melissa Lawson

The annual meeting was adjourned at 5:27 p.m.

BOARD OF DIRECTORS MEETING

The Board of Directors meeting was called to order at 5:28 p.m.

Election of officers: President, Vice President, Secretary, Treasurer, Deputy Treasurer.

Nominated: President - George Lawson Vice President: Ron Anderson
 Treasurer - Melissa Lawson Vice Treasurer - Peter Honsberger
 Secretary - Diane Campbell Vice Secretary - Melissa Lawson

Moved: Melissa Lawson Second: Peter Honsberger Carried: 5-0

Designate check signatory/Safe deposit box custodian: Treasurer, Vice Treasurer, Vice President

Moved: Melissa Lawson Second: Ted Marks Carried: 5-0

Designate investment account manager: President, Vice President, Treasurer.

Moved: Peter Honsberger Second: Ted Marks Carried: 5-0

Annual Conflict of Interest forms were executed by officers.

Review of current fee schedule: Grave \$500/Full Body \$800/Cremains \$350. Addition of \$250 fee each for interment of more than one pet.

Moved: Ted Marks Second: Ron Anderson Carried: 5-0

Discussion of current cemetery care/maintenance. The Board has determined that limbing of trees, pruning of yews along the west drive, cutting back of vegetation near gravestones before Fall and filling pot holes in the drives were a priority for 2022.

Discussion of desire to take over the ownership, care and maintenance of the Eddytown Cemetery. This is thought to be privately owned by Tabora Farms. George Lawson will inquire about this with the owner of Tabora Farms. If there is interest, the NYS Division of Cemeteries will be contacted for direction. Ted Marks suggested seeking grant funds from the Tripp Foundation for related costs if moving forward.

Discussion of proposed revision of rules/regulations related to the interment of pet cremains in the cemetery took place, with clarification to proposed language and adjustment of proposed fee.

Approval of proposed rules and regulations, as amended to include a fee of \$250 each for interment of more than one pet.

Moved: Peter Honsberger Second: Ron Anderson Carried: 5-0

The Board of Directors meeting was adjourned at 5:57 p.m.

Respectfully Submitted
Melissa Lawson, Vice Secretary