

**ANNUAL & BOARD OF DIRECTORS MEETING**  
**STARKEY TOWN HALL, 40 SENECA STREET, DUNDEE NY**  
**MINUTES**  
**AUGUST 15, 2023**  
**ANNUAL MEETING / BOARD OF DIRECTORS MEETING**

The annual meeting was called to order at 5:05 p.m.

Members present:

George Lawson	Ron Anderson
Melissa Lawson	Peter Honsberger
Diane Campbell	Helen Lawson
Mimi Gridley	Ted Marks
Charles Honsberger	Mary Beth Connelly

Approve minutes of 08/16/22 annual meeting.

Moved: Peter Honsberger    Second: Mimi Gridley    Carried: 10-0

Election of (2) Directors.

Nominations put forward: Mimi Gridley (incumbent), Helen Lawson.

Moved: Melissa Lawson    Second: Peter Honsberger    Carried: 10-0

Review of 2022 Operations

Melissa Lawson provided an overview of the 2022 Association operations, noting that the operating fund increasing from \$29,383 to \$32,007 and permanent maintenance increasing from \$42,131 to \$44,189. The Cemetery interred one full body and 2 cremains.

Discussion of 2022 Prioritized Activities.

The Association is looking for financial assistance from New York State to repair tipping or 'walking' headstones. William Lawson provided an Excel spreadsheet of the work that has been completed to date. Diane Campbell and Helen Lawson agreed to assume responsibility of this project. It was suggested that we once again request a meeting with NYS Division of Cemeteries at the Cemetery to obtain a better understanding of which monuments would qualify for aid. The State also has specific requirements for the repairs, including the foundations.

The Association needs to prepare for Green Burials, including building a wooden framework.

Upcoming 2024 Election of Directors. George Lawson, Ron Anderson

Upcoming 2025 Election of Directors. Peter Honsberger, Melissa Lawson, Diane Campbell

Upcoming 2026 Elections of Directors. Mimi Gridley, Helen Lawson

The annual meeting was adjourned at 5:18 p.m.

## **BOARD OF DIRECTORS MEETING**

The Board of Directors meeting was called to order at 5:19 p.m.

Election of officers: President, Vice President, Secretary, Treasurer, Deputy Treasurer.  
The Board moved to carry forward the current slate of officers:

President - George Lawson	Vice President - Ron Anderson
Treasurer - Melissa Lawson	Vice Treasurer - Peter Honsberger
Secretary - Diane Campbell	Vice Secretary - Melissa Lawson

Moved: Melissa Lawson                      Second: Ron Anderson                      Carried: 5-0

Designate check signatory/Safe deposit box custodian:

The Board moved to maintain current designation of signatory authority

Treasurer, Vice Treasurer, Vice President.

Moved: Melissa Lawson                      Second: Mimi Gridley                      Carried: 5-0

Designate investment account manager:

The Board moved to maintain current designees

President, Vice President, Treasurer.

Moved: George Lawson                      Second: Peter Honsberger                      Carried: 5-0

Annual Conflict of Interest forms were executed by officers.

Review of current fee schedule:

As recommended by New York State, we will charge a fee for an initial pet internment Grave \$500/Full Body \$800/Cremains \$350. Initial domestic pet cremains (at same time of human burial) \$75.00; \$250 fee for each additional domestic pet cremains.

Moved: Mimi Gridley                      Second: Diane Campbell                      Carried: 5-0

Discussion of current cemetery care/maintenance.

Due to recent storms a number of tree limbs and branches have fallen and need to be removed. George Lawson organized a cleanup committee to meet at the Cemetery tomorrow at 10:00 to remove any debris.

The potholes in the driveways will be addressed.

The Board of Directors meeting was adjourned at 5:32 pm

*Respectfully Submitted*

*Diane M. Campbell*