

**ANNUAL MEETING
LAKEMONT CEMETERY, LAKEMONT NY
AGENDA
AUGUST 11, 2026
5:00 P.M.
ANNUAL MEETING**

1. Introduction of NYS Dept. of Cemetery Regional Contact - Michael Catena (30 mins.)
 - a. General comments.
 - b. Gravestone project overview.
 - c. Best practices for consideration.

2. Members present:

3. Call the meeting to order at _____ p.m.

4. Approve minutes of 8/12/25 annual meeting.

Moved:

Second:

Carried:

5. Election of (2) Directors. Incumbents: Mimi Gridley and Helen Lawson.

a. Nominations:

Moved:

Second:

Carried:

6. Review of 2025 operations - Financial

- a. # burials - 3
- b. Gifts/Donations - \$4,065
- c. Lot Sales - \$500
- d. Burial Income - \$1,050
- e. Interest/Dividends - \$4,449
- f. Cash disbursements - \$3,839
- g. Cash - \$111,277

Other

- a. IRS tax exemption.
- b. Driveway improvements
- c. Gravestone project

2026 projects discussion - Trees?

2027 Election of Directors - George Lawson, Ron Anderson

2028 Election of Directors - Melissa Lawson, Diane Campbell, Peter Honsberger

7. Meeting adjournment @ _____ p.m.

Moved:

Second:

Carried:

BOARD OF DIRECTORS MEETING
CALLED TO ORDER AT _____ PM

1. Election of officers: President, Vice President, Secretary, Treasurer, Deputy Treasurer

President-Incumbent George Lawson. Nominated: _____

Vice President-Incumbent Ron Anderson. Nominated: _____

Secretary-Incumbent Diane Campbell. Nominated: _____

Deputy Secretary-Incumbent Melissa Lawson. Nominated: _____

Treasurer-Incumbent Melissa Lawson. Nominated: _____

Deputy Treasurer-Incumbent Helen Lawson. Nominated: _____

Moved:

Second:

Carried:

Note: All designations must include names of individuals.

2. Designate check signatories (2025: Ron, Helen, Melissa). 2026:

3. Designate safe deposit box custodian (2025: Ron, Peter, Mimi). 2026:

4. Designation certificate of deposit manager (2025: Ron, Peter, Mimi). 2026:

5. Designation investment account manager (2025: George). 2026:

6. Execute annual Conflict of Interest forms.

7. Review of current fee schedule: Grave \$500/Full Body \$800/Cremains \$350/Pet Interment \$0 (\$250 for each incremental pet).

- a. Proposed fee schedule: Grave \$500/Full Body \$800/Cremains \$350/Pet Interment \$0 (\$250 for each incremental pet). Green burial grave subsidence \$75.

Moved:

Second:

Carried:

8. Discuss investment of cemetery funds.

- a. Current account/agent is with Principal Financial. One account. Recommendations for action:

- i. Retain existing fund/agent?

Moved:

Second:

Carried:

- ii. Select retail or advisory relationship?

Moved:

Second:

Carried:

iii. Authorize separation of account into working capital and permanent maintenance.

Moved:

Second:

Carried:

iv. Authorize transfer of all but \$100 of savings account (PM) into investment account (PM).

Moved:

Second:

Carried:

b. Review practice of keeping minimum operating fund balance between \$8,000-\$10,000.

9. Discussion of current cemetery care/maintenance and priorities

a. Tree census

i. Authorization to contact and obtain quotes.

Moved:

Second:

Carried:

b. Non-eligible gravestone repairs.

10. Adjournment of Meeting at _____pm

Moved:

Second:

Carried: