

NAME _____ DOB _____

Married / Single / Divorced / Widowed / Adopted / Foster

Occupation _____ **DRUG ALLERGIES** _____

☐ Acid Reflux	☐ Diabetes	☐ High Cholesterol	☐ Insomnia	☐ Panic Attacks
☐ Allergies	☐ Diverticulosis	☐ High Blood Pressure	☐ Stroke	☐ Blood Disorder
☐ Prostate Disease	☐ Alzheimer's	☐ Hypothyroidism	☐ Sleep Apnea	☐ Autoimmune Disorder
☐ Anemia	☐ COPD	☐ Heart Disease	☐ Shingles	☐ Heart Valve Disorder
☐ Anxiety	☐ Heart Murmur	☐ IBS	☐ Pacemaker	☐ Visual Problems
☐ Emphysema	☐ Arthritis	☐ Depression	☐ Migraines	☐ Osteoporosis
☐ Colon Problems	☐ Asthma	☐ Bipolar Disorder	☐ Angina	☐ Chronic Pain Syndrome
☐ Glaucoma	☐ Ulcers	☐ Autism	☐ Seizures	☐ Hearing Loss
☐ Hemorrhoids	☐ Hepatitis (type) _____	☐ ADD / ADHD	☐ Memory Loss	☐ Fibromyalgia
			☐ Cancer (type) _____	

Specialist's Name	Specialty

Please list all medications you take and dosage:

[illegible]

F-Father M-Mother S-Siblings PGF-Paternal Grandfather PGM-Paternal Grandmother MGF-Maternal Grandfather
MGM-Maternal Grandmother

☐ Diabetes	☐ High Blood Pressure	☐ Heart Disease	☐ Stroke	☐ Mental Illness	☐ Cancer
☐ Osteoporosis	☐ High Cholesterol	☐ Allergies	☐ Asthma	☐ Alcoholism	☐ Seizures
☐ Migraines	☐ Autoimmune Disorder	☐ Alzheimer's	☐ Arthritis	☐ Blood Disorder	☐ Thyroid

Do you smoke / Use vape device Y / N If so, how much? _____ Former smoker? Y / N
Do you use any form of tobacco? Y /N If so, what type? _____
Do you drink alcohol? Y /N How often? _____ Do you drink caffeine? Y / N
Do you exercise regularly? Y / N Do you use recreational drugs? Y / N Do you have a THC card? Y / N

Colonoscopy _____ Pap Smear _____ Mammogram _____ Bone Density _____
Tetanus Vaccine _____ Pneumonia Vaccine _____ PSA _____

PATIENT INFORMATION

PATIENT NAME _____ DOB _____ SEX _____
LAST NAME FIRST NAME MIDDLE INITIAL
ADDRESS _____ CITY/STATE _____ ZIP _____
HOME PHONE # _____ CELL PHONE # _____ E-MAIL _____
SS # _____ MARITAL STATUS _____ PLACE OF EMPLOYMENT _____
RACE: ☐ American Indian/Alaska Native ☐ Asian/Pacific Islander ☐ Black ☐ Caucasian ☐ Other ☐ Unknown/I do not wish to respond
ETHNICITY: ☐ Hispanic Origin ☐ Not of Hispanic Origin ☐ Unknown/I do not wish to respond
LANGUAGE _____ PREFERRED NOTIFICATION METHOD: ☐ Postal ☐ Phone ☐ Web Message
EMERGENCY CONTACT NAME _____ PHONE # _____
RELATIONSHIP TO YOU _____ (Please provide an emergency contact who does not live with you.)

SPOUSE/GUARANTOR INFORMATION

NAME _____ DOB _____ SS # _____
EMPLOYER _____ PHONE # _____

IF PATIENT IS A MINOR, PLEASE GIVE COMPLETE INFORMATION ON PARENT(S) OR LEGAL GUARDIAN(S)

PARENT/GUARDIAN NAME _____ DOB _____ SS # _____
ADDRESS _____ CITY/STATE _____ ZIP _____
EMPLOYER _____ PHONE # _____
PARENT/GUARDIAN NAME _____ DOB _____ SS # _____
ADDRESS _____ CITY/STATE _____ ZIP _____
EMPLOYER _____ PHONE # _____

INSURANCE INFORMATION (POLICY HOLDER)

ALL LAB WILL BE SENT TO DLO/QUEST UNLESS YOU PROVIDE OUR STAFF WITH A LAB CARD SHOWING OTHERWISE

PRIMARY INSURANCE _____ POLICY HOLDER'S NAME _____
DOB _____ SS # _____ RELATIONSHIP TO PATIENT _____
SECONDARY INSURANCE _____ POLICY HOLDER'S NAME _____
DOB _____ SS # _____ RELATIONSHIP TO PATIENT _____

PATIENT CONSENT FOR TREATMENT

I hereby apply for treatment by the physicians of this practice and/or their assistants. I authorize the release of any information necessary to determine liability for payment and to obtain reimbursement on any claim. I request that payment of authorized benefits be made on my behalf, and I assign the benefits payable to which I am entitled, including Medicare, private insurance, and other health plans, to this practice. I understand it is my responsibility to pay any deductible and/or co-pay amount at the time of service and that I am responsible for all charges whether or not paid by insurance. I authorize Canadian Valley Family Care to electronically access my eligibility and medication history from my insurance company. **My signature below acknowledges that I have been given the chance to review a copy of the Canadian Valley Family Care Notice of Privacy Practices.**
I authorize Canadian Valley Family Care and its agents to contact me regarding my account, including billing and collection, at any mailing address, wireless or residential telephone number associated with my account, or at any electronic address that I provide to use. I also understand and agree methods of contact may include leaving pre-recorded/artificial voice messages on my wireless or residential number and/or an automatic telephone dialing system, as applicable. I further consent to and authorize Canadian Valley Family Care and its agents to send electronic communications, including text messages and emails, using any wireless telephone or email address provided. I understand message/data rates may apply to such text messages sent to me under my mobile phone plan. I also understand that text messaging is not encrypted and unencrypted data could be intercepted by a third party. I further understand emails may not be sent encrypted and could be viewed by an unauthorized individual and that I should provide a personal email address for email communications. I further understand I may opt out of receiving electronic communications at any time by following the opt out instructions in such communications. I agree to promptly notify Canadian Valley Family Care and its agents if I can no longer be reached at the contact address or number(s) provided.

SIGNATURE _____ DATE _____

**24-HOUR NOTICE MUST BE GIVEN FOR CANCELLATIONS.
THANK YOU FOR CHOOSING OUR CLINIC FOR YOUR HEALTHCARE NEEDS.**

**AUTHORIZATION FOR RELEASE OF PROTECTED HEALTH INFORMATION
AND NOTICE OF PRIVACY PRACTICES PATIENT ACKNOWLEDGEMENT**

Patient Name: _____ Date of Birth: _____

SS #: _____ Phone Number: _____

Address: _____ City/State: _____ Zip: _____

With your permission, Canadian Valley Family Care may release your protected health information to a family member or another person involved in your care or in paying for your health care. For example, Canadian Valley Family Care may tell a family member when your next medical appointment is scheduled, a prescription, sample medications, billing statements, or any basic medical information. By completing this form, you are authorizing release of this information to these individuals. However, you are not authorizing Canadian Valley Family Care to provide extensive information about your medical history or copies of information from your medical record. If you wish to have this information disclosed, you must complete a separate authorization form. Please be aware that Canadian Valley Family Care may use professional judgment both in determining the amount of information it may disclose to any person besides yourself and in refusing to disclose your health information.

Please identify the person or persons who are involved in your care or in the payment of your care that you authorize to receive your protected health information. This may include your spouse, parents, siblings, children, close friends, or guardians. Please list below:

Name_____	Relationship: _____	DOB: _____
Name_____	Relationship: _____	DOB: _____
Name_____	Relationship: _____	DOB: _____
Name_____	Relationship: _____	DOB: _____

-By signing this form, I am acknowledging that I have received a copy of Canadian Valley Family Care’s Notice of Privacy Practices as required by HIPAA

-I understand that if I change my mind about any of the information on this form, I must contact Canadian Valley Family Care in writing, to revoke this form in its entirety or to complete a new form.

-The information authorized for release may include records which may indicate the presence of a communicable or noncommunicable or venereal disease which may include, but are not limited to, diseases such as hepatitis, syphilis, gonorrhea, and the human immunodeficiency virus, also known as acquired immune deficiency syndrome (AIDS).

-Canadian Valley Family Care and its employees are hereby released from liability as a result of providing the requested confidential information upon receipt of this authorization.

- I understand CVFC participates with an electronic network to exchange my protected health information with other providers unless I choose not to participate.
(See office staff if you want to opt out.)

_____ Signature of Patient/Parent/Legal Guardian/Authorized Person	_____ Date
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CANADIAN VALLEY FAMILY CARE

PRESCRIPTION POLICY

IT IS OUR GOAL TO RESPOND TO MEDICATION QUESTIONS AND REFILL REQUESTS IN A TIMELY MANNER

1. HOW TO REQUEST A REFILL – Refill requests may be made Monday through Thursday from 8:00 a.m. to 4:00 p.m. and Friday from 8:00 a.m. to 12:00 p.m. You must call **24 hours in advance** for a refill. **Refill requests received on Friday will be addressed on Monday.** You may also request a refill through your pharmacy. Ask them to send us the refill request electronically or by fax. The fax number is 405-806-2207.
2. MEDICATIONS WILL NOT BE REFILLED:
 - After noon on Fridays – Please plan ahead if you will run out of your medication(s) over the weekend.
 - After hours, nights, or holidays
 - When you have missed scheduled appointments for refills
 - If you are requesting a narcotic (controlled medication) and have not seen your physician, physician's assistant, or nurse practitioner as required by Oklahoma statute.
 - On call physicians will not respond to requests for pain medications or other controlled substances.

NARCOTICS POLICY

PLEASE NOTE: Patients are responsible for their controlled substance medications (narcotics). New prescriptions will not be issued for lost, stolen, or misplaced medications until 30 days from the previous date of issue. New prescriptions will not be issued if a patient uses more than the amount prescribed for that month.

BE ADVISED: We regularly check the State of Oklahoma controlled substance reporting website to monitor controlled substance prescriptions. Any patient found to be receiving duplicate controlled substance prescriptions from another source is subject to dismissal from this practice.

I acknowledge that I have received a copy of and agree to adhere to the above stated policy.

Patient Signature

Date

**CANADIAN VALLEY FAMILY CARE
1491 HEALTH CENTER PARKWAY
YUKON, OK 73099
OFFICE: 405-806-2200 FAX: 405-806-2207**

Patient Disclosure Form

Disclosure of Physician Financial Interests of Ownership in Healthcare Facility

Under federal law, physicians may not refer patients to any ambulatory or surgical care facility, or other treatment and rehabilitation service in which the licensee or a member of the licensee's immediate family has any financial relationship, unless the licensee at the time of making the referral discloses in writing such an interest to the patient.

This disclosure is notification that Curtis Brown, M.D., James Brown, D.O., and Aaron Wilbanks, D.O. have a small minority interest in the following healthcare facilities:

Sleep Solutions, LLC

HPI, LLC and its holdings which include:

Community Hospital, LakePointe Imaging Center, and Northwest Surgical Hospital

By signing below, I certify that I have received this information, and I understand and acknowledge all the disclosures described in the document.

Signature

Date

NOTICE OF PATIENT FINANCIAL RESPONSIBILITY

Patient Name: _____

At Canadian Valley Family Care, we are dedicated to helping patients understand and manage their medical expenses.

INSURED PATIENTS:

You must provide a copy of your insurance card. We cannot look up this information for you. Failure to do so will result in a self-pay visit and full payment will be due at the time of service.

You are responsible for reviewing your insurance company’s guidelines for fees, deductible amounts, and copayments.

It is ***your responsibility*** to provide us with any changes to your insurance. Failure to do so will result in charges being billed to you for the services provided.

DEDUCTIBLES:

If you have a deductible, it is Canadian Valley Family Care’s policy that you ***pay the allowable amount at the time of service*** until the deductible has been met. ***Charges will be estimated*** based on what your insurance allows. ***We cannot bill you for these charges.***

COPAYMENTS:

Your insurance company requires that ***all copayments for services and procedures*** must be made ***at the time of service. We cannot bill you for these charges.***

SELF PAY:

If you do not have health insurance, we will charge you based on our self-pay rates. ***Payment is due at the time of service. We cannot bill you for these charges.***

I acknowledge that I have read and agree to adhere to the above-stated policy.

Name

Date

NO SHOW/MISSED APPOINTMENT POLICY

The providers at Canadian Valley Family Care understand that sometimes you need to cancel or reschedule your appointment and that there are emergencies. If you are unable to keep your appointment, please call us as soon as possible. You can cancel appointments by calling our office at 405-806-2200.

To ensure that each patient is given the proper amount of time allotted for their visit and to provide the highest quality of care, it is very important for each scheduled patient to attend their visit on time. It is your responsibility to show up on time for your appointments.

PLEASE REVIEW THE FOLLOWING POLICY

- 1. If you need to cancel, please call the office to let our staff know as soon as you are able.
- 2. If you are going to be late, please call the office and notify the staff. We will document this in your account to prevent the visit from being marked as a “no show”.
- 3. If you do not present to the office for your appointment, this will be documented as a “no show” appointment.
- 4. You will be charged a \$20 fee for each “no show” visit you accrue, and this fee must be paid before you will be able to schedule another appointment.

I have read and understand Canadian Valley Family Care’s No Show/Missed Visit Appointment Policy and understand my responsibility to plan appointments accordingly and notify Canadian Valley Family Care appropriately if I have difficulty keeping my scheduled appointments.

_____	_____	_____
Patient Name	Date of Birth	Date

_____	_____
Patient Signature or Parent/Guardian if minor	Relationship to Patient