

**AGENDA  
BOROUGH OF ELMER  
COUNTY OF SALEM, STATE OF NEW JERSEY  
December 8, 2021  
7:30 pm**

**CALL TO ORDER**

**INVOCATION AND FLAG SALUTE**

**PUBLIC NOTICE**

PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING, AS REQUIRED BY SAID ACT, WAS PROVIDED TO EACH COUNCIL MEMBER, POSTED IN THE MUNICIPAL BUILDING, EMAILED AND MAILED TO THE *ELMER TIMES* AND THE *SOUTH JERSEY TIMES*, AND FILED WITH THE BOROUGH CLERK ON January 14, 2021.

**ROLL CALL**

PRESIDENT LEWIS M. SCHNEIDER\_\_\_\_, COUNCIL MEMBERS LYNDA DAVIS\_\_\_\_, BRUCE FOSTER\_\_\_\_, CYNTHIA L. NOLAN\_\_\_\_, STEVEN A. SCHALICK\_\_\_\_, JAMES W. ZEE III\_\_\_\_, MAYOR JOSEPH P. STEMBERGER\_\_\_\_.

**APPROVAL OF MINUTES**

MOTION\_\_\_\_ SECOND\_\_\_\_ to approve the minutes from the Regular Council Meetings held November 10, 2021.  
ROLL CALL: LMS\_\_\_\_, LD\_\_\_\_, BF\_\_\_\_, CLN\_\_\_\_, SAS\_\_\_\_, JWZ\_\_\_\_. Motion carried \_\_\_\_.

**PUBLIC SESSION**

MOTION\_\_\_\_ SECOND\_\_\_\_ to open to the public. All in favor: Ayes/Nays. Motion carried \_\_\_\_.

MOTION\_\_\_\_ SECOND\_\_\_\_ to close to the public. All in favor: Ayes/Nays. Motion carried \_\_\_\_.

**UNFINISHED BUSINESS**

**1. Resolutions**

86-21 Approving Contract Payment #1 to the Contract with Marino General Construction, Inc. for the Elmer Borough Hall Barrier Free (ADA) Alteration Project

MOTION\_\_\_\_ SECOND\_\_\_\_ to adopt Resolution 86-21. Discussion.

ROLL CALL: LMS\_\_\_\_, LD\_\_\_\_, BF\_\_\_\_, CLN\_\_\_\_, SAS\_\_\_\_, JWZ\_\_\_\_. Motion carried \_\_\_\_.

**NEW BUSINESS**

**1. Resolutions**

87-21 Authorize Cancellation of Stormwater Receivable (\$5,000)

88-21 Authorize the Cancellation of \$1,901.18 Appropriated Reserve for Hurricane Irene Funding

89-21 Authorize Land Use Board Escrow Fund Payments (Stephens, Anderson, Cambre)

90-21 Authorize Tax Payment Refund

91-21 Authorize the Execution of the 2021 Memorandum of Understanding for the Mid Salem County Court

92-21 Recommend Appointment of Martin W. Whitcraft as Municipal Judge of the Mid Salem County Municipal Court for Three-Year Term (January 1, 2022 through December 31, 2024)

93-20 Budget Line Item Cancellation Water Capital Outlay

94-20 Storm Recovery Fund December Transfers

MOTION\_\_\_\_ SECOND\_\_\_\_ to adopt Resolutions \_\_\_\_-21 to \_\_\_\_-21. Discussion.

ROLL CALL: LMS\_\_\_\_, LD\_\_\_\_, BF\_\_\_\_, CLN\_\_\_\_, SAS\_\_\_\_, JWZ\_\_\_\_. Motion carried \_\_\_\_.

95-21 Approving Contract Payment #2 to the Contract with Marino General Construction, Inc. for the Elmer Borough Hall Barrier Free (ADA) Alteration Project

MOTION\_\_\_\_ SECOND\_\_\_\_ to adopt Resolution 95-21. Discussion.

ROLL CALL: LMS\_\_\_\_, LD\_\_\_\_, BF\_\_\_\_, CLN\_\_\_\_, SAS\_\_\_\_, JWZ\_\_\_\_. Motion carried \_\_\_\_.

**DISCUSSIONS/MOTIONS**

- 1. Receive and File RFPs for Professional Services MOTION\_\_ SECOND\_\_ Ayes/Nays. MC\_\_
- 2. Receive and File Bids for Licensed Operations Water Dept MOTION\_\_ SECOND\_\_ Ayes/Nays. MC\_\_
- 3. Receive and File Bids for Water Dept Services MOTION\_\_ SECOND\_\_ Ayes/Nays. MC\_\_
- 4. Retirement of Police Chief Patrick Bryan MOTION\_\_ SECOND\_\_ Ayes/Nays. MC\_\_
- 5.

**RECEIVE AND FILE TAX & WATER COLLECTOR’S AND TREASURER’S REPORT**

MOTION\_\_\_\_SECOND\_\_\_\_\_ to receive and file the Tax/Water Collector’s reports and to receive, file and spread full upon the minutes the Treasurer’s report. All in favor: Ayes/Nays. Motion carried \_\_\_\_\_.

**PAYMENT OF BILLS**

MOTION\_\_\_\_SECOND\_\_\_\_\_ to pay all duly authorized bills and charge them to their respective accounts.  
ROLL CALL: LMS\_\_\_\_, LD\_\_\_\_, BF\_\_\_\_, CLN\_\_\_\_, SAS\_\_\_\_, JWZ\_\_\_\_. Motion carried \_\_\_\_\_.

**MAYOR AND CLERK’S CORRESPONDENCE**

MOTION\_\_\_\_SECOND\_\_\_\_\_ to receive and file the Mayor and Clerk’s Correspondence. All in favor: Ayes/Nays. Motion carried \_\_\_\_\_.

**COMMITTEE REPORTS**

- \_\_\_Finance/Celebration of Public Events
- \_\_\_Public Safety
- \_\_\_Streets/Sidewalks
- \_\_\_Borough Hall/Public Property
- \_\_\_Water/Street Lights/IT
- \_\_\_Trash/Parks and Playgrounds

**ONGOING PROJECTS**

- Borough Sidewalks/ADA project
- Green Acres Park Walking Trail
- Green Acres Park Pavilion
- Veteran’s Monument

**ADJOURNMENT**

MOTION\_\_\_\_SECOND\_\_\_\_\_ to adjourn at \_\_\_\_\_. All in favor: Ayes/Nays. Motion carried \_\_\_\_\_.

**NOTICE PURSUANT TO N.J.S.A. 10:4-8(D)**

The items listed on this tentative agenda of the Mayor and Council of the Borough of Elmer constitute the agenda to the extent known at the time of posting. Items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.