

Borough of Elmer Minutes**September 9, 2020**

CALL TO ORDER: A Regular Meeting of the Borough Council convened in the Borough Hall and by conference call at 7:30 p.m. with Mayor Joseph Stemberger presiding.

FLAG SALUTE AND INVOCATION: Invocation was given by Mayor Stemberger followed by the pledge of allegiance. Mayor Stemberger noted that adequate notice of the meeting was provided on August 31, 2020 pursuant to the Open Public Meetings Act.

ROLL CALL: Council President Lewis Schneider, Council Members Lynda Davis, Bruce Foster, Cynthia Nolan, James Zee, and Mayor Joseph Stemberger answered to the roll call; absent was Council Member Schalick. Also present were Solicitor Brian Duffield, Chief Financial Officer Cynthia Strang, and Clerk Sarah Walker.

APPROVAL OF MINUTES: Motion Zee second Davis to approve the minutes from the Regular Council Meetings held on August 12, 2020 and to dispense with the reading of the minutes.

Roll Call: Ayes: Schneider, Davis, Foster, Nolan, Zee; Nays: None; Absent: Schalick. Motion carried.

PUBLIC SESSION: Motion Davis second Nolan to open the public portion of the meeting. All were in favor and the motion carried.

Mr. Edward Sorenson, 26 Church St, joined the phone conference to follow up on his concerns about the flooding on his property and working with the DEP. The Mayor noted how procedures have changed since the dam was repaired so that lake levels are no longer able to be controlled locally. Members discussed writing a letter, and Council Member James Zee offered to meet with the resident to discuss the situation. During the public session, at 7:47 pm, Council Member Schalick joined the meeting.

Motion Zee second Davis to close the public portion of the meeting. All were in favor and motion carried.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Ordinances: None.

2. Resolutions: the following Resolutions were read by title:

**RESOLUTION CANCELING
UNEXPENDED BALANCE OF IMPROVEMENT AUTHORIZATION
WATER CAPITAL FUND**

Number 72-20

WHEREAS, the Borough of Elmer did adopt the following ordinance on the date listed:

<u>Ordinance Number</u>	<u>Purpose</u>	<u>Date</u>
2015-15	Water Tower Improvements	11/11/2015

WHEREAS, all purchases and agreements have been completed and there remains an unexpended balance as follows:

<u>Ordinance Number</u>	<u>Purpose</u>	<u>Unexpended Balance</u>
2015-15	Water Tower Improvements	\$85,313.36

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Elmer, assembled in public session this 9th (ninth) day of September 2020, that the unexpended balance be cancelled as follows:

<u>Ordinance Number</u>	<u>Purpose</u>	<u>Cancelled to</u>
2015-15	Water Tower Improvements	Fixed Capital Authorized and Uncompleted

**BOROUGH OF ELMER, COUNTY OF SALEM
RESOLUTION FOR PLANNING BOARD ESCROW FUND (Foote)**

Number 73-20

BE IT RESOLVED that the Escrow Fund Deposit made pursuant to Article IV, Section 2.30 of the Land Development Ordinance by applicant Allison Foote for a Site Plan Review for 47 Broad Street (Block 18 Lots 7 & 8) in the amount of \$735.00 be distributed and paid as follows:

Amount: \$735.00 To: Consulting Engineering Services LLC For: Construction Inspection

**BOROUGH OF ELMER, COUNTY OF SALEM
RESOLUTION RESCINDING RESOLUTION 71-20**

Number 74-20

WHEREAS, on August 12, 2020, the Elmer Council adopted Resolution 71-20 authorizing the purchase of new computers and related services; and

WHEREAS, after adoption of Resolution 71-20, Council became aware that the same or similar equipment could be purchased for less costs to the Borough’s taxpayers; and

WHEREAS, it is in the best interest of the residents of the Borough of Elmer to rescind Resolution 71-20;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Elmer that Resolution 71-20 be rescinded.

**BOROUGH OF ELMER COUNTY OF SALEM
RESOLUTION AUTHORIZING STATE CONTRACT WITH GOVCONNECTION, INC.**

Number 75-20

WHEREAS, the Borough of Elmer wishes to purchase six (6) computers from an authorized vendor under the State of New Jersey Cooperative Purchasing program; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, **N.J.S.A.** 40A:11-12; and

WHEREAS, GovConnection, Inc. (GCI) has been awarded New Jersey Contract NJ-40121 for Lenovo products;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Elmer as follows:

1. GovConnection, Inc., 732 Milford Road, Merrimack, NJ 03054, is hereby awarded a contract in an amount not to exceed \$6,986.16 for Lenovo computer equipment and \$1,475.34 for peripheral equipment and Microsoft software for a total amount not to exceed \$8,461.50 (quote attached).
2. A Certification of Funds has been received for said contract assuring that there is a sufficient appropriation to award this contract.
3. The Mayor and Clerk are hereby authorized to execute the Contract with GovConnection, Inc.

**BOROUGH OF ELMER COUNTY OF SALEM RESOLUTION
AUTHORIZING AGREEMENT WITH LOCAL IT AND SECURITY**

Number 76-20

WHEREAS, the Borough of Elmer Police Department is required to have IT services; and

WHEREAS, Local IT and Security provides managed services to Police Departments; and

WHEREAS, Local IT and Security provides computer upgrades including installation of new computers;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Elmer that Local IT and Security, 1690 S. State St., Vineland, NJ 08360 provides managed services for three (3) computers in the Police Department in the amount of \$165 per month for 12 months beginning September 1, 2020 and ending September 1, 2021 as per attached proposal.

BE IT FURTHER RESOLVED that Local IT and Security be authorized to provide installation of new computers and transfer of data for three (3) municipal computers in the amount of \$1,000 as per the attached proposal.

BE IT FURTHER RESOLVED that the Mayor and Clerk be authorized to execute the agreement with Local IT and Security.

Motion Zee second Davis to adopt Resolutions 72-20 through 76-20.

Roll Call: Ayes: Schneider, Davis, Foster, Nolan, Zee; Nays: None; Absent: Schalick. Motion carried.

DISCUSSIONS/MOTIONS:

1. **Assistant Water Superintendent Retirement:** Motion Foster second Nolan to accept the retirement effective December 31, 2020 of Robert Richards, Assistant Water Superintendent. Council members commended Richards on his excellent job running the daily operations of the Water Department and noted that the Borough will never find anyone like him. Water Department Chairman Zee will start working on a replacement.

2. **Library Request to Open to Public:** Council Members discussed concerns about opening the Library to the public since the Borough Hall has not yet reopened.

Motion Davis second Nolan to allow the Library to open to the public.

Roll Call: Ayes: Davis, Nolan; Nays: Schneider, Foster, Zee; Absent: Schalick. Motion failed.

President Schneider recommended revisiting the decision at the next meeting so that Council Members can receive and review the Library protocols for opening.

3. **Halloween:** President Schneider inquired about the status of Halloween and Council Members agreed that Halloween would not be cancelled by the Borough.

REPORTS/BILL LIST:

Motion Foster second Zee to receive and file the Tax/Water Collector's report and to receive, file and spread full upon the minutes the Treasurer's report (**see Page 67a**); all were in favor and motion carried.

Motion Davis second Nolan to pay all duly authorized bills and charge them to their respective accounts (**see Page 67b**).

Roll Call: Ayes: Schneider, Davis, Foster, Nolan, Zee; Nays: None; Absent: Schalick. Motion carried.

Motion Davis second Nolan that the Clerk and Mayor's mail correspondence be received and filed. All were in favor and motion carried.

COMMITTEE REPORTS:

Finance/Celebration Public Events: No report.

Public Safety: Schneider provided an update on the status of the Veteran's Monument project.

Streets/Sidewalks: Foster discussed the stop signs on Pfeffer's Lane, which still have not been removed. Council Members recommended getting Upper Pittsgrove DPW to remove them.

Borough Hall/Public Property: Davis reported that the air conditioner has been replaced and changing tables have been installed.

Water/Street Lights/IT: Zee reported on the status of the remediation project and his plans to work on a cost estimate for changing our street lights to LEDs. He also reviewed the plans for replacing 6 computers.

Trash/Recycling/Parks & Playgrounds: Nolan reported that work is being done at Centennial Park to clean up around the clock electrical box area and that there are some trees that need to be evaluated and/or removed. She is also working on the playground repairs. Chipping is scheduled for October 22.

ADJOURNMENT: At 8:48 pm motion Zee second Foster that the meeting be adjourned. All were in favor and motion carried.

September 9, 2020

Sarah D. Walker, Borough Clerk

Approved: October 14, 2020