

# Unified Property and Real Estate Solution

Unify Dots offers a comprehensive Unified solution for Builders, Real Estate Managers and Landlords providing functionality for

- Property Management
- Property Sales Contracts
- Leasing and Rental Contracts
- Procurement & Inventory
- Broker and Agent Management
- Lease Billing
- Contract billing including Installment Payments
- Commission Calculation and Management
- Billing for Stamp Duty and Property Taxes, Utilities, Homeowners Association Dues
- Work Order Management including Repairs and Maintenance including Service Requests
- Tenant Portal
- FAQ and Knowledge Management
- Chatbots and Tenant Engagement

## About Unify Dots

UNIFY Dots helps you connect the Dots by providing solutions that enable digital transformation. Unify Dots specializes in Ecommerce, ERP, CRM, Customer Engagement, Field Service, Project Operations and Point of Sale solutions.



Unify Dots has local presence in Asia Pacific, Australia, New Zealand, Europe, North America and operate on a global scale with a local touch. Unify Dots is also committed to improving the world and has pledged to donate at least 25% of its profit towards the case of helping educate children from low-income families in developing countries.

More Information is provided below. To request a demonstration email us at [info@unifydots.com](mailto:info@unifydots.com)

## Property Management



Property Master for Residential Homes, Condominiums, Commercial Space including Offices, Warehouses, Storage. Features include

- Property Identifier and Address
- Buildings, Towers, Floors, Rooms, Layout
- Square Footage: Gross and Net
- Sale Units with merge and split functions
- Configurable Property Sales and Leasing Status: Open, Hold, Reserved, Sold, Leased Out.
- Configurable Property Status: Planning, In-Construction, Ready for Occupancy, Occupied, Vacant, In-Repair
- Workflows that drive Activities
- Buyer / Owner/ Tenant History

## Property Sales Contracts



Unify Property Management solution offers full Property Sales Contract Management including

- Sales Contract Status
- Installment Billing
- Purchase Deposits
- Broker and Sales Agent Information
- Multiple Clients on a Single Contractor
- IFRS and GAAP-Compliant Revenue Recognition based on Construction progress
- Closing Costs and Fees including Title Insurance, Escrow Fees
- Stamp Duty, Excise Taxes
- Contract Cancellation including forfeit of deposit

## Leasing and Rentals



Rental contracts to lease a property unit or multiple unites to a customer for a specific period of time. Features include

- Lease billing frequency
- Lease rate adjustments
- VAT, Sales Tax

## Broker and Agent Management



Record brokers, agents and providers on contracts including

- Selling Agent
- Leasing Agent
- Buyer's Agent
- Landlords Agent
- Escrow Company

- Auto-calculation of Penalties for delinquencies
- Interest charges for late payments
- Contract Statements
- Total Contract Revenue
- Property Tax
- Assessments
- Parking or Storage units tied to master contract
- Tenant Improvement Concessions
- Rent-free period
- IFRS and GAAP-compliant Revenue Recognition
- ROI and Profitability simulations on contract with assumptions based on repairs, maintenance, taxes and other dues and assessments

- Title Insurance Provider
  - Home Warranty Provider
- Features include
- Contact Management
  - Broker and Agent Training
  - Mandatory and Optional Certifications
  - Skill Assessments
  - Commission Rates
  - Commission Payment rules
  - Broker Performance Management
  - Self-service Broker portal for brokers to view available units and reserve them as well as view earned commissions and payouts.

## Sale Contract Billing



## Lease Billing

DESCRIPTION	QTY	PRICE	TOTAL
White description	12	800.00	9600.00
White description	12	800.00	9600.00
White description	12	800.00	9600.00
White description	12	800.00	9600.00
TOTAL			38400.00
TAX			3840.00
TOTAL			42240.00
AMOUNT DUE			42240.00

### Capabilities for

- Installment Billing at periodic time intervals or at specific milestones
- Financing including Bank Financing an In-house Financing
- Payment-free period promotions
- Post Dated Checks recording with check number, date
- Contract Holds for Non-Payment
- Automatic calculation of Late Payment Fees, Penalties and Interest costs
- Contract Restructuring to change the future payments due based on negotiations
- Payment Reminders

### Native functionality for

- Recurring billing at pre-defined intervals
- Inflationary and CPI adjustments done automatically
- Billing Skipping for Rent-free periods
- Revenue recognition can be done separately from Billing cycle to comply with IFRS and local GAAP norms
- Auto debit of Bank account via ACH using NACHA
- Billing of HOA Association Dues including regular billing and special assessments
- Portal for Tenants to view and update their profile, open invoices, update bank account information, view past transaction history, schedule auto-pay.

- Late Payment notices including Dunning and Collection letters

- Manage and record advance payments for assessments, real estate taxes
- Automatic calculation of Late Payment Fees, Penalties and Interest costs

## Tenant Portal



### Self-Service Capabilities for

- Creating service requests.
- Viewing, updating and responding to service requests
- Viewing bills
- Creating complaints or cases
- Searching knowledge base
- Chat-based support

## Knowledge Management

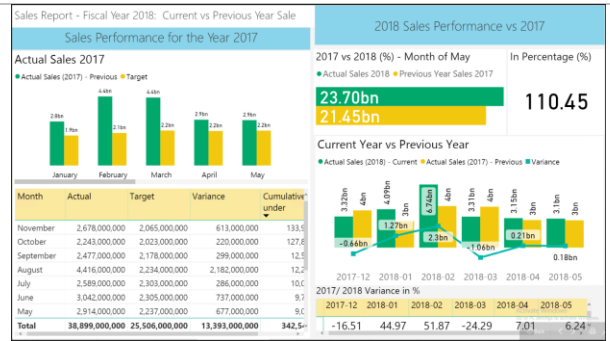


### Powerful Capabilities for

- Knowledge base management
- How-to with Q&A Support
- Automated suggestions for questions
- Chatbot support
- Live Agent Chat support
- Integration of cases and incidents with Knowledge base

## Work Order Management

## Analytics and Reporting



## Powerful capabilities for

- Incident and Case Recording
- Staff and Work Order Scheduling
- Shift Management
- Parts Consumption on a Work order
- Time logged on a Work Order
- Billing for Work Orders
- Customer Signature

## Out of the Box Reports and Dashboards for

- Revenue by Unit
- Vacancy Rates
- Unit Sales by Period
- Property Sales by Period
- Broker / Agent Production
- Customer Satisfaction
- Customer Aging
- Payment Delinquency
- Property Income Statement
- Property Balance Sheet
- Property Cash Flow
- Work Order Management

## Contact Unify Dots

Email us at [info@unifydots.com](mailto:info@unifydots.com) to get more information on implementing Microsoft Dynamics 365 or a Real Estate and Property Management solution email us at [info@unifydots.com](mailto:info@unifydots.com), contact us by calling one of our office locations or visit us at <https://unifydots.com>

**Australia:** +61 2 4504-8307

**New Zealand:** +64 9801-1069

**Philippines:** +63 2 8271 2458

**Singapore:** +65 3106-5160

**United States of America:** +1 206 452-7498

**United Kingdom:** +44 20 3885 0765