

# Unify Property and Real Estate Solution

Unify Dots offers a comprehensive solution for Builders, Real Estate Managers and Landlords providing functionality for

- Property Management
- Property Sales Contracts
- Leasing and Rentals
- Broker and Agent Management
- Lease Billing
- Contract billing including Installment Payments
- Commission Calculation and Management
- Billing for Stamp Duty and Property Taxes, Utilities, Home Owners Association Dues
- Work Order Management including Repairs and Maintenance including Service Requests

More Information is provided below. To request a demonstration email us at [info@unifydots.com](mailto:info@unifydots.com)

| <b>Property Management</b>  | <b>Property Sales Contracts</b>  |
|---|--|
|   |   |
| <p>Property Master for Residential Homes, Condominiums, Commercial Space including Offices, Warehouses, Storage. Features include</p> <ul style="list-style-type: none"> <li>- Property Identifier and Address</li> <li>- Buildings, Towers, Floors, Rooms, Layout</li> <li>- Square Footage: Gross and Net</li> <li>- Sale Units with merge and split functions</li> <li>- Configurable Property Sales and Leasing Status: Open, Hold, Reserved, Sold, Leased Out.</li> <li>- Configurable Property Status: Planning, In-Construction, Ready for Occupancy, Occupied, Vacant, In-Repair</li> <li>- Workflows that drive Activities</li> <li>- Buyer / Owner/ Tenant History</li> </ul> | <p>Unify Property Management solution offers full Property Sales Contract Management including</p> <ul style="list-style-type: none"> <li>- Sales Contract Status</li> <li>- Installment Billing</li> <li>- Purchase Deposits</li> <li>- Broker and Sales Agent Information</li> <li>- Multiple Clients on a Single Contractor</li> <li>- IFRS and GAAP-Compliant Revenue Recognition based on Construction progress</li> <li>- Closing Costs and Fees including Title Insurance, Escrow Fees</li> <li>- Stamp Duty, Excise Taxes</li> <li>- Contract Cancellation including forfeit of deposit</li> </ul> |

## Leasing and Rentals



Rental contracts to lease a property unit or multiple units to a customer for a specific period of time. Features include

- Lease billing frequency
- Lease rate adjustments
- VAT, Sales Tax
- Auto-calculation of Penalties for delinquencies
- Interest charges for late payments
- Contract Statements
- Total Contract Revenue
- Property Tax
- Assessments
- Parking or Storage units tied to master contract
- Tenant Improvement Concessions
- Rent-free period
- IFRS and GAAP-compliant Revenue Recognition
- ROI and Profitability simulations on contract with assumptions based on repairs, maintenance, taxes and other dues and assessments

## Broker and Agent Management



Record brokers, agents and providers on contracts including

- Selling Agent
- Leasing Agent
- Buyer's Agent
- Landlords Agent
- Escrow Company
- Title Insurance Provider
- Home Warranty Provider

Features include

- Contact Management
- Broker and Agent Training
- Mandatory and Optional Certifications
- Skill Assessments
- Commission Rates
- Commission Payment rules
- Broker Performance Management
- Self-service Broker portal for brokers to view available units and reserve them as well as view earned commissions and payouts.

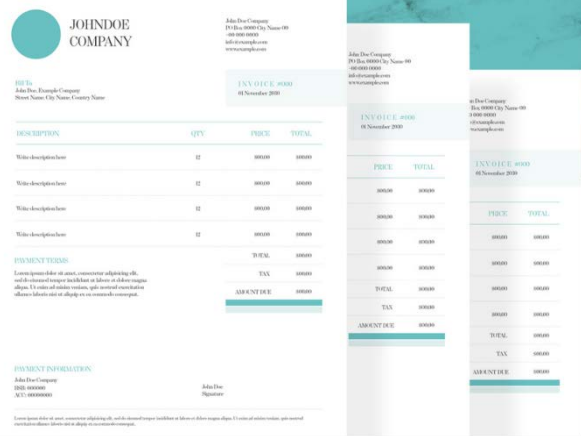
## Sale Contract Billing



### Capabilities for

- Installment Billing at periodic time intervals or at specific milestones
- Financing including Bank Financing an In-house Financing
- Payment-free period promotions
- Post Dated Checks recording with check number, date
- Contract Holds for Non-Payment
- Automatic calculation of Late Payment Fees, Penalties and Interest costs
- Contract Restructuring to change the future payments due based on negotiations
- Payment Reminders
- Late Payment notices including Dunning and Collection letters

## Lease Billing



| DESCRIPTION            | QTY | PRICE   | TOTAL    |
|------------------------|-----|---------|----------|
| Water description here | 12  | 8000.00 | 96000.00 |
| Water description here | 12  | 8000.00 | 96000.00 |
| Water description here | 12  | 8000.00 | 96000.00 |
| Water description here | 12  | 8000.00 | 96000.00 |

**PAYMENT TERMS:**

|              |                  |
|--------------|------------------|
| NET 30       | 96000.00         |
| TAX          | 9600.00          |
| <b>TOTAL</b> | <b>105600.00</b> |

**PAYMENT INFORMATION:**

John Doe Company  
1234 Main St  
City, State, Zip

### Native functionality for

- Recurring billing at pre-defined intervals
- Inflationary and CPI adjustments done automatically
- Billing Skipping for Rent-free periods
- Revenue recognition can be done separately from Billing cycle to comply with IFRS and local GAAP norms
- Auto debit of Bank account via ACH using NACHA
- Billing of HOA Association Dues including regular billing and special assessments
- Portal for Tenants to view and update their profile, open invoices, update bank account information, view past transaction history, schedule auto-pay.
- Manage and record advance payments for assessments, real estate taxes
- Automatic calculation of Late Payment Fees, Penalties and Interest costs

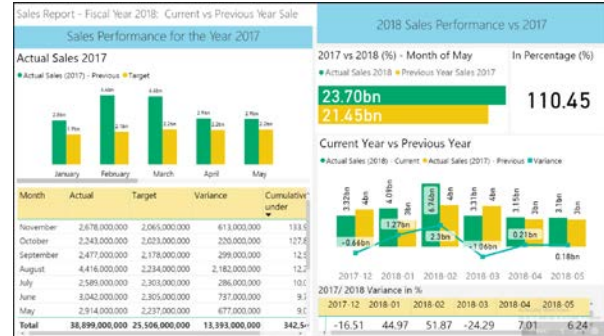
## Work Order Management



Powerful capabilities for

- Incident and Case Recording
- Staff and Work Order Scheduling
- Shift Management
- Parts Consumption on a Work order
- Time logged on a Work Order
- Billing for Work Orders
- Customer Signature

## Analytics and Reporting



Out of the Box Reports and Dashboards for

- Revenue by Unit
- Vacancy Rates
- Unit Sales by Period
- Property Sales by Period
- Broker / Agent Production
- Customer Satisfaction
- Customer Aging
- Payment Delinquency
- Property Income Statement
- Property Balance Sheet
- Property Cash Flow
- Work Order Management

For more information on deploying a Real Estate and Property Management solution email us at [info@unifydots.com](mailto:info@unifydots.com) or call us

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