

REAL ESTATE CLOSING INFORMATION SHEET: Buyers Realtor

Please complete and fax back to B. Faith Martzin, PC at 864/751.6369 as soon as possible or email fmartzin@martzinlaw.com

BUYER: _____ SSN: _____ (Ph) _____
SPOUSE: _____ SSN: _____ (C) _____
 Current Address: _____ Email: _____
 Property Purchasing: _____ TMS _____
 Lot: _____ Subdivision: _____ Section _____ County: _____
 Purchase Price: \$ _____ Anticipated closing date: _____

NEW LENDER _____ () _____
 Address: _____ Fax _____
 Loan Officer: _____ Loan approval expected: _____ Rates expire: _____
 Expected closing date: _____ Loan Amount: \$ _____

HAZARD INSURANCE COMPANY _____ Ph _____
 Insurance Agent: _____ Fax _____
 Address: _____
 Policy No. _____ Effective dates _____ To _____
 Premium: \$ _____ Paid? _____

SURVEY Is there a recorded survey? _____ Book _____ Page _____
 Will buyer want a new survey? _____ Who orders? ___ Buyer ___ Attorney ___ Other

REALTORS
 Selling Agent: _____ Company: _____ Ph: _____
 Address: _____ FAX: _____ Other ph: _____
Commission: _____ % Other: _____
 Listing Agent: _____ Company: _____ Ph: _____
 Address: _____ FAX: _____ Other ph: _____

HOME INSPECTION: Permitted by contract? _____
 Date ordered: _____ From: _____
 Date to be delivered: _____ Who ordered: _____
 Cost? _____ Has it been paid? _____
 Any repairs to be made? _____ What? _____
 Cost of repairs? _____ Who pays? _____
 Do you know of any repairs done on the house within the last 90 days or are any anticipated? _____
 If so, please describe and list repairmen: _____

TERMITE LETTER: Required by contract? _____
 Date ordered: _____ From: _____
 Date to be delivered: _____ Who ordered: _____
 Cost? _____ Has it been paid? _____
 Any repairs to be made? _____ What? _____
 Cost of repairs? _____ Who pays? _____

OTHER COMMENTS:

