

FOLSOM FALL GARDEN FESTIVAL
Saturday, October 30, 2021, 8:30 AM - 2:30 PM
Midway Church Park, next to 82424 Hwy 25, Folsom, LA
Sponsored by Southeast Louisiana Nursery Association (SELNA)

VENDOR REGISTRATION FORM

Business Name: _____

Contact Person: _____

Mail Address: _____

City, State, Zip: _____

Phone: _____

Email: _____

Products / Services: _____

- Vendor products and services must be garden/landscape related.
- Send pictures of current inventory to WAfton@agcenter.lsu.edu.
- Information listed here will be used to help promote the event on social media.

Number of 10 x 10 Booth Spaces: _____

- Cost per booth space is **\$50 for SELNA members** and **\$75 for non-members**.

Total Payment Enclosed: _____

- Make checks and money orders payable to SELNA and mail to:

SELNA
P.O. Box 5438
Covington, LA 70434

Release Statement and Signature

Vendor's signature on this application releases and forever discharges SELNA, Midway Church Park and all sponsors, volunteers, and any employees from any responsibility, personal liability, or claims of loss or damage out of or in conjunction with participation in the Folsom Fall Festival, and its organizers are not responsible for any injury sustained or alleged by exhibitors, vendors, patrons, or guest. Exhibition and/or sales is at vendor's own risk.

I have read and will follow all vendor guidelines (included with this letter).

Signature: _____ **Date:** _____

Print Name: _____

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VENDOR GUIDELINES & INFORMATION

Thank you for choosing to participate in this event!

1. Set up time is from 4:00 PM to 7:00 PM on Friday and from 6:00 AM to 8:00 AM on Saturday
2. Vendor booths must be cleared and vacated immediately after the Fest on Saturday. Each vendor must clean their booth area of all trash before they leave.
3. Vendor booths will be assigned.
4. Security may be drive-by law enforcement overnight on Friday night into Saturday morning. Leave items in your booth overnight at your own risk.
5. Exhibits will be outdoors. Bring your own tent canopy, tables, chairs, wagons for customers to use, etc. as you wish. Shade is not guaranteed.
6. Vendors may park their vehicle and/or trailer behind their booth, as space permits.
7. Each vendor is responsible for acquiring any and all local, parish, and/or state business sales permit(s)/license(s) that may apply to their sales in this location.
8. Vendors may receive a sales tax form from the local/parish collection agency. If you have a grower permit and sell your own plants, you will simply need to notify them as such, and pay no sales tax for your sales at this event.
9. As required by SELNA event liability insurance, in order to participate, each vendor is required to furnish an insurance certificate from their own insurance provider which lists Southeast Louisiana Nursery Association as additional insured for this event.
10. As per the registration form you signed to be an exhibitor/vendor in this event, the signature on the application releases and forever discharges SELNA, Midway Church (park) and all sponsors, volunteers, and any employees from any responsibility, personal liability, or claims of loss or damage out of or in conjunction with participation in the Folsom Fall Garden Festival, and its organizers are not responsible for any injury sustained or alleged by exhibitors, vendors, patrons, or guest. Exhibition is at exhibitors/vendors' own risk.
11. Concessions will be sold by Midway Church.
12. Admission is free to the public who attend. No pets allowed, except service animals.
13. No customers will be allowed to drive to booths to pick up items.
14. SELNA will provide pre-event publicity. Flyer can be emailed to any vendor upon request.

Questions? Contact Will Afton, SELNA Secretary, at 225.205.0132 or wafton@agcenter.lsu.edu

See you at Midway Church Park!