

**Amended Bylaws of
Washington Senior High School Booster Club, Inc.**

Article I---Name

The name of this organization shall be the "Washington Senior High School Booster Club", hereafter known as WHS Booster Club.

Article II---Purpose

Section 1. The "WHS Booster Club will be a non-profit and non-political entity existing only to further promote the academic, artistic and physical extracurricular activities of Washington Senior High School.

Section 2. The purpose of the WHS Booster Club is to create interest in and enthusiasm for activities sanctioned by the Washington Senior High School. Further it is to promote attendance at all sanctioned activities and create, maintain, and project an open and welcoming culture and encourage participation within the WHS Booster Club. In addition, the WHS Booster Club will provide financial and volunteer support for all sanctioned activities through projects recommended by said activities, and approved by the WHS Booster Club.

Article III---Office Location

Section 1. The principal office of the WHS Booster Club shall be in the city of Sioux Falls, SD at the office of the registered agent, which is currently the address of the high school, 501 N. Sycamore, Sioux Falls, SD 57110.

Article IV---Membership

Section 1. Membership in the WHS Booster Club is open to any person, firm or corporation that supports the purposes of the organization.

Section 2. Annual membership dues will be recommended by the membership committee and voted on by the officers if there is a change in the fee structure.

Membership levels include:

Orange Level Business Sponsor \$2000

Black Level Business Sponsor \$1500

Circle of Courage Membership \$1000 or more

Orange Crush Membership starting at \$500-\$999

Warrior Membership \$250-\$499

Orange and Black Membership \$150-\$249

WHS Single Membership and WHS Spirit Membership \$75

WHS Booster Member \$25

WHS Faculty Donation \$10

Section 3. The Articles of Incorporation and the Bylaws of the WHS Booster Club shall govern all members.

Section 4. Any member representing any activity shall gain approval from the president and the Activities Principal for any planned WHS Booster Club event and be responsible for organizing and managing participation in that event.

Article V---Meetings

Section 1. Regular meetings will be held the first Monday of the month, excluding July and January, in the WHS library or at a time and place determined by the officers, with a (1) one week notice.

Section 2. At each regular membership meeting, a quorum shall be a minimum of fifteen (15) members with the President not voting unless there is a tie.

Section 3. The annual meeting of the members of the WHS Booster Club shall be held in conjunction with the April meeting. The annual meeting shall be announced at the March meeting of the same year. New officers shall be elected during the annual meeting when there are nominees available, otherwise officers will be elected as nominations are made throughout the year.

Section 4. A meeting of the new officers will take place at the next regularly scheduled officers meeting as called by the newly elected President.

Section 5. Special meetings may be called by the President, any two officers or five general members submitting a written request to the secretary and notice to the members will be given at least three (3) days prior to the special meeting.

Section 6. Except as otherwise provided for by the WHS Booster Club, expenses incurred by the officers and the members associated with the attendance at the meetings will be borne by the individuals and not reimbursed by the organization.

Article VI--Board of Directors

Section 1. The Board of Directors shall consist of the duly elected Officers and the Past President of the WHS Booster Club. The number of officers on the Board of Directors shall be not less than five. The number of voting officers may be increased or decreased to any odd number by the vote of the officers.

Section 2. The Past President shall be asked to serve on the Board of Directors for an additional year in an advisory, ex-officio capacity with voting privileges.

Article VII--Officers

Section 1. The officers of the WHS Booster Club shall be President or Co-Presidents, Vice President or Co-Vice Presidents, Secretary and Treasurer.

Section 2. The officers shall be nominated by any member and elected by the membership at the annual meeting in April or at any meeting if no nominees are available at the April meeting. .

Section 3. Nominations will be asked for at the March meeting for an election at the April meeting. Nominations may also be taken from the floor at any time

Section 4. All voting shall be a voice vote.

Section 5. Officers shall serve for a term of one (1) year, from July 1- June 30.

Section 6. Each officer shall hold office for a period of one (1) year. Officers may not serve in the same position for more than three (3) consecutive terms.

Section 7. One household may not represent more than one office except that Co-Presidents and Co-Vice Presidents may be from the same household.

Section 8. In addition to the following duties, the officers of the WHS Booster Club shall perform other duties which naturally pertain to their respective offices as needed to fulfill the purpose of the organization:

President. The President shall preside at all meetings, appoint committee chairpersons, serve as an ex-officio member of all committees, and call meetings of the Board of

Directors. The president may create new committees and perform all other duties pertaining to the office. The President, or his or her officially designated attendee, serves as the primary contact person for meetings with school officials and members of the public and represents the WHS Booster Club at outside meetings and functions.

Vice President. In the absence of the President, the Vice President shall assume the duties of the President. Vice President will automatically be the President elect of the WHS Booster Club for the following year. If a vacancy of the presidency occurs, a new Vice President will be elected at the next scheduled meeting.

Secretary. The secretary shall record the minutes of all meetings of the WHS Booster Club and keep a record of all its activities. The secretary shall also be responsible for correspondence/communication to the members and maintaining the membership database, as directed by the President. The secretary shall also update the website on a regular basis and post minutes there monthly.

Treasurer. The treasurer shall keep accurate financial accounts of the WHS Booster Club, receive all monies, maintain checking and investment accounts, pay all approved bills, preserve vouchers and receipts, and file required annual government reports. At each regular meeting, or upon request by any voting member, the treasurer shall make a statement of the financial condition of the WHS Booster Club. At the February and June meetings, the Treasurer shall present a financial report as outlined below in Article XII.

Article VIII---Committees

Section 1. The WHS Booster Club shall have the following standing committees: Membership/Spirit Wear, Presidents Bowl, Website/Social Media, and Celebration.

Section 2. Formation of other committees for special purposes shall be the jurisdiction of the President. Each committee will have an odd number of members to exceed more than one.

Article IX---Officer Vacancies

Section 1. Vacancies may be filled at any meeting of the officers, and such shall require an affirmative vote of a majority of the officers at the time of any such election to fill any vacancy or vacancies.

Section 2. In case of a vacancy in the office of the President, the Vice President shall become President and serve as President until the next regular annual election of officers. In case of a vacancy of both the President and the Vice President, a President and Vice President shall be elected by the officers at the next regularly scheduled officer meeting following the vacancy and subject to the approval of the members at the general meeting. One household will represent no more than one office, except that members of the same household may be Co-Presidents or Co-Vice Presidents.

Article X---Voting

Section 1. One vote is conferred upon each paid member of the WHS Booster Club at any meeting of the members.

Section 2. One vote is conferred upon each officer during the meeting of the officers.

Section 3. One vote is conferred upon each appointed committee member during each meeting of a committee.

Section 4. Voting must be done in person and not by proxy. When there is a virtual option available for the meeting, voting may be done virtually as deemed appropriate by the President.

Article XI---Officer Meetings

Section 1. The President, the President's designated representative, or the majority of the officers shall call officer meetings to conduct the routine business of the WHS Booster Club in between monthly membership meetings. The officers shall determine the number and frequency of the officer meetings. Prior notification of any officer meeting shall be the responsibility of the party calling the meeting, and will be carried out by the secretary. In any event, notice will be given at least 24 hours prior to any meeting.

Article XII---Budget

Section 1. The President or Treasurer shall solicit input from each sanctioned activity regarding requests for the WHS Booster Club support in the coming year. All active requests from the previous year must be submitted to the President or Treasurer for payment/reimbursement by September 1st of the next school year. Receipts not received by this date will need to undergo re-application.

Section 2. The Treasurer shall present a financial report at the February and June meetings each year to include total revenue and expenditures for the Booster Club.

Section 3. Any member representing any activity may ask the President or Treasurer to present special requests to the Officers of the WHS Booster Club for any unforeseen needs during the year. The Officers may approve such requests as appropriate.

Section 4. The officers shall approve all the expenses of the organization. Officers shall consider participation in Booster club, volunteering, previous approved requests to the activity, and attendance at Booster club meetings when considering approval of a request.

Section 5. Two (2) authorized signatures are required on each paper check. Authorized signatures are the president, vice president and treasurer. Authorized signatures may not be from the same household. The Exception to this is Bill Pay for certain invoices through WHS Booster Club authorized bank, with approval of Booster Club Executive Committee.

Section 6. Upon dissolution of the organization, any remaining funds will be used to pay outstanding debts and any left monies will be spent for the benefit of the school at the discretion of the officers and the members' approval.

Section 7. The fiscal year will be July 1- June 30.

Section 8. Activities who request funds must have a representative of some kind, coach, parent or student at a minimum of 70 percent of the meetings.

Article XIII---Member, Officer Expulsion

Section 1. Any member or officer may be expelled from the WHS Booster Club for cause upon affirmative vote of at least a two-thirds vote of the officers. In the event that the subject of such expulsion proceedings is an officer of the WHS Booster Club, said officer will not be allowed to vote. Prior to any expulsion, the officer or member will be given ten days notice and an opportunity to be heard by the Board of Directors. The decision of the Board of Directors is final and not subject to review by school officials or any court of law.

Article XIV---Assets and Business Affairs

Section 1. The Board of Directors shall control and manage the funds, property and business affairs of the WHS Booster Club. Funds of the WHS Booster Club shall be deposited in checking and investment accounts. Funds shall be withdrawn from these accounts only by signature of two officers or approved Bill Pay as stated in Article XII Section 5.

Section 2. The WHS Booster Club shall maintain liability insurance that covers all officers, members and volunteers and a surety bond that covers all officers.

Section 3. A yearly Agreed Upon Procedure shall be conducted by an independent accounting firm at the directive of the President and approved by the officers.

Article XV--Amendment and Repeal of Bylaws

Section 1. These Bylaws shall be reviewed every other year by the Bylaws Committee which shall consist of at least three (3) members appointed by the President.

Section 2. These Bylaws may be amended by a majority vote at any membership meeting with due notice of 1 week.

Section 3. The Bylaws will be open to viewing at anytime and will remain posted on the Booster website.

LET IT BE KNOWN:

That the undersigned, being the officers of the above named WHS Booster Club, to wit: **WASHINGTON SENIOR HIGH SCHOOL BOOSTER CLUB, INC.**, Do hereby certify that the above and foregoing Bylaws were duly adopted as the Bylaws of said WHS Booster Club at an incorporators' meeting thereof, on the, 2023, and the same do now constitute the Bylaws of said WHS

Rhonda Johnson _____
Co President

Sheremy Haas _____
Co President

Jody Ventley _____
Secretary

Tami Van Heerde _____
Treasurer
