

# **Stock & Bradley Village Hall – Fire Safety Policy**

The Stock & Bradley Fire safety policy follows:-

ACRE Information Sheet 37 – ‘Fire Safety in Village Halls’ which aims to help Village Halls comply with their legal responsibilities under the Regulatory Reform (Fire Safety) Order 2005 – Thus:-

## Section 2.6

For the average village hall following the steps in this information sheet for fire risk assessment is sufficient. Regular checks to ensure that safety standards identified in the fire risk assessment can be carried out alongside the hall’s health and safety policy. However large, busy halls may decide to have a separate fire safety policy. The policy will demonstrate clearly and concisely the fire safety arrangements that the village-hall management committee has in place. It should contain a statement of intent, a section outlining the organization of fire safety and it should detail the specific measures that will be used to carry out the objectives of the policy and site-specific practices. Fire authorities will often provide model fire safety policies.

The trustees of Stock & Bradley Village Hall believe that the hall has the characteristics of an ‘average village hall’ as defined above and intend to follow the risk assessment steps outlined in that document.

Accordingly:-

We recognize fire safety as meriting separate recognition within our Health & Safety Management procedures.

We will carry out regular reviews of Fire Safety Organization.

Fire-fighting equipment will be serviced annually.

Escape routes will be appropriately marked, and emergency lighting checked regularly.

The fire alarm will be checked regularly.

We will conduct a regular review of Fire Safety with a ‘Periodic Checklist’.

We will conduct regular Fire Safety ‘Risk Assessments’.

We will ensure volunteers are trained in the essentials of the use of fire-fighting equipment.

We will ensure that volunteers are aware of the steps to take in the event of the outbreak of a fire.

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The key headings within which we will work for fire risk assessment are:-

The aims of the fire risk assessment are:

- to identify the fire hazards
- to reduce the risk of those hazards causing harm to as low as reasonably practicable
- to decide what physical fire precautions and management arrangements are necessary to ensure the safety of people in the premises if a fire does start.

The five steps of a fire risk assessment are:

- identify fire hazards.
- identify people at risk.
- evaluate, remove, reduce, and protect from risk.
- record, plan, inform, instruct, and train.
- review.

Roger Pask – Chairman – April 2023