

Stock & Bradley Village Hall Privacy Notice

Stock & Bradley Village Hall Privacy Notice

Our contact details.

Name: Stock & Bradley Village Hall
Address: Church Rd, Bradley Green, Redditch, B96 6RW
E-mail: secretary@SBVH.org.uk

The type of personal information we collect.

We currently collect and process the following information:

Your Name (and your trading name in the case of commercial hire of the hall)

Your Email address

Your Postal Address

Your Mobile phone no

The Event (or private/commercial hire) date(s) for which you have registered.

The amount of money you have paid to attend the event.

The amount of money you have paid for private/commercial hire.

The amount of deposit money held by us against your private/commercial hire of the hall.

100 Club stake value which you may have committed to.

Stock & Bradley Village Hall will not collect data relating to those under the age of 18. Neither do we collect and store banking or credit card details. Payment transactions via our online web shop are handled by 2 third parties, namely PayPal & Square. All transactions are processed by them (for which they will have their own GDPR policies). We do not see or hold any credit or debit card information.

Note that many events held at the Village Hall are initiated and run by 3rd parties – whether simple activity clubs or commercial classes etc. Stock & Bradley Village Hall does not collect data either through or on behalf of these 3rd parties. You should ensure that any data held by such parties meets your privacy expectations.

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How we get the personal information and why we have it

All of the personal information we process is provided to us directly by you for one of the following reasons:

- To register to attend events organised by the Village Hall Committee
- To buy tickets for events organised by the Village Hall Committee
- To participate in the Village Hall 100 Club
- To hire the Village Hall for a personal purpose
- To hire the Village Hall for Commercial purposes

We do not receive your personal information indirectly, from any other sources.

We use the information that you have given us in order to:-

Sell you tickets for events which are organised by the Village Hall committee.

Deliver tickets to you for such events.

Determine the demand for an event and monitor it's predicted success.

Manage the demand for an event and ensure the attendance remains within our regulated capacity.

Contact you and advise you of changes to events which might be important to you.

Communicate forthcoming events at the Village Hall to you.

Liaise with you in relation to your hire of the hall for private or commercial purposes.

We will not share this information with any other organisations or individuals.

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are:

Legitimate interests:-

(a) We have a contractual obligation in selling you tickets etc.

(b) We need it to perform a public task in providing access to the Village Hall for the Parish

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How we store your personal information.

Your information is securely stored.

We keep all data held for 7 years. We will then dispose your information by deleting relevant computer records.

Your data protection rights.

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

You can request any personal data which we hold, be removed at any time. You can do this by contacting secretary@sbvh.org.uk.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at secretary@SBVH.org.uk

You can also complain to the ICO if you are unhappy with how we have used your data.

Information Commissioner's Office
Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Helpline number: 0303 123 1113, ICO website: <https://www.ico.org.uk>