

Hire Agreement Pack - Stock & Bradley Village Hall

Thank you for enquiring about hiring our hall. The following paperwork is for your attention:-

Included in this pack are:-

The Formal Hire Agreement	Page 2
The Standard Conditions of Hire	Page 6
Premises age verification policy	Page 12
Our Safeguarding Checklist for Public Events	Page 13
Our current pricelist	Separate document

In addition, it is important that you have access to our policies relating to other matters and the following documents are available for you to read and download online at www.sbvh.org.uk/documents

- Our Health & Safety Policy
- Our Safeguarding Policy
- Our Alcohol Policy
- Our Fire Safety Policy
- Our Privacy Policy (GDPR)

This is what you need to do now if you intend to hire our Hall.....

Read the Hire Agreement, the Standard Conditions and the Safeguarding Policy (checklist) and ensure you have understood and that you accept the terms therein.

Complete the Hire Agreement Section 2 through to sec 11 and sign it on page 5

If you have answered 'yes' at 2.7 to 2.8, you may need to apply to the Local Authority for a TEN (Temporary Entertainment Notice) for which you will require our permission. In that case complete the Application form on page 12. You will also need to read and comply with our Premises Age Verification policy on Page 13. If the event is a private event and not ticketed and no entry fee is charged by any means you do not need a TEN unless alcohol is served and charged for.

If your hire event is a 'Public Event' you must complete & sign the Safeguarding Checklist at Page 14

While planning your event and before the day of your event, download and read our 'Information & Fire Safety For Hirers' document which contains important guidance on the use of the hall. Make sure that other members of your team also read it.

Hire Agreement - Stock & Bradley Village Hall

This document must be signed and constitutes a framework of legal action should it become necessary.

DATED

PARTIES

- (1) The Village Hall named in clause 2.2 acting by its management committee.
- (2) The person or organisation named in clause 2.3.

AGREED as follows:

1. Throughout this Agreement:
 - the Village Hall named in clause 2.2 is referred to as “we”; “our” is to be construed accordingly and “we” and “us” mean and include the Village Hall’s charity trustees, employees, volunteers, agents and invitees
 - the person or organisation named in clause 2.3 is referred to as “you”; and “your” is to be construed accordingly; “you” also includes the members of your management committee (if appropriate), your employees, volunteers, agents and invitees
 - where you must seek our consent, tell us about something or give us something, you must speak to and seek consent from the Hall Secretary or, if the Hall Secretary is not available, any of our charity trustees.
2. In consideration of the hire fee described in clause 2.4, we agree to permit you to use the premises described in clause 2.5 for the purpose described in clause 2.6 for the period(s) described in clause 2.1. The details inserted in sub-clauses 2.1 to 2.6 below and the answers to the questions in sub-clauses 2.7 to 2.11 are terms of this Agreement. This Agreement includes the annexed Standard Conditions of Hire and the Special Conditions of Hire (if any) set out in the attached Schedule.

2.1 Date(s) required:

Day(s)	Month	
Time required (Minimum 2 Hours)	From	am/pm
Preparation/Breakdown time added		hours

2.2 Village Hall

- (a) Stock & Bradley Village Hall - Registered Charity No 523102
Church Road, Bradley Green, Redditch, Worcs, B96 6RW
- (b) Authorised Representative(s) of the Trustees
Rebecca Harrison, 07376 144830, bookings@sbvh.org.uk
Keith Lawrence, 07785 958755, treasurer@sbvh.org.uk
Roger Pask, 07976 165191, chair@sbvh.org.uk

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2.3 Hirer:

- (a) Name
- (b) Organisation or 'Self'
- (c) Name of Organisation's Authorised Representative
Address, Telephone Numbers & Email

2.4 Hire Fee

Hire Fee £ Minimum 2 hours

You must pay the whole of the cost of the booking at the time you sign this Agreement, in order to secure the booking. You must also pay the 'Special Deposit' fee to cover the possibility of damage to the hall and its contents. We will refund the 'Special Deposit' within 28 days of the termination of the period of hire, provided that all equipment has been switched off and no damage or loss has been caused to the premises and/or contents, nor complaints made to us about noise or disturbance during the period of the hiring, as a result of the hiring.

Regular users will be invoiced monthly for time used and the first deposit held on an indefinite basis until hire ceases.

Are you a resident of Stock & Bradley? (Tick) Yes / No

Is this a Private or Public Event? Private / Public; Will tickets be sold for your event Yes/No

Is this a commercial hire? (Tick) Yes / No;

Additional conditions applicable to commercial hirers:

We are bound to preserve and hereby reserve the right to terminate this Agreement by not less than seven days' notice in writing to you in the event of the hall being required on the same date/time for the fulfilment of its charitable purposes. In the event of such termination by us, we will refund to you all monies paid by you to us. We will not, however, be liable to make any further payment to you in respect of expenses, costs or losses incurred directly or indirectly by you in relation to any such termination.

You are responsible to your customers for protecting their DATA under the 'Data Protection Act 2018' and agree to indemnify Stock & Bradley Village Hall against all claims which may emerge as a failure of your compliance with these requirements.

2.5 Premises - Whole of hall

2.6 Purpose/description of hiring:

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2.7 Will tickets be sold for your event? Yes / No

2.8 Will alcohol be provided by any means? Yes / No

3. You agree not to exceed the maximum permitted number of people per room including the organisers/performers

Main hall: 100 persons seated or 120 persons standing.

4. We do not have a Premises Licence neither do we hold a license with the Performing Rights Society (PRS) for the performance of copyright music or a Phonographic Performance Licence (PPL).

. This Agreement gives permission to you for a performance of live music, the playing of recorded music, or an exhibition of a film but only in accordance with the Deregulation Act 2015.

(i) You are responsible for ensuring that screenings of film abide by age classification ratings.

(ii) You agree that if regulated entertainment outside of the Deregulation Act 2015 is to be held you will obtain a TEN from the licensing authority. IN particular this is required if you are planning to either sell alcohol or include it free in a ticketed event. Further details can be found at:-

<https://www.wychavon.gov.uk/business/licensing/alcohol-and-entertainment?view=article&id=494&catid=15>

If you fail to comply with (i) or (ii) above, we will cancel the hiring without compensation. This is because there is a limit on the number of TENs that can be granted annually for any premises. Lack of co-operation could affect future fundraising by ourselves and by local voluntary organisations.

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5. You agree that if providing equipment such as Bouncy Castles for children's parties or similar either through personal supply or through the supply of other organisations, that you will:-
 - Ensure that those engaging with Children, Young people and Vulnerable Adults are appropriately vetted and that suitable Safeguarding risk assessments have been carried out.
 - Ensure that all equipment provided is in safe working order and properly installed.
 - Ensure that adequate Insurance is in place to cover any risks associated and that the Village Hall is indemnified against claims brought about by such activities.
6. You agree to be present (by your authorised representative, if appropriate) during the hiring and to comply fully with this Agreement.
7. We and you hereby agree that the Standard Conditions of Hire (see below), together with any additional conditions imposed under the Premises Licence or that we deem necessary, form part of the terms of this Agreement unless we and you agree in writing.
8. None of the provisions of this Agreement are intended to or will operate to confer any benefit pursuant to the Contracts (Rights of Third Parties) Act 1999 on a person who is not named as a party to this Agreement.

Signed by the person named at 2.2(b) above, duly authorised, on behalf of the Village Hall.

Signed.....Date.....

Signed by the person named at 2.3(a) above or at 2.3(c) above, duly authorised, on behalf of the organisation named at 2.3(b) above, where applicable.

Signed.....Date.....

Standard Conditions of Hire – Stock & Bradley Village Hall

If you are in any doubt as to the meaning of any of the Conditions, you must seek clarification from us without delay.

1. Age

You, not being a person under 18 years of age, hereby accept responsibility for being in charge of and on the premises at all times when the public are present and for ensuring that all Standard Conditions under this Agreement relating to management and supervision of the premises are met.

2. Supervision

During the period of the hiring, you are responsible for:

- (i) supervision of the premises, the fabric of the building and its contents;
- (ii) care of the premises, protection from damage however slight or change of any sort; and
- (iii) the behaviour of all persons using the premises whatever their capacity (including proper supervision of car parking arrangements, so as to avoid obstruction of the highway).
- (iv) that the capacity of the hall is not exceeded
- (v) that you devote enough supervisory capacity (responsible adults) to undertake these tasks

As directed by us, you must make good or pay for all damage (including accidental damage) to the premises or to the fixtures, fittings or contents and for loss of contents.

3. Use of premises

You must not use the premises (including the car park) for any purpose other than that described in the Agreement and must not sub-hire or use the premises or allow the premises to be used for any unlawful or unsuitable purpose or in any unlawful way nor do anything or bring onto the premises anything which might endanger the premises or render invalid any insurance policies covering the premises nor allow the consumption of alcohol without our written permission.

4. Insurance and indemnity

- (i) You are liable for:
 - (a) costs arising from accidental or malicious loss or damage to any part of the premises including its curtilage or its contents arising from your negligence
 - (b) costs arising from accidental or malicious loss or damage done to our Wi-Fi service arising from your negligence
- (c) all claims, losses, damages and costs made against or incurred by us, our employees, volunteers, agents or invitees in respect of damage or loss of property or injury to persons arising as a result of your use of the premises (including the storage of equipment), and
- (d) all claims, losses, damages and costs made against or incurred by us as a result of any nuisance caused to a third party as a result of your use of the premises and/or the use of our Wi-Fi service, and subject to sub-clause (ii), you must indemnify us against such liabilities.
- (ii) We will take out adequate insurance to insure the liabilities described in sub-clauses (i)(a) and (b) above and may, in our discretion and in the case of non-commercial hirers, insure the liabilities described in sub-clauses (i)(c) and (d) above. We will claim on our insurance for any liability you incur but you must indemnify us against:
 - (a) any insurance excess incurred and

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- (b) the difference between the amount of the liability and the monies we receive under the insurance policy.
- (iii) Where we do not insure the liabilities described in sub-clauses (i)(c) and (d) above, you must take out adequate insurance to insure such liability and on demand must produce the policy and current receipt or other evidence of cover to our Hall Secretary. If you fail to produce such policy and evidence of cover, we will cancel this Agreement and the hire will be deemed terminated.

We are insured against any claims arising out of our own negligence.

5. Gaming, betting and lotteries

You must ensure that nothing is done on or in relation to the premises in contravention of the law relating to gaming, betting and lotteries.

6. Music Copyright licensing

You must ensure that we hold relevant licences under Performing Right Society (PRS) and the Phonographic Performance Licence (PPL) or, where appropriate, you must hold such licence(s).

7. Music

You must have our written permission for performance of live music and the playing of recorded music under the Deregulation Act 2015. This Agreement confers that permission.

8. Film

You must restrict children from viewing age-restricted films classified according to the recommendations of the British Board of Film Classification. You must ensure that you have the appropriate copyright licences for film. This Agreement confers the required permission on you. (The Deregulation Act 2015 requires you to have our written permission to show a film).

9. Safeguarding children, young people and adults at risk

You must ensure that any activities for children, young people and adults at risk are only provided by fit and proper persons in accordance with the Children Act 1989 and 2004, the Safeguarding Vulnerable Groups Act 2006 and any subsequent legislation. When requested, you must provide us with a copy of your Safeguarding Policy and evidence that you have carried out relevant checks through the Disclosure and Barring Service (DBS). All reasonable steps must be taken to prevent harm, and to respond appropriately when harm does occur. Please read our Safeguarding Policy document and fill in the Checklist on P4 and return it to our representative. Relevant concerns must also be reported to our Representative.

10. Public safety compliance

You must comply with all conditions and regulations made in respect of the premises by the Local Authority, the Licensing Authority, and our fire risk assessment or otherwise, particularly in connection with any event which constitutes regulated entertainment, at which alcohol is sold or provided or which is attended by children. You must also comply with our Health and Safety policy.

You must call the Fire Service to any outbreak of fire, however slight, and give details to our Representative.

(i) You acknowledge that you have received instruction in the following matters:

- The action to be taken in event of fire. This includes calling the Fire Brigade and evacuating the hall.
- The location and use of fire equipment. (Include diagram of location when handing over keys.)
- Escape routes and the need to keep them clear.
- Method of operation of escape door fastenings.

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- Appreciation of the importance of any fire doors and of closing all fire doors at the time of a fire.
- Location of the first aid box.

(ii) In advance of any activity whether regulated entertainment or not you must check the following items:

- That all fire exits are unlocked and panic bolts are in good working order.
- That all escape routes are free of obstruction and can be safely used for instant free public exit.
- That any fire doors are not wedged open.
- That exit signs are illuminated.
- That there are no fire-hazards on the premises.

11. Noise

You must ensure that the minimum of noise is made on arrival and departure, particularly late at night and early in the morning. You must, if using sound amplification equipment, maintain sound levels which would not cause disturbance to neighbours and comply with any other licensing condition for the premises. All noise must stop at 11.00pm. Clearing up activity is allowed after 11.00pm.

12. Drunk and disorderly behaviour and supply of illegal drugs

You must ensure that, in order to avoid disturbing neighbours of the hall and avoid violent or criminal behaviour:

- (i) no one attending the event consumes excessive amounts of alcohol
- (ii) no illegal drugs are brought onto or consumed upon the premises.

Drunk and disorderly behaviour is not permitted either on the premises or in its immediate vicinity. You will ask any person suspected of being drunk, under the influence of drugs or who is behaving in a violent or disorderly way to leave the premises in accordance with the Licensing Act 2003.

13. Food, health and hygiene

You must, if preparing, serving, or selling food, observe all relevant food health and hygiene legislation and regulations. Dairy products, vegetables and meat on the premises must be refrigerated and stored in compliance with the Food Temperature Regulations. The premises are provided with two refrigerators each having thermometers, in the kitchen/storage areas for storage of food. The refrigerator in the bar is for drinks only and must not be used to store foodstuffs. You must provide your own tea-towels should they be needed and should any such towels or tablecloths belonging to the Village Hall be used, they must be taken from site, laundered and returned with 2 days; failing which we reserve the right to deduct laundry charges from the deposit.

14. Electrical appliance safety

You must ensure that any electrical appliances brought by you to the premises and used there are safe, in good working order, and used in a safe manner in accordance with the Electricity at Work Regulations 1989. Where a residual circuit breaker is provided you must make use of it in the interests of public safety.

15. Stored equipment

We accept no responsibility for any stored equipment or other property brought on to or left at the premises, and all liability for loss or damage is hereby excluded. All equipment and other property (other than equipment stored under prior agreement) must be removed at the end of each hiring or we will charge fees each day or part of a day at the hire fee per hiring until the same is removed.

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We may, in our discretion, dispose of any items referred to below by sale or otherwise on such terms and conditions as we think fit, and charge you any costs we incur in storing and selling or otherwise disposing of the same, in any of the following circumstances:

- (i) your failure either to pay any charges in respect of stored equipment due and payable or to remove the same within seven days after the agreed storage period has ended
- (ii) your failure to dispose of any property brought on to the premises for the purposes of the hiring.

16. Smoking

You must comply with the prohibition of smoking in public places provisions of the Health Act 2006 and regulations made thereunder. You will ask any person who breaches this provision to leave the premises. You must ensure that anyone wishing to smoke does so outside and disposes of cigarette ends, matches etc. in a tidy, safe and responsible manner, so as not to cause a fire.

17. Accidents and dangerous occurrences

You must report to us as soon as possible any failure of our equipment or equipment brought in by you. You must report all accidents involving injury to the public to us as soon as possible and complete the relevant section in our Accident Book. You must report certain types of accident or injury on a special form to the Incident Contact Centre. Our Hall Secretary will give assistance in completing this form and can provide contact details of the Incident Contact Centre. This is in accordance with the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013 (RIDDOR).

18. Explosives and flammable substances

You must ensure that:

- (i) Highly flammable substances are not brought into or used in any part of the premises.
- (ii) No internal decorations of a combustible nature (e.g. polystyrene, cotton wool) are erected without our consent.

19. Heating

You must ensure that no unauthorised heating appliances are used on the premises when open to the public without our consent. You must not use portable liquefied propane gas (LPG) or oil-fired heating appliances.

20. Animals

You must ensure that Guide dogs, Hearing dogs and Assistance dog owners are allowed on the premises.

No other animals are allowed on the premises unless by agreement – e.g. organised dog training classes.

21. Fly posting

You must not carry out or permit fly posting or any other form of unauthorised advertisements for any event taking place at the premises and must indemnify (and keep indemnified) us accordingly against all actions, claims and proceedings arising from any breach of this Condition. If you fail to observe this Condition you may be prosecuted by the local authority.

22. Sale of goods

You must, if selling goods on the premises, comply with Fair Trading Laws and any code of practice used in connection with such sales. You must ensure that the total prices of all goods and services are prominently displayed, as must be the organiser's name and address and that any discounts offered are based only on Manufacturers' Recommended Retail Prices.

23. Wi-Fi Services

When using the Wi-Fi service you agree at all times to be bound by the following provisions:

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(i) not to use the Wi-Fi service for any of the following purposes:

(a) disseminating any unlawful, harassing, libellous, abusive, threatening, harmful, vulgar, obscene or otherwise objectionable material or otherwise breaching any laws

(b) transmitting material that constitutes a criminal offence or encourages conduct that constitutes a criminal offence, results in civil liability or otherwise breaches any applicable laws, regulations or code of practice

(c) interfering with any other person's use or enjoyment of the Wi-Fi service; or

(d) making, transmitting or storing electronic copies of material protected by copyright without permission of the owner

(ii) to keep any username, password, or any other information which forms part of the Wi-Fi service security procedure confidential and not to disclose it to any third party.

24. Termination of the Wi-Fi service

We have the right to suspend or terminate our Wi-Fi service immediately if there is any breach of any of the provisions of these Standard Conditions including without limitation:

(i) if you use any equipment which is defective or illegal

(ii) if you cause any technical or other problems to our Wi-Fi service;

(iii) if, in our opinion, you are involved in fraudulent or unauthorised use of our Wi-Fi service;

(iv) if you resell access to our Wi-Fi service; or

(v) if you use our Wi-Fi service in contravention of the terms of these Standard Conditions.

25. Availability of Wi-Fi Services

(i) Although we aim to offer the best Wi-Fi service possible, we make no promise that the Wi-Fi service will meet your requirements. We cannot guarantee that our Wi-Fi service will be fault-free or accessible at all times.

(ii) It is your responsibility to ensure that any Wi-Fi enabled device used by you is compatible with our Wi-Fi service and is switched on. The availability and performance of our Wi-Fi service is subject to all memory, storage and any other limitations in your device. Our Wi-Fi service is only available to your device when it is within the operating range of the main hall.

(iii) We are not responsible for data, messages, or pages that you may lose or that become misdirected because of the interruptions or performance issues with our Wi-Fi service or wireless communications networks generally. We may impose usage, or service limits, suspend service, or block certain kinds of usage in our sole discretion, to protect other users of our Wi-Fi service. Network speed is no indication of the speed at which your Wi-Fi enabled device or our Wi-Fi service sends or receives data. Actual network speed will vary based on configuration, compression and network congestion.

26. Privacy and Data Protection

(i) We may collect and store personal data through your use of our Wi-Fi service.

(ii) We may process all information about you which is provided in relation to our Wi-Fi service in accordance with your legal rights under the Data Protection 1998 and solely for the purposes of offering the Wi-Fi service.

(iii) By using our Wi-Fi service, you agree to the terms of this clause 26. If you would like more information or object to anything in these conditions, you should speak to:

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27. Cancellation

If you wish to cancel the booking before the date of the event, we may, at our complete discretion, return the deposit but we will require payment of the hire fee if cancellation occurs within 21 days of the planned hire.

We reserve the right to cancel this Agreement by giving you written notice in the event of:

- (i) the premises being required for use as a Polling Station for a Parliamentary or Local Government election or by-election
- (ii) our reasonably considering that (a) such hiring will lead to a breach of licensing conditions, if applicable, or other legal or statutory requirements, or (b) unlawful or unsuitable activities will take place at the premises as a result of this hiring
- (ii) the premises becoming unfit for your intended use
- (iii) an emergency requiring use of the premises as a shelter for the victims of flooding, snowstorm, fire, explosion, or those at risk of these or similar disasters.

In any such case you will be entitled to a refund of any deposit already paid, but we will not be liable to you for any resulting direct or indirect loss or damages whatsoever.

28. End of hire

You are responsible for ensuring that all music and other forms on noise stop by 11.30pm and that the bar closes promptly as required by the license.

You are responsible for vacating the premises no later than the time agreed in the hire agreement including all cleaning activities for which you are responsible.

You are responsible for leaving the premises and surrounding area in a clean and tidy condition, properly locked and secured (with lights and appliances switched off) unless directed otherwise and any contents temporarily removed from their usual positions properly replaced, otherwise we may make an additional charge. This responsibility includes the removal of rubbish from the site and unused food and drink.

We reserve the right to retain all or part of the 'Special Deposit' in the event of failure to comply with the terms of this agreement.

29. No alterations

You must not make any alterations or additions to the premises nor install or attach any fixtures or placards, decorations, or other articles in any way to any part of the premises without our prior written approval. In our discretion, any alteration, fixture or fitting or attachment which we have approved may remain in the premises at the end of the hiring. Such items will become our property unless you remove them, and you must make good to our satisfaction any damage you cause to the premises by such removal.

30. No rights

This Agreement constitutes permission only to use the premises and confers no tenancy or other right of occupation on you.

Stock & Bradley Village Hall

Premises age verification policy –

Name of premises: Stock & Bradley Village Hall, Church Rd, Bradley Green, B96 6RW

Name of premises license holder: The Trustees for the Time Being

Name of designated premises supervisor: See P1 of Health & Safety Policy Document

- 1. The premises license holder must ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol. This must as a minimum require individuals who appear to the responsible person to be under the age of 18, to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.*

This can include for example a photo card driving license, a passport or a proof of age card bearing the PASS hologram.

Responsible Persons

For the purposes of this policy, the following are considered to be responsible persons:

The holder of the premises license, a person aged 18 or over or a member or officer of a club present on the premises in a capacity which enables him or her to prevent the supply in question.

By selling alcohol to a person under 18, it is YOU that commits the offence as well as the customer.

Persistently selling alcohol to children is defined as selling alcohol on the same premises to a person under 18 on two or more occasions within a single three-month period. There are three avenues by which action can be taken against those found to be persistently selling alcohol to children:

- 1. The license holder, if prosecuted, can plead not guilty and go to court and if found guilty, can be given an unlimited fine, with up to three months' suspension of the alcohol license.*
- 2. As an alternative to prosecution, the police or trading standards officers can give the license holder the option to accept a two-week closure notice rather than face criminal liability.*
- 3. The police can make a representation to the relevant licensing authority to ask them to review the license. This can also happen in addition to 1 and 2.*

The premises license holder must ensure that staff (in particular staff who are involved in the supply of alcohol) are made aware of the existence and content of the age verification policy of the premises.

Signed:
PREMISES LICENCE HOLDER

Date:

Stock & Bradley Village Hall

Safeguarding of Children & Vulnerable Adults - Policy

Safeguarding Checklist – Please complete as below

Stock and Bradley Village Hall has a responsibility to ensure that all children, young people and vulnerable adults are protected from the risk of abuse and / or neglect. Stock & Bradley Village Hall is unable to provide personal care for those attending the Hall and it requires such that care is provided by appropriately trained and vetted carers who will attend events with the potentially vulnerable person concerned.

All external hirers and all organisers of clubs using the Village Hall are expected to have their own compliant policies and procedures to protect vulnerable persons from safeguarding issues.

It is therefore required that the following information is provided to ensure that the Village Hall Management Committee are reassured that appropriate action is taken by hirers to prevent and protect abuse in relation to those attending their activity / service delivery at the Village hall. This includes volunteers & staff attending.

Please confirm you have read the Stock & Bradley Safeguarding of Children and Vulnerable Adults Policy by signing this box

Please answer the following questions:

Is this hire for a public or private activity?

Private.....Public.....

If it is for a **public** activity, please complete the following:

Will your activity / service be open to children under 18?

Y/N

If Yes:

Will a parent or guardian be expected to remain with their child at all times?

Y/N

If No:

Evidence of an enhanced DBS check, held either by yourself or a member of your staff in attendance, will be required prior to the start of the hire.

Will your activity / service be open to adults with care and support needs?

Y/N

If Yes:

Will a carer (paid or unpaid) be expected to remain with the adult at all times?

Y/N

If No:

Evidence of an enhanced DBS check, held either by yourself or a member of your staff in attendance, will be required prior to the start of the hire.

Will your activity / service be a voluntary service (eg coffee morning) open to adults who may present as vulnerable at any time?

Y/N

If Yes:

You are advised to have a volunteer with a standard DBS check in attendance.

If you are unsure whether your activity / service requires a DBS check please refer to the Government website.