

Colfax, LA  
February 10, 2026

The Library Board of Control of the Parish of Grant, State of Louisiana, met in regular session at the Grant Parish Police Jury Meeting Room, 200 Main Street, Colfax, Louisiana, on Tuesday, February 10, 2026, at 5:00 p.m.

The following members were present:

Mr. Brandon DuBois, Mr. Cephas Bowie Jr., Mrs. Jennifer Futrell, Mr. Johnny Jamison, Mr. Roy Edwards, and Mr. Mark Ball

The following members were absent:

None

Motion by Mr. Cephas Bowie Jr., seconded by Mr. Mark Ball, to open the meeting to public comments on agenda items. Motion carried unanimously.

No discussions were brought forth.

Motion by Mr. Roy Edwards, seconded by Mr. Johnny Jamison to accept the minutes of the last meeting as published in the official journal. Motion carried unanimously.

Board members reviewed and discussed the monthly financial report, statistical report, and Head Librarian's report.

#### Statistical Report:

- Head Librarian is currently going back and correcting 2024's Statistical Reports
- The decline in "circulation" numbers has been solved. Our in-house numbers reflect any time a staff member scans a book. For instance, we have lists for holidays, special events, etc. and when those lists were created, books were scanned to add them to those lists. Now that those lists are complete, fewer books are being scanned by staff.
- o This will also cover any time anyone uses as Reference or Genealogy book that cannot be checked out or reads a magazine in the library but does not check it out.

#### Head Librarian's Report:

- Repainted parking lot lines at the Colfax Branch
- Continuing to scan collection and update where needed
- Currently have an intern that is attending Central Carolina Community College for Library and Information Technology. She is currently helping with programs and scanning the collection.

#### Events:

- o Bookmobile participated in the Colfax Mardi Gras Parade
- o Participating in Pollock Elementary School's Literacy/STEM Night on March 12<sup>th</sup>
- o Hosting Prom Extravaganza event on March 14<sup>th</sup> at the Grant Parish Civic Center
- o Participating in the Dogwood Festival Parade in April
- o Waiting on one last confirmation and all of Summer Reading Program will be planned
  - Louisiana Fish and Wildlife / Louisiana Forestry Department / Smoky Bear
  - Local clay artist that will teach a children's and adult's clay class
  - MLR Magic
  - Biofact Fossil kit from the Alexandria Zoo

- Local historian to talk about artifacts and fossils he has found in the area
- The Dinosaur Experience
- Steve's Snaketuary

Building Updates:

- Colfax
  - o Advised carpenter his plan was approved by the board – waiting to hear back from him
  - o Quote for the front doors from Red River Glass
    - Received a \$5,000 grant that will help pay for automatic doors
- Dry Prong
  - o Mayor Landry and Mike looked at the floors and are coming up with a plan of action
- Georgetown
  - o Still working on getting heat in the building
  - o Sandbags need to be replaced
  - o Water leak in the bathroom behind the sink, and the wall needs replacing - plumber will be back tomorrow to try to repair the leak and wall.
- Pollock
  - o Back door leaks with heavy rain, the town has been informed on more than one occasion and said something about needing an awning but nothing has been done yet.
  - o Outside light has exposed wires and there are also exposed wires in the HVAC room.
  - o Concrete outside the front door is very slick when wet and it is a safety hazard

Board members discussed changing branch hours to have them all open at the same times daily for consistency. They will be open longer on Mondays to accommodate students who may need to utilize the library for school. Since Saturday numbers are historically low, only the main branch in Colfax will remain open on Saturdays. All board members agree to the new branch hours as follows:

BRANCH HOURS ONLY

Monday - 10:00 am – 5:00 pm  
 Tuesday - 1:00 pm – 5:00 pm  
 Wednesday - 1:00 pm – 5:00 pm  
 Thursday - 1:00 pm – 5:00 pm  
 Friday - 1:00 pm – 5:00 pm  
 Saturday – CLOSED  
 Sunday – CLOSED

COLFAX WILL REMAIN

Monday – Friday 8:30 am - 5:00 pm  
 Saturday - 9:00 am - 12:00pm  
 Sunday – CLOSED

Motion by Mr. Roy Edwards, seconded by Mr. Cephas Bowie, Jr, to adjourn. Motion carried unanimously.

**Disclaimer: These minutes are not official until adopted by the board at the next meeting.**