

Colfax, LA
June 24, 2025

The Library Board of Control of the Parish of Grant, State of Louisiana, met in regular session at the Grant Parish Police Jury Meeting Room, 200 Main Street, Colfax, Louisiana, on Tuesday, June 17, 2025 at 5:00 p.m.

The following members were present:

Mr. Cephas Bowie Jr., Mr. Brandon DuBois, Mr. Johnny Jamison, Mr. Roy Edwards, and Mr. Mike Merrell

The following members were absent:

Mr. Winston Roberts and Mr. Mark Ball

Motion by Mr. Mike Merrell, seconded by Mr. Cephas Bowie, Jr. to open the meeting to public comments on agenda items. Motion carried unanimously.

No discussions were brought forth

Motion by Mr. Johnny Jamison, seconded by Mr. Roy Edwards to accept the minutes of the last meeting as published on the website and to be published in the official journal. Motion carried unanimously.

Board members reviewed and discussed the monthly financial report, statistical report, and Head Librarian's report.

-the end of May was the Summer Reading Program kickoff

-overview of summer events

-Munch & Learn numbers have increased with Facebook advertising

-Bookmobile Assistant and ILL Manager have comfortably settled into their positions

-Head Librarian is applying for two grants to help with next summer's programs

-Culinary Arts grant to start a Teen Cooking Club

-will ask local farmers to get involved

-LSU Ag Center's Health & Nutrition Director may assist

-Possibly get help with a pecan dish from a LA Pecan Festival Board Member

-Ask local cake decorator hold a cupcake decorating class

-Ask local at the Farmer's Market to have a jams and jellies class

-SRP grant for Unearth a Story

-Pull resources from Montgomery regarding the 60-foot dinosaur fossil found

-Request assistance for resources from Mr. Trevor Fry for pottery, artifacts, or art

-Look into paleontology and archaeology activities and experiences

Board members discussed changes to the Library Board of Control By-Laws. Members will review the suggested changes and re-visit at the August meeting.

Suzanne Bosarge, Head Librarian, presented a policy for children under 18 years of age for parents to establish rules to what is and is not allowed to be checked out by their child.

Motion by Mr. Cephas Bowie, Jr., seconded by Mr. Johnny Jamison to approve The Minor Library Card Type Form. Motion carried unanimously.

Board members discussed a few requested pay increases from library employees. After reviewing the information, it was decided that all but one would be revisited before the end of the year upon their supervisor's request for a merit-based increase. One employee was discussed further as it was overlooked when the last pay increases were granted that her subordinate was now making more per hour.

Motion by Mr. Johnny Jamison, seconded by Mr. Roy Edwards to increase the pay of the Bookmobile Manager to \$13.50 per hour effective 6/9/2025. Motion carried unanimously.

The Head Librarian submitted a list of surplus items from the library for board members to approve to go to auction with the police jury items.

Items to Surplus and Auction from the Library

- 2007 Dodge Sprinter van
- 11 wooden chairs (in maintenance closet)
- Round top table
- Desk fan
- Old copier
- Metal desk
- Wooden office desk
- Dehumidifier
- 3 wooden table/desks with metal legs
- 4 children's wooden chairs
- 2 armchairs with wooden legs and leather cushions
- 2 armchairs with wooden legs and cloth cushions
- Microfilm machine and table
- Podium/map drawer
- 5 drawer metal filing cabinet
- 2 drawer metal filing cabinet
- Metal AV cart
- 5 shelf wooden bookshelf
- 3 metal magazine holders
- Rolling podium
- 5 banker's boxes and 1 bigger box of empty DVD cases
- 1 box of empty audio book cases
- 3 shopping basket metal holders
- 2 end table/night stands
- 2 rolling computer desks
- 2 dresser mirrors
- 2 kid shaped metal magazine/book holder
- Old clothes drying rack
- 2 cream office chairs

Motion by Mr. Johnny Jamison, seconded by Mr. Roy Edwards to approve the list of surplus items for auction. Motion carried unanimously.

Board members discussed changing the current sick leave, pay period, and annual leave policies for library employees.

Motion by Mr. Cephas Bowie, Jr., seconded by Mr. Mike Merrell to amend the agenda to add a motion to abolish the current Grant Parish Library Employee Policy and Procedure Manual and have all library employees follow the Grant Parish Employee Handbook and Policies. Motion carried unanimously.

Motion by Mr. Johnny Jamison, seconded by Mr. Cephas Bowie, Jr. to abolish the current Grant Parish Library Employee Policy and Procedure Manual and have all library employees follow the Grant Parish Employee Handbook and Policies. Motion carried unanimously.

Board members reviewed the information for the Head Librarian to attend the Director's Boot Camp at the State Library in Baton Rouge.

Board members reviewed photos of the ceiling damage at the Montgomery Branch from the leaking roof. Town of Montgomery is looking into the needed repairs. The Colfax Branch is still having water leak issues so board members approved having someone licensed and insured to come give a quote for repairs.

Motion by Mr. Mike Merrell, seconded by Mr. Roy Edwards to adjourn. Motion carried unanimously.

Disclaimer: These minutes are not official until adopted by the board at the next meeting.