

Neuanlage Hamlet Board Meeting Agenda – March 31, 2025

- Call to Order
- Motion to adopt agenda
- Read minutes from previous meeting – Martha
- 15 minutes from residents
- Community Center Update – Martha
- Highlights from RM Meeting – Gabe
- Recreation Committee - Val
- Drainage Follow Up – Sunrise – Shaun – Talk with Roger
- Roads Upgrades 2025 – Base on Sunrise
- Financial Statement and Bills – Martha
- Release Tenders
- New Business
- Next Meeting
- Adjourn

Hamlet of Neuanlage

Board Meeting

March 31, 2025

Location: Community Hall, Pembroke Park

Present: Gabriel Benoit, RM Division 7 council representative,
Shaun Unger, Board Chairperson; Martha Krahn, secretary treasurer.
Val Reddekopp, Member-at-large.

Resident: 5 residents

Chairperson Unger called to order at 7:00 pm

15.2025 UNGER/BENOIT
MOTION: To adopt Agenda.

CARRIED

16.2025 UNGER/REDDEKOPP
MOTION: To accept minutes from February 27, 2025.

CARRIED

15 MINUTES FOR RESIDENTS

- Mr. Benoit and Mr. Lockhart will be supervising the water-runoff, along with numerous residents

17.2025 KRAHN/REDDEKOPP
MOTION: The Hamlet will pay for overtime for the RM worker, if necessary and willing, to open culverts for the spring runoff.

CARRIED

COMMUNITY HALL

- 2 rentals for March
- Windows have been ordered.
- Lock box and driveway markers will be purchased shortly.

RM REPORT

- The RM will be contributing to the First Responders pay.
- Discussed a Food cycle program, Hamlet may be interested in.
- Agriculture in the classroom program
- Valley Regional Park
- SGI traffic grant
- Property in Hague, will be rented to Zak's for placing RTM'S.
- RM will not be hiring any summer students for 2025.

MOTION: To approve the dugout project at #2 Heritage Drive, on the condition that bylaw for dugout is complied with.

CARRIED

19.2025 UNGER/BENOIT

MOTION: To have Clifton to revise their proposal for the TWP Rd 404 and Highway 11 and 2nd Ave and Pembroke Rd. with the requirements needed to move forward with this project. Apply for permit to proceed with the projects. CARRIED

RECREATION

- Looking for less expensive playground equipment like to replace the airplane toys that have had ie spring rides, tires.
- Gazebo plan is 12x12 for concrete and structure under \$10,000 from Zak's
- Community BBQ May 24

DRAINAGE UPDATE

- Line locates will be done.
- Plan for ditch drainage if possible.

ROADS

- Once, time and weather permit road base on Sunrise will be inspected.

FINANCIAL

20.2025 UNGER/BENOIT

MOTION: To pay all bills as presented and contracts. CARRIED

21.2025 UNGER/KRAHN

MOTION: Release the Septic, Caretaker, and Groundskeeper Tenders to be awarded next meeting. CARRIED

NEW BUSINESS:

| | | |
|-----------------------|--------------------------|--------------------------|
| Next meetings: | April 28,2025 | June 2,2025 |
| | July 7, 2025 | August 5, 2025 |
| | September 2, 2025 | September 29,2025 |
| | November 3,2025 | December 1, 2025 |

Adjournment: 8:30pm

Hamlet of

Neuanlage

The Hamlet of Neuanlage Board would like to invite tenders for the following contract.

Caretaker Tender

- Tender for caretaking the Neuanlage Community Hall.
- Windowsills, walls, floors are to be kept in a way that reflects the Hall with dignity and cleanliness. Windows cleaned in and outside.
- Washrooms are to be cleaned, and supplies are made available.
- Kitchen supplies to be kept available, with Hall committee designate to be notified if supplies are needed.
- To keep the Hall clean and in good order, able to multitask, be detail oriented, self-management to complete the task in a timely manner.
- Someone to be team player working well with others.
- This is a per hour tender with varied hours as rentals vary.

Each tender should be in a separate envelope clearly marked (Caretaker Tender) delivered to the Hamlet Board by April 28, 2025 noon.

Tenders will be awarded at the April 28, 2025 board meeting

All tender dates are May 1, 2025- April 30, 2026

Please note that the lowest tender is not necessarily accepted.

Tenders will be accepted either by Canada Post or in a sealed envelope given to a board member or Hamlet mailbox.

**3-1st Avenue
Neuanlage, SK.
S0K 1X1**

Website: www.neuanlage.co

Hamlet of Neuanlage

The Hamlet of Neuanlage Board would like to invite tenders for the following contract.

Maintenance & Groundskeeper 2025 (May 1, 2025-October 1, 2025)

Mowing needs to be done in the following locations:

- Pembroke Park
- Heritage Park
- Maple Parks
- The right of way at the east end of Country Lane
- The large section between Highway 11 and 2nd Avenue
- The ditch section between Highway 11 and Pembroke Road South of the North Access
- The east ditch by Pembroke Road and 2nd Avenue
- The east ditch by Pembroke Road south
- The Lots at #1 & #3 Pembroke Road
- The MR's (Municipal Reserves) located between Heritage Drive and Maple and Maple and Sunrise and the MR adjacent to #46 Heritage Cove.

The following needs to be done with each mowing:

- Parks are to be cut to maximum of 3 cuts per month, unless otherwise requested by the Board.
- Check the public washrooms for cleanliness (clean if necessary) and restock paper supply as necessary by contractor.
- Emptying and disposing of garbage in receptacles in all parks.
- Check the gazebo, park grounds, rink, and playground for cleanliness. Remove garbage and debris, as necessary.
- Check the playground equipment for any failures or broken parts and report as necessary to the Board.
- Tilling soil along tree row as per previous till. (Board will direct as needed)
- Spray for weeds along Pembroke-Heritage Pathway.
- Grass cut neatly and to a reasonable height.

SPRAYING FOR WEEDS AND INSECTS IN THE PARKS IS NOT PERMITTED

Please also provide an hourly rate for additional maintenance work beyond what is outlined here.

Each tender must be in a separate, sealed envelope clearly marked

Grounds Keeper Tender by April 28, 2025 4pm

Tenders should be in per monthly rates

With per hour rate for additional maintenance and

Equipment available for use

The tenders will be awarded April 28th meeting.

Please note that the lowest tender will not necessarily be accepted.

Tenders can be either mailed to this address or given to a board member, in a sealed marked envelope.

Hamlet Of Neuanlage

#3-1st Avenue

Neuanlage, Sask. S0K 1X1

Website: www.neuanlage.co

Only successful candidates will be notified.

Hamlet of Neuanlage

The Hamlet of Neuanlage Board would like to invite tenders for the following contract:

Septic Pumping

The following needs to be done at each residence:

- Pump out septic tank at each residence (price should be based on a per residence basis. At this time there are approximately 190+ residences in the hamlet.
- Take care to diligently and carefully maneuver trucks to cause the least amount of disturbance as possible.
- A long hose may be required as not all tanks can be accessed from a short distance.
- Haul away and dispose of waste.
- If a garden hose is provided near the septic tank the provider will rinse out the tank while pumping it.

OPTION: Cost to clean out screens per household

Each tender must be in a separate, sealed envelope, clearly marked Septic Tender, delivered to the Hamlet Board. Either by Canada Post or in the mailbox at the Hall.

The tenders will be closed April 28th 2025 at 4 pm and will be awarded on April 28th, 2025
Contracts will need to be completed before September 1, 2025 weather permitting.

***Please note that the lowest tender will not necessarily be accepted.
Only successful candidates will be notified.***

Website:

www.neuanlage.co

Hamlet of Neuanlage

3-1st Avenue

Neuanlage, SK.

S0K 1X1

31-Mar-25

Community Center Costs:

570-430-170

| | | |
|-----------|--|----------|
| 28-Feb-25 | Zak's- tp, and paper towel and replacement registers | \$223.29 |
|-----------|--|----------|

Parks-Recreation

570-430-111

| | | |
|-----------|---|------------|
| 31-Mar-25 | New Way Yard Care- Rink & Snow Contract | \$4,140.15 |
| 31-Mar-25 | Picnic supplies to be paid | \$919.08 |
| 31-Mar-25 | Picnic supplies to be paid | \$200.00 |

Garbage

540-200-140

| | | |
|-----------|----------------------|------------|
| 31-Mar-25 | MG- Garbage Contract | \$4,950.75 |
|-----------|----------------------|------------|

Roads-Maintenance

530-470-111

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|--|---------------------------------------|----------|
| | New Way Yard Care -ditch snow removal | \$682.50 |
|--|---------------------------------------|----------|

misc

510-110-121

\$11,115.77