

**New Hartford Village Fire District
Monthly Meeting
February 8, 2018**

B.Rieger called the meeting to order at 7:00 p.m.

IN ATTENDANCE:

B.Rieger, R.Carvalho, B.Goodskey, K.Parsell, Chief Worsman and K.Carvalho.

PREVIOUS MINUTES:

B.Goodskey made a motion to accept the January 2018 meeting minutes. Seconded by R.Carvalho. All in favor. Motion passed.

PUBLIC COMMENT:

- None

TREASURER'S REPORT:

- On 2/6/18 K.Carvalho received an email from Sarah Greene at King, King & Assoc. requesting items for the Fire District's 2016-17 financial review. B.Rieger & K.Carvalho will meet and review the 12 page Inquiry of Management and Analytical Procedures.

B.Goodskey made a motion to accept Treasurer's Report for January 2018. Seconded by K.Parsell. All in favor. Motion passed.

TAX COLLECTOR'S REPORT: K.Parsell reports:

- Tax Collectors report: \$0 collected January; (0) Adjustments; (0) Bounced checks; (0) Refunds; (0) Liens Released; (0) Liens Put On: Current Year; (93%); (98%) Previous Year.
- **B.Goodskey made a motion to accept Tax Collector's Report for January 2018. Seconded by K.Parsell. All in favor. Motion passed.**

CHAIRMAN'S REPORT:

- Bill spoke to Carol @Northwest Community Bank regarding the CD rates. The bank can offer the Fire District a 30-90 day CD at 1.0%, no penalty for early withdrawals. The money in the Project (money market) Account which is earning .04% would be transferred to the CD.

K.Parsell makes a motion to take advantage of the CD rate and allocate the money in the "Project Account" to be transferred to a CD account. All in favor. Motion passed.

CHIEF'S REPORT:

- **Calls:** Calls Y-t-D (18 calls) 1/1/18 - 1/31/18
- **Significant/Mutual Aid Calls:** 1 call- Lake St. Winsted building fire.
- **Fuel Usage-** We used approximately 60 gallons in January.
- **Training-** We have started to follow our 2018 training calendar.
- **Membership:** One new member elected for January, who has Fire 2 experience.
- **Vehicle Maintenance-** See the attached daytime driver's report.
- **Daytime Driver-** See attached daytime driver's report.
- **Station 1 –** See attached daytime driver's report.
- **Station 2 –** See attached daytime driver's report.
- **Mutual Aid departments-**Ongoing discussions with Nepaug Fire Department.
- **Miscellaneous-**
 - Continue long range planning and potential purchase of brush truck in 2020. Chief Worsman will email the department's proposed budget to the commissioners this week.
 - Chief proposes the idea of building a cistern on the property of West Hill Station. Associated costs include a survey, design and construction. Mark will research the actual costs and discuss at the next meeting.

Motion by K.Parsell to accept Chief's report. Seconded by R.Carvalho All in favor. Motion Passed.

COMMITTEE REPORTS:

- None

OLD BUSINESS:

- The finalized copy of the Daytime Driver's job description will be available at the March meeting.
- Richard Marcus texted K.Parsell to inform him that WFSB is interested in the story of about the consolidation of New Hartford's three fire districts.

NEW BUSINESS:

- K.Carvalho reports a leak in the Tax Collector/Treasurer's office. Water damage has ruined ceiling tiles, leaked into her desk drawer and the paint is peeling off the wall. Deputy Chief J.Wabrek will come down this weekend with Mike Harris to check out the source of the leak.
- Bills were paid

Meeting adjourned at 7:56 p.m. **K.Parsell motioned; R.Carvalho seconded.**
Respectively submitted,

Karen Carvalho
Secretary/Treasurer

**Next Meeting Date: Thursday, March 8, 2018
7:00 p.m. at West Hill Station 2**

Calendar Items for March:

- Long Range Plans
- Daytime Driver Review
- Budget

Daytime Driver report for February 8, 2018 district meeting

- 1/16/2018 Carlson Heating St2, No heat
- * 1/17/2018 E5 coolant leak, tightened several hose clamps.
- * 1/18/2018 E5 high beam issue resolved, 2 pin connector at lighting control unit requires tighter fitting connection.
- 1/19/2018 Firematic came out and finished addressing concerns for R6 from previously submitted punch list.
- * 1/22/2018 E5 installed additional SCBA bracket in L2 compartment.
- 1/23/2018 MES picked up SCBA for repair. Pack was not repaired properly on first attempt.
- 1/23/2018 Carlson Heating came back to st2, Bay heater running all the time. No Charge, previous repair issue.
- 2/5/2018 Shipmans came out for Qtrly air sampling and cascade was building proper psi.
- 2/7/2018 First Due out for small air leak on E5 for braking system.
- 2/7/2018 Contacted Shipmans Cascade repair for psi build up not fix.

* Denotes tasks or work performed by Daytime driver

Respectfully submitted by,
DD FF Sterpka

