

**New Hartford Village Fire District  
Monthly Meeting October 11, 2018**

R.Carvalho called the meeting to order at 7:00 p.m.

**IN ATTENDANCE:**

R.Carvalho, B.Goodskey, D.Boyajian, K.Parsell, Chief Worsman, E.Parsell and K.Carvalho.

**PREVIOUS MINUTES:**

**B.Goodskey made a motion to accept the September 2018 meeting minutes. Seconded by K.Parsell. All in favor. Motion passed.**

**PUBLIC COMMENT:**

- None

**TREASURER'S REPORT:**

**D.Boyajian made a motion to accept Treasurer's Report for September 2018. Seconded by K.Parsell. All in favor. Motion passed.**

**TAX COLLECTOR'S REPORT:**

- \$21,564.54 collected in September; (0) Adjustments; (0) Bounced checks for \$; (0) Refunds; (0) Lien Released; (0) Liens Put On: Current Year 2017; (94%); Previous Year 2016; (97%).
- Laynee received some requests from tax payers to waive interest charges and late fees. After discussion, R.Carvalho made a motion to waive the charges, seconded by B.Goodskey. All in favor. Motion passed.  
**R.Carvalho made a motion to accept Tax Collector's Report for September 2018. Seconded by B.Goodskey. All in favor. Motion passed.**

**CHAIRMAN'S REPORT:**

- R.Carvalho attended the S.End Fire District meeting on 10/1/18, shared our By-laws and they will reciprocate a copy of their By-laws.  
R. Carvalho shared his insurance analysis and confirmed that there is duplication of benefits for our accident & sickness policy and the town of New Hartford's policy & recommends that the commission should explore whether or not to renew it before next years' budget. R.Carvalho will report on the Worker's Compensation policy at the November meeting.

**CHIEF'S REPORT:**

- **Calls:** 155 calls Y-t-D, (22calls- 9/1/18 - 9/30/18)
- **Significant/Mutual Aid Calls:** 9/10 –East Hartland Road, Barkhamsted for a Structure Fire.
- **Fuel Usage-** We used approximately 125 gallons in September.
- **Training-** Continuing to follow our training schedule, our live burn is scheduled for November.
- **Membership-** We didn't receive any applications in September.
- **Vehicle Maintenance-**Yearly preventive maintenance started, additional repairs needed: E-5 and Tanker 10 need batteries, E-7 brake cans were rusting and leaking, they were replaced. Annual hose & ladder testing is scheduled for November 6<sup>th</sup>.
- **Daytime Driver-** See attached daytime driver's report.
- **Station 1 & 2-** See attached daytime driver's report.
- **Mutual Aid departments-**We are continuing our ongoing discussions with chiefs of Nepaug.
- **Miscellaneous Items-**
  - **Pine Meadow Fire;** scheduling a meeting with Chief Wabrek to use them for fire police.
  - **Performance evaluations for the deputy chiefs are due.**
  - **Hunt Public Safety;** planning on meeting with Nepaug Fire and Winsted Fire to review their system. Drafting a letter to Firehouse Software, we have 1 year left on the contract.
  - **2018 Fire Act Regional Grant;** discussion on working with area departments (Barkhamsted FD, S.End FD, Pleasant Valley FD, Pine Meadow Ambulance) on radio grant. The purpose: to save \$ on replacing radios. Chief proposes hiring a grant writer for \$250.00, after discussion, district approves.  
**Motion by R.Carvalho to allocate \$250.00 from the contingency budget line item to hire a grant writer. Seconded by B.Goodskey. All in favor. Motion passed.**
  - **Motion by R.Carvalho to accept Chief's report. Seconded by B.Goodskey. All in favor. Motion Passed.**

**COMMITTEE REPORTS:**

- None

**OLD BUSINESS:**

- K. Parsell reports- Kevin and D.Boyjian met to discuss the Deputy Chiefs evaluations. The conclusion; the results of fire department's survey of the Deputy Chiefs was not productive. Chief Worsman will follow up on new evaluations for next month.
- K.Carvalho contacted Heidi Heath, Joe's daughter, and she and her family are available for the dedication ceremony on 10/22/18 @ 6:30 pm at West Hill Station.
- Continued reviewed page 1 Sections 4 & 5.

**NEW BUSINESS:**

- Received a resume and cover letter from Tom Duval regarding the current commissioner vacancy. Commissioners all agree T.Duval will make a great addition to the board of commissioners. All in favor to extend offer. R.Carvalho will make the offer this week.

**BILLS AND COMMUNICATIONS:**

- Bills were paid.  
Meeting adjourned at 8:45 p.m. **R.Carvalho motioned; seconded by B.Goodskey.**  
Respectively submitted,

Karen Carvalho  
Secretary/Treasurer

**Next Meeting: 11/8/18 @ 7:00 p.m. West Hill Station**

**Daytime Driver report for October 11, 2018 District meeting**

- \* 9/13/2018 E5 air brake indicator out, required replacement bulb.
- 9/13/2018 Shipmans Cascade system annual service and quarterly air inspection.
- 9/17 2018 Norcom reprogram E5 mobile radio to mirror R6
- 9/20/2018 B2 Collinsville auto for shifter issue, resolved.  
Will schedule a fall service, Oil Change, Transmission flush, rear brakes pulsating. Over all check before plow season.
- \* 9/26/2018 T10 right side headlamp bulb replaced.
- 9/27/2018 First Due Annual pump testing of apparatus E5, T10, E7 all passed
- 9/28/2018 First Due annual pump testing of R6, passed.
- \*10/1/2018 Rescheduled hose and ladder testing for Nov 6, was canceled in Sept due to weather.
- 10/4/2018 First Due started Annual PM service on E5, R6. E5 required battery replacement failed load test.
- 10/5/2018 First Due Finished PMs for E5, R6 and issued DOT inspection certificate.
- 10/5/2018 Fire Equipment Headquarters, Annual inspection of fire extinguishers. Had to replace 1 for out of date for service. (St2 kitchen 20# ABC)
- 10/8/2018 First Due started PMs for T10, E7. T10 required battery replacement. E7 needed new air cans for air brake system, Ordered. Oct 15. PMs will be finished.
- \*10/9/2018 Installed new warning light on E5 Driver side.

\*Denotes task or work performed by Daytime Driver

Respectfully submitted by,  
DD FF Sterpka

