

**New Hartford Village Fire District  
Monthly Meeting December 13, 2018**

R.Carvalho called the meeting to order at 7:07 p.m.

**IN ATTENDANCE:**

R.Carvalho, K.Parsell, B.Goodskey, D.Boyajian, T.Duval, Chief Worsman, E.Parsell and K.Carvalho.

**PREVIOUS MINUTES:**

**B.Goodskey made a motion to accept the November 2018 meeting minutes. Seconded by D.Boyajian. All in favor. Motion passed.**

**PUBLIC COMMENT:**

- None

**TREASURER'S REPORT:**

- K.Carvalho is working on a list of items that the CPA's will need for the upcoming Financial Review for fiscal year 2017/2018. Some of the items need to come from the Tax Collector and Chief.

**D.Boyajian made a motion to accept Treasurer's Report for November 2018. Seconded by K.Parsell. All in favor. Motion passed.**

**TAX COLLECTOR'S REPORT:**

- \$1,763.91 collected in November; (0) Adjustments; (0) Bounced checks; (0) Refunds; (0) Lien Released; (0) Liens Put On: Current Year 2017; (94.4%); Previous Year 2016; (97.5%). **B.Goodskey made a motion to accept Tax Collector's Report for November 2018. Seconded by D.Boyajian. All in favor. Motion passed.**

**CHAIRMAN'S REPORT:**

- R. Carvalho met with Guy Tangerone, he's still researching our questions. Rui gave him copies of our previous Worker's compensation policy audits and Guy will report back to Rui before the next district meeting in January.

- Nick Maltby, Vice President of the New Hartford Ambulance contacted Rui to discuss the lack of living/work space in the ambulance building and his concerns about retaining and recruiting members. The NHVFD owns the ambulance building and leases it to them. Rui read the NHVFD meeting minutes from July and September 2016 which stated that the NHVFD was not interested in selling the building to the New Hartford Ambulance. The commissioners discussed the concerns and were in favor of more conversations with Nick Maltby.

**D.Boyajian made a motion to accept Chairman's Report for November 2018. Seconded by B.Goodskey. All in favor. Motion passed.**

**CHIEF'S REPORT: Reported by Deputy Chief Wabrek**

- **Calls:** 201 calls Y-t-D, 24calls- 11/1/18 - 10/30/18)
- **Significant/Mutual Aid Calls:** 11/26 Winsted 1-car MVA, double fatal accident.
- **Fuel Usage-** We used approximately 100 gallons in November.
- **Training-** We had our live burn on November 18th at the New Litchfield County Regional Fire School.
- **Membership-** Didn't receive any applications in November, lost 12% of members over the past year. Current roster 28 members, 18 of which are interiors.
- **Vehicle Maintenance-**Yearly PM's almost complete. Annual hose testing was supposed to be done today, however was cancelled due to the cold weather and needs rescheduling.
- **Daytime Driver-** See attached daytime driver's report.
- **Station 1 & 2-** See attached daytime driver's report.
- **Mutual Aid departments-**We have been meeting, a lot of discussion on joint training, working together on SOG's.

• **Miscellaneous Items-**

***Pine Meadow Fire;*** Chief Worsman still attempting to schedule a meeting with Chief Wabrek.

***Performance evaluations for the deputy chiefs are due.*** They are being worked on, need to create a job description for the Health & Safety Officer position.

***Hunt Public Safety;*** Chief Worsman is planning on meeting with Nepaug and Winsted Fire to review their system. Drafting a letter to Firehouse Software, we have 1 year left on the contract.

**Motion by D.Boyajian to accept Chief's report. Seconded by B.Goodskey. All in favor. Motion Passed.**

**COMMITTEE REPORTS:**

- None

**OLD BUSINESS:**

- Deputy Chief's evaluations tabled to the January meeting.
- By-laws; Commissioners reviewed by-laws, final changes will be discussed at the January meeting and voted upon at the February meeting.

**NEW BUSINESS:**

- Richard Marcus and Chief Worsman attended the business leadership training symposium for officers and volunteers on Nov. 7-11<sup>th</sup>. Chief Worsman discussed what topics were covered.
- K.Carvalho distributed copies of the NHVFD Reviewed Financial Statements for Fiscal Year June 30, 2017, will visit any questions at the January meeting.

**BILLS AND COMMUNICATIONS:**

- Bills were paid.

Meeting adjourned at 8:41 p.m. **K.Parsell motioned; seconded by B.Goodskey.**  
Respectively submitted,  
Karen Carvalho  
Secretary/Treasurer

**Next Meeting: 1/10/19 @ 7:00 p.m. West Hill Station**

**Daytime Driver report for Dec.13, 2018 District meeting**

- 11/10/2018 \* FF Elovirta, F Archer installed Chevrons on T10.
- 11/18/2018 \* Live Burn for NHFD @ LCRFS.
- 11/19/2018 First Due E5 electrical panel corrosion service.
- 11/26/2018 \* R6 extrication hose reel inop. Found damaged gear, contacted company & had new gear set sent N/G.
- 11/28/2018 DD physical completed.
- 11/30/2018 \* E5 performed repairs for inop air horn.
- 11/30/2018 \* R6 had to secure harness behind pump panel interfering with pump lever operation.
- 11/30/2018\* Mounted new bay monitor, new Officer mailboxes.
- 12/3/2018 \* Constructed protector for monitor in bays.
- 12/5/2018 Firematic came out for shoreline pump on R6 tripping breaker. Cause excessive AMP draw. Sent out for repair.
- 15/5/2018 \* Mounted TV/Monitor in Chiefs office.
- 12/5/2018 Had Carlson heating come out and evaluate St1 bay heaters, 30yrs old. Was told stay with what we have all the efficiency is in the furnaces. Newer units would make any sense.
- 12/6/2018 \* Dropped off B2 for service at Collinsville Auto. Rear brakes, Oil Change, Transmission flush, rotate tires, and safety inspection.
- 12/6/2018 \* Installed new gear for extrication hose reel on R6.
- 12/7/2018 \* Removed amkus extrication tool brackets from E7. Tools were moved to E5.
- 12/10/2018 Firematic notified us that the shoreline pump was being repaired under warranty and would be back by late this week or early next.
- 12/11/2018 \* Constructed depth gauge for R6 winch when mounting to apparatus.
- 12/11/2018 \* Made repairs to R6 traffic cones.

\*Denotes tasks or work performed By Daytime Driver

Respectfully submitted by,

DD FF Sterpka