

**New Hartford Village Fire District
Monthly Meeting November 8, 2018**

R.Carvalho called the meeting to order at 7:07 p.m.

IN ATTENDANCE:

R.Carvalho, B.Goodskey, D.Boyajian, T.Duval, Deputy Chief Wabrek, E.Parsell and K.Carvalho.

PREVIOUS MINUTES:

D. Boyajian made a motion to accept the October 2018 meeting minutes. Seconded by B. Goodskey. All in favor. Motion passed.

PUBLIC COMMENT:

- None

TREASURER'S REPORT:

B.Goodskey made a motion to accept Treasurer's Report for October 2018. Seconded by D.Boyajian. All in favor. Motion passed.

TAX COLLECTOR'S REPORT:

- \$10,453.54 collected in October; (0) Adjustments; (0) Bounced checks; (0) Refunds; (0) Lien Released; (0) Liens Put On: Current Year 2017; (94.1%); Previous Year 2016; (97.5%). **B.Goodskey made a motion to accept Tax Collector's Report for October 2018. Seconded by D.Boyajian. All in favor. Motion passed.**

CHAIRMAN'S REPORT:

- R.Carvalho attended the S.End Fire District meeting on 11/7/18.
 - R.Carvalho reports; the Worker's Compensation policy yearly audits (filled out by the district) show some discrepancies, Guy Tangerone is researching our questions and will report back to Rui.
- D.Boyajian made a motion to accept Chairman's Report for October 2018. Seconded by B.Goodskey. All in favor. Motion passed.**

CHIEF'S REPORT: Reported by Deputy Chief Wabrek

- **Calls:** 177 calls Y-t-D, (20 calls- 10/1/18 - 10/31/18)
- **Significant/Mutual Aid Calls:** Nothing of significance.
- **Fuel Usage-** We used approximately 65 gallons in October.
- **Training-** Continuing to follow our training schedule, our live burn is scheduled for November 18th at the New Litchfield County Regional Fire School.
- **Membership-** One member on military leave of absence. Didn't receive any applications in October.
- **Vehicle Maintenance-**Yearly PM's has started. E7 had an electrical issue with sub panel & relays. Entire new sub panel had to be purchased & replaced. This sub panel controlled the pump panel & the body of the engine. Annual hose & ladder testing was scheduled on 11/6, and then cancelled, needs rescheduling.
- **Daytime Driver-** See attached daytime driver's report.
- **Station 1 & 2-** See attached daytime driver's report.
- **Mutual Aid departments-**We have a scheduled meeting with chiefs of Nepaug, the week of the 12th.
- **Miscellaneous Items-**

Pine Meadow Fire; Chief Worsman still attempting to schedule a meeting with Chief Wabrek.

Performance evaluations for the deputy chiefs are due. They are being worked on.

Hunt Public Safety; Chief Worsman is planning on meeting with Nepaug and Winsted Fire to review their system. Drafting a letter to Firehouse Software, we have 1 year left on the contract.

2018 Fire Act Regional Grant; Application was submitted on 10/26, should hear from them by spring 2019. Plan on a capital budget item for 2019-2020 for our 10% share as well as purchase the additional portables/mobiles not covered in the grant. Only Fire Chief is allowed a portable & mobile radio in grant.

Air packs/Bottles: The costs of purchasing air packs increased this year by approximately \$400-500. This increase affected our budget (an overage) for air pack replacement by \$67.00. Since we were well under budget from the purchase of the air conditioning unit, it won't affect the overall capital expense line item. **B.Goodskey made a motion to take the \$67.00 overage for the air pack purchase from the savings on the air conditioning under capital expense. Seconded by D.Boyajian. All in favor. Motion passed.**

Motion by D.Boyajian to accept Chief's report. Seconded by R.Carvalho. All in favor. Motion Passed.

COMMITTEE REPORTS:

- None

OLD BUSINESS:

- K. Parsell and Chief Worsman weren't in attendance to report on the Deputy Chiefs evaluations.
- By-laws; Commissioners will continue look over the by-laws on their own and will discuss next month.

NEW BUSINESS:

- R.Carvalho made an offer to Tom Duval to serve on the New Hartford Village Fire District Commission on 10/12/18 , he accepted. **Motion by B.Goodskey to appoint Tom Duval as commissioner of the New Hartford Village Fire District. Seconded by D.Boyajian. All in favor. Motion passed.**
- Bill Rieger's gift cards were mailed last month. K.Carvalho received Bill's thank you note & read it to the commissioners.
- J.Wabrek announces: Dan Deroehn is redesigning the New Hartford Fire Department website and can add the Fire District's meeting schedule.
- K.Carvalho meeting on 11/14/18 with Sarah Greene from King, King & Associates, CPA's to discuss adjusting journal entries from the 2016-17 financial review. A draft of the financial review was emailed on 11/6/18 to all commissioners.

BILLS AND COMMUNICATIONS:

- Bills were paid.

Meeting adjourned at 8:07 p.m. **D.Boyajian motioned; seconded by R.Carvalho.**
Respectively submitted,

Karen Carvalho
Secretary/Treasurer

Next Meeting: 12/13/18 @ 7:00 p.m. Station 1

Daytime Driver report for November 8, 2018 District meeting

- 10/11/2018 Anderson irrigation winterized sprinkler system
- 10/15/2018 PMs finished on T10, E7. E7 has electrical issue with corroded sub panel and relays. Requires replacement.
- *10/16/2018 Made contact with Ferrara for E7 sub panel, ordered.
- 10/18/2018 Firematic came out to inspect DEF lines on R6. These were supposed to be rerouted last Oct 2017.
- 10/22/2018 Received incorrect electrical panel, contact Ferrara and did research for them to find information for them to produce correct panel.
- *10/23/2018 Produced brackets for R6 compartment to support rescue jacks.
- *10/23/2018 Plow retrieved from DPW garage and serviced for winter use.
- 10/26/2018 Received correct electrical panel for E7. Notified First due it was here for installation.
- *10/30/2018 Snow blower moved to apparatus bays from storage and serviced for future use.
- 11/5/2018 First Due installed new Electrical panel in E7. Still need to fix engineers door switch for lighting.
- 11/6/2018 Contacted Carlson heating for Leaking drain valve from R6 bay heater, Thursday appt.

*Denotes tasks or work performed By Daytime Driver

Respectfully submitted by,
DD FF Sterpka

