

CITY OF SMILEY UTILITIES  
**TRANSFER / CLOSE REQUEST FORM (circle one)**

**DATE:** \_\_\_\_\_ **ACCOUNT #** \_\_\_\_\_

**REQUEST MADE BY:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/STATE/ZIP:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

**TRANSFER / CLOSE TO NEW ADDRESS:**

\_\_\_\_\_

**NOTES:**

\_\_\_\_\_

\_\_\_\_\_

**WATER/SEWER (ALL SERVICES)** \_\_\_\_\_ **TRASH ONLY** \_\_\_\_\_

**TRANSFER FEE: \$15.00**      **CLOSE: Hookup charge \$10.00**

**SIGNATURE OF REQUESTOR:** \_\_\_\_\_

**REQUEST RECEIVED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

\*\*\*\*\***DO NOT WRITE BELOW THIS LINE**\*\*\*\*\*

**APPROVED:** \_\_\_\_\_ **YES** \_\_\_\_\_ **NO**

**SERVICE START DATE:** \_\_\_\_\_ **END DATE:** \_\_\_\_\_

**APPROVED BY/TITLE:** \_\_\_\_\_