

Updated July 25th 2025

PR\$ RFP

Fresenius Scope of Work

Your work here directly impacts patient health and comfort. This isn't just about cleaning — it's about creating a safe, sterile, and professional space for people receiving life-saving care. Stick to the plan, pay attention to detail, and take pride in knowing your efforts help patients feel secure and respected the moment they walk in.

1. General Areas

(Lobby, Waiting Rooms, Hallways, Public Areas)

Daily Tasks

- ☐ Empty trash bins and replace liners.
- ☐ Wipe down chairs, tables, counters, door handles, and light switches.
- ☐ Vacuum carpets and rugs.
- ☐ Wet mop floors using appropriate cleaning agents.
- ☐ Spot clean entrance glass and partitions.
- ☐ Organize reading materials.
- ☐ Secure all entrances after cleaning.

Weekly Tasks

- ☐ High dusting (above hand height): shelves, ledges, moldings.
- ☐ Low dusting: baseboards, furniture legs.
- ☐ Polish bright metal (door handles, handrails).
- ☐ Vacuum upholstered furniture.

Monthly Tasks

- ☐ Deep clean carpets and tile floors.
- ☐ Clean blinds and shades.
- ☐ Remove fingerprints/smudges from switches and doors.

Quarterly Tasks

- ☐ Complete high dusting of vents, lights, fans.
- ☐ Clean light fixtures.

Supplies & Equipment

- Trash liners, disinfectant spray, microfiber cloths
- Upright/backpack vacuum, mop, bucket, carpet spot cleaner
- Step ladder, polish, gloves

Post-Cleaning Goals

- Public areas should be inviting, odor-free, and safe for patients and visitors.
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2. Dialysis Treatment Areas

Daily Tasks

- ☐ Empty and reline trash bins.
- ☐ Disinfect countertops, chairs, and high-touch surfaces.
- ☐ Sweep and mop floors using medical-grade disinfectant.
- ☐ Spot clean walls and glass.

Weekly Tasks

- ☐ Dust low and high surfaces.
- ☐ Polish metal (e.g., handrails).

Monthly Tasks

- ☐ Move furniture and deep clean all floor space.
- ☐ Vacuum HVAC vents.
- ☐ Clean blinds/shades.

Quarterly Tasks

- ☐ High dusting (ceiling vents, lights).
- ☐ Disinfect all surfaces (walls, ceilings, light fixtures).

Supplies & Equipment

- Medical-grade disinfectant, gloves, mop/bucket, microfiber cloths
- Step ladder, vacuum with HEPA filter

Post-Cleaning Goals

- Create a sterile, clutter-free environment to support safe dialysis procedures.
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3. Inpatient Care Areas

(Patient Rooms, Nurse Stations, Treatment Areas)

Daily Tasks

- ☐ Empty trash and replace liners.
- ☐ Disinfect counters, nurse stations, sinks, fixtures.
- ☐ Sweep and mop floors.
- ☐ Spot clean walls and glass.

Weekly Tasks

- ☐ Low and high dusting.
- ☐ Polish handrails and metal surfaces.

Monthly Tasks

- ☐ Deep clean patient rooms.
- ☐ Clean blinds/shades.

- ☐ Vacuum HVAC vents.

Quarterly Tasks

- ☐ Full deep clean of walls, ceilings, fixtures.

Supplies & Equipment

- Medical-grade disinfectant, mop/bucket, microfiber cloths
- HEPA vacuum, gloves, polish

Post-Cleaning Goals

- Maintain a hygienic space that protects both patients and staff from cross-contamination.
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4. Outpatient Care Areas

(Exam Rooms, Lab Areas, Nurse Stations)

Daily Tasks

- ☐ Empty trash, replace liners.
- ☐ Disinfect all workstations and exam surfaces.
- ☐ Sanitize all high-touch areas.
- ☐ Sweep/mop floors with medical disinfectant.
- ☐ Spot clean windows and partitions.

Weekly Tasks

- ☐ Dust horizontal and elevated surfaces.
- ☐ Polish metal fixtures.

Monthly Tasks

☐ Move items to clean all corners.

☐ Clean HVAC vents and blinds.

Quarterly Tasks

☐ Deep disinfect all walls, ceilings, and light fixtures.

Supplies & Equipment

- Surface disinfectants, trash liners, microfiber cloths, HEPA vacuum, mop
- PPE (gloves, masks if required)

Post-Cleaning Goals

- Ensure exam areas feel professionally sanitized, minimizing any cross-infection risk.
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5. Restrooms

Daily Tasks

☐ Clean and disinfect sinks, toilets, urinals, counters.

☐ Polish chrome fixtures.

☐ Empty trash, reline bins.

☐ Mop floors with disinfectant.

☐ Refill all dispensers (soap, paper, seat covers).

☐ Spot clean walls and disinfect all touchpoints.

Weekly Tasks

☐ High and low dusting.

☐ Disinfect dispensers.

Monthly Tasks

- ☐ Deep clean tile walls and stall partitions.

Quarterly Tasks

- ☐ Top-to-bottom restroom deep cleaning.

Supplies & Equipment

- Disinfectant cleaner, toilet bowl cleaner, gloves, mop, trash liners
- Chrome polish, air freshener

Post-Cleaning Goals

- Restrooms should be fresh-smelling, stocked, and spotless, reflecting medical-grade cleanliness.
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6. Break Rooms & Staff Areas

Daily Tasks

- ☐ Empty trash, clean/disinfect counters and sinks.
- ☐ Wipe exterior of appliances.
- ☐ Sweep/mop floors, vacuum carpet.
- ☐ Spot clean walls.

Weekly Tasks

- ☐ Dust surfaces, vacuum upholstery.
- ☐ Clean exterior of refrigerators.

Monthly Tasks

- ☐ Deep clean appliances inside and out.

- ☐ Clean blinds and shades.

Quarterly Tasks

- ☐ Deep clean all surfaces and appliances.

Supplies & Equipment

- Disinfectant wipes, multipurpose cleaner, mop/bucket, vacuum
- Appliance-safe cleaning agents

Post-Cleaning Goals

- Provide staff with a clean, hygienic, and comfortable space for breaks.
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7. Exterior Areas

(Entrances, Walkways, Parking)

Daily Tasks

- ☐ Clean and sweep entrances, remove trash.
- ☐ Empty and sanitize bins.
- ☐ Wipe glass and entry doors.

Weekly Tasks

- ☐ Clean parking areas, exterior furniture, ashtrays.

Quarterly Tasks

- ☐ Pressure wash sidewalks and windows.

Supplies & Equipment

- Outdoor broom, trash grabbers, power washer (as needed)

- Glass cleaner, trash liners

Post-Cleaning Goals

- Ensure exterior reflects professionalism, safety, and cleanliness.
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8. Special Services (*As-Needed With Approval*)

- ☐ Carpet extraction
- ☐ Floor stripping and waxing
- ☐ Grout scrubbing
- ☐ Interior/exterior window cleaning
- ☐ Emergency spill/biohazard cleanup