

# EMERGENCY PROCEDURES



## FIRE

### In case of fire:

#### 1. **Remove** persons from danger:

- Yourself
- Other tenants and visitors

#### 2. **Raise the Alarm:**

- Call 000, ask for Fire Brigade
- Address: 74-76 Upper Pitt St, Kirribilli
- Nearest cross St: Parkes St
- Knock on neighbours doors

#### 3. **Contain the fire:**

- To the room or space of origin
- Close doors behind you

#### 4. **Extinguish or Evacuate the area:**

- Exit via your closest exit
- Exit building at G or LG level
- Go to the assembly area – car park on McBurney Lane
- Only attempt to extinguish fire if safe and you are trained

### Important:

1. If you hear the alarms, evacuate
2. If you see smoke, don't panic
3. Do not re-enter the building
4. Leave personal items behind
5. Assist others to evacuate

## DOMESTIC FIRE SAFETY

1. **Heaters** – Keep away from other things
2. **Candles** – stabilise if using. Torches are preferred
3. **Clothes dryer** – change lint every time & never leave unattended
4. **Dishwasher** – never leave home with it running
5. **Fire extinguisher** – installed in common areas. It is worthwhile owning a small extinguisher.
6. **Fire blanket** – it is worthwhile owning your own fire blanket for the kitchen
7. **Assembly area: car park on McBurney Lane**

## MEDICAL EMERGENCY

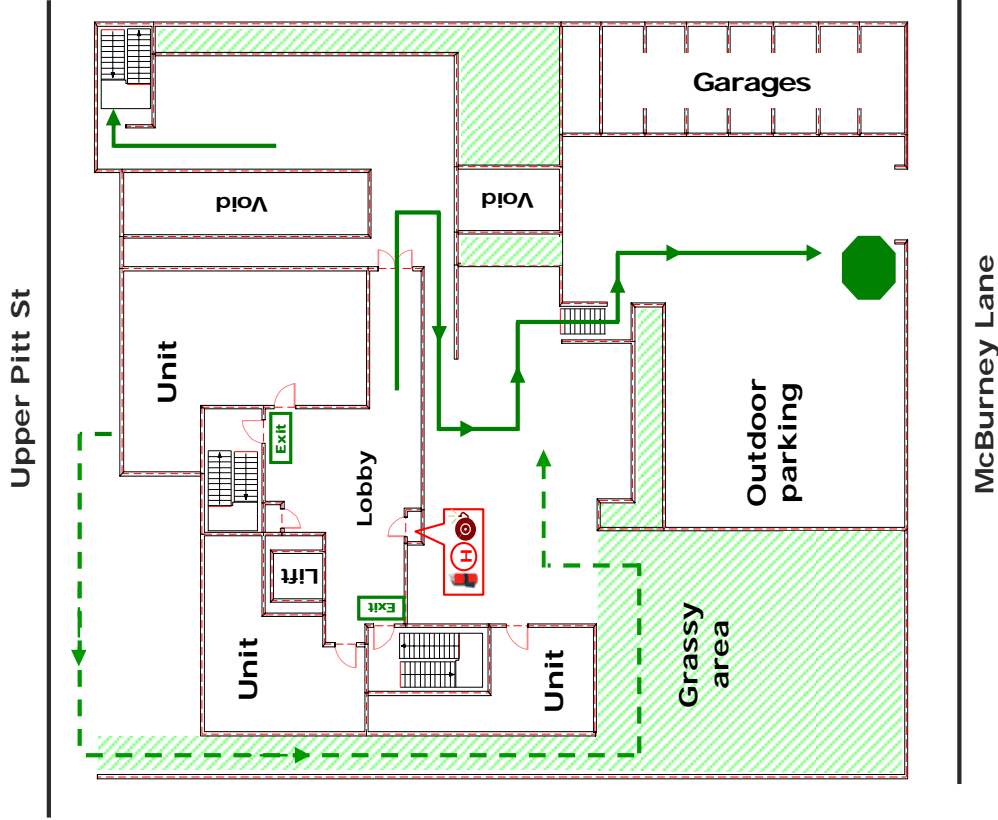
1. Remain calm & don't panic
2. Call 000, ask for Ambulance
3. If trained, commence 1<sup>st</sup> aid treatment
4. Otherwise provide reassurance
5. Do not move the person unless absolutely necessary
6. Direct ambulance to building entrance









# EMERGENCY EVACUATION PLAN

## 74 Upper Pitt Street, Kirribilli

### Ground Level



**Legend:**

-  Fire Extinguisher
-  Fire Hydrant
-  Hose Reel
-  Evacuation route
-  Break Glass Alarm
-  Assembly area

To Evacuation Assembly Area  
Car Park on McBurney Lane

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- Remove people from danger**
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  - Other tenants and visitors
- Raise the Alarm**
- Call 000, Fire Brigade
  - Knock on neighbours doors
- Contain the fire**
- To the room or space of origin
  - Close doors behind you
- Extinguish or Evacuate**
- Exit via your closest exit
  - Go to the assembly area
  - Only attempt to extinguish fire if it's safe



**Dial 000 for all emergency services**

