



**TOP OF SKYWAY HOMEOWNERS ASSOCIATION
ARCHITECTURAL CONTROL COMMITTEE (ACC)
REVIEW APPLICATION FORM**

If submitting by mail:

TOSHA ACC, PO Box 38851, Colorado Springs, CO 80937

If submitting electronically:

Scan completed form + documents to topofskywayassociation@gmail.com

Owner's Name: _____ Date: _____

Property Address: _____ Filing# _____ Lot# _____

Phone number: _____ Email: _____

Project Type:

_____ New single-family home construction

_____ Addition to existing residence

_____ Exterior paint color, stucco and/or stonework

_____ Roof replacement

_____ Deck, patio

_____ Landscaping

_____ Others modifications, such as fences, mailboxes, garage doors, driveway.

Please describe: _____

For all applications:

1. If submitting your application via physical mail, please provide all plans in duplicate.
2. For physical constructions, material brands, model lines, and/or physical samples must be specified or provided for all aesthetically visible materials. Minimum scale of plans 1/20th inch equals one foot. Plot plans must show the location of all buildings, drives, walks, fences and any other structures. Proposed newly graded contours throughout the lot and abutting street elevations must be shown. Structure plans must show all exterior elevations and include and locate on each elevation the materials to be used. Exterior paint and stain colors must specify manufacturer color codes, and/or color samples must be provided.
3. For landscaping projects, plans must show the location of all landscaping elements, including grass, ground cover, shrubs, trees and other landscaping materials for all of the area or the lot not covered by structure. The size and type of all new plant materials shall be included. If requested, a soil report for the building site will be supplied.
4. All building and landscaping plans should take into consideration TOSHA's applicable Covenant Filings, City of Colorado Code Restrictions and must comply with the City's Hillside Overlay Restrictions.

The ACC has 30 days after submission of this application form and all required supporting materials to act on the request. You must receive a response from the TOSHA Board acknowledging receipt of your request. 30 days begins following response from the TOSHA board acknowledging receipt of request. If no action is taken or no request for additional information is received by the homeowner, the request is deemed approved. The ACC will retain one copy of all the materials submitted and homeowners are advised to print and retain copies of ACC approval letters for future reference.

* Updated December 2023