



**2023  
VENDOR APPLICATION &  
CONTRACT**

**Event Date: November 11, 2023**



**Rules & Regulations – Initial Next to Each Item (or N/A what does not apply)**

- Items must be handmade or produced by the vendor.
- This application and these fees are for craft/honey vendors. Food vendors have a different application and fee structure. Inquire with contact info below.
- Vendors are responsible for collecting and paying their own Florida Sales Tax
- Vendors will not give away or sell food or beverage items unless items are pre-approved by Main Street Bartow, Inc.
- There will be NO REFUNDS for any reason. This includes, but is not limited to, any cancellations, weather problems, and removal from the event for cause, or act of nature.
- Applications will be approved or denied based on event needs, space availability and/or amount of duplicated products. The submittal of an application does not guarantee acceptance into any event. All decisions are at the discretion of Main Street Bartow, Inc.
- No exclusive event spaces are available unless deemed necessary to the event by Main Street Bartow, Inc.
- If a vendor wishes to use a canopy, it must be flame retardant. Vendors must provide their own tents, tables, chairs, dollies, tent weights and other operational equipment as needed. No pets allowed other than ADA service animals.
- Failure to abide by Main Street Bartow, Inc. and City of Bartow rules and regulations will result in removal from event and vendor fees will be forfeited.
- Vendors ARE NOT permitted to take down their booth early unless given permission by Main Street Bartow, Inc. taking down early will result in not being permitted to vend at future Main Street Bartow events.
- Electricity is available for \$20.00 per outlet. (One outlet allowed per space rental) Electricity is not to exceed 15 amps. A limited number of spaces providing electricity are available on a first come, first served basis.

**QUESTIONS? Contact Main Street Bartow Inc. at 863-519-0508**

**Application deadline – November 1, 2023 – booth placement made after this date in order received.**

**Make checks payable to:  
MAIN STREET BARTOW, INC.**

P.O. Box 1351, Bartow, FL 33831      P: (863) 519-0508      F: (863) 519-0509  
[kristin@mainstreetbartowfl.com](mailto:kristin@mainstreetbartowfl.com)



**2023**  
**VENDOR APPLICATION & CONTRACT**

**Event Date: November 11, 2023**  
**9AM – 4PM**

**QUESTIONS? Contact Linda or Kristin at**  
**863 -519-0508**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Company Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

What will you be vending or what activity will be taking place in your space. \_\_\_\_\_

Special Requests \_\_\_\_\_

**VENDOR RATES:**  
**\$75 for 10x10 space**  
+ \$20 for electricity per space

# Of spaces: \_\_\_\_\_ (@\$75) + Electricity? \_\_\_\_\_ (\$20)  
**TOTAL DUE: \$ \_\_\_\_\_**  
 **Invoiced (\$3.00 processing fee)**

**APPLICATION CHECKLIST**

VENDOR APPLICATION and CONTRACT Main Street Bartow Inc.

- \_\_\_\_\_ List what will you be selling or what activity will be taking place in your space?
- \_\_\_\_\_ **INSURANCE:** It is suggested that vendors carry their own liability insurance, however this is not required.
- \_\_\_\_\_ Initialed items on application (page 2)
- \_\_\_\_\_ Signed contract & Liability Waiver (page 1)
- \_\_\_\_\_ Vendor Fee - Cash, checks, or money orders accepted. Make checks payable to Main Street Bartow, Inc.
- \_\_\_\_\_ Return both application pages along with payment to Main Street Bartow, Inc. (P.O. Box 1351, Bartow 33831)

By signing this application I acknowledge I have read and understand the rules and regulations set forth by Main Street Bartow, Inc. and I agree to commit and abide by them. I understand that if approved as a vendor this application becomes my CONTRACT. I understand that failure to comply may result in forfeiture of booth space(s) and fee(s). By signing this form, it will serve as a LIABILITY WAIVER and I will not hold Main Street Bartow, Inc. or The City of Bartow responsible/liable for my actions and/or property damage/bodily injury caused by my participation.

Printed Name of Authorized Agent \_\_\_\_\_ Signature of Authorized Agent \_\_\_\_\_ Date \_\_\_\_\_

**NO REFUNDS \* NO CARRY-OVERS \* NO RAINCHECKS**  
**YOU WILL NOT BE PERMITTED TO TEAR DOWN OR BRING A VEHICLE INTO THE SECURED AREA**  
**UNTIL THE END OF THE EVENT!**

Application deadline – October 28, 2022 – booth placement made after this date in order received.