



JOB DESCRIPTION

Position: Logistics Management Analyst

Clearance: Secret

Shift: 5/40

Location: Tampa, Florida

Grit Government Solutions is currently looking for a Logistics Management Analyst for its Customer in Tampa, Florida. The position provides dedicated supply, logistics, and property management services for a Department of War (DoW) unit. Operating under strict Federal Acquisition Regulation (FAR) and military guidelines, this role oversees the physical receipt, storage, issue, and tracking of unit equipment, tactical gear, and supplies. While the contractor performs all administrative data entry, inventory validation, and hand-receipt tracking, they operate in an advisory capacity-a designated Government official must retain final pecuniary and signature authority as the official Property Book Officer (PBO).

Key Responsibilities:

- Populate, update, and manage official property tracking databases (e.g., DPAS, GCSS-Army, or local unit property books). Map asset lifecycle from acquisition to disposition.
- Conduct physical, wall-to-wall cyclic and sensitive item inventories. Match serial numbers, national stock numbers (NSNs), and part numbers against system records.
- Generate and track sub-hand receipts, temporary loans, and component listings to hold individual equipment users accountable.
- Inspect incoming shipments for damage, verify pack-slips, coordinate shipping logistics for outgoing gear, and manage local storage yards or warehouses.
- Research missing, damaged, or destroyed property.
- Prepare draft packets for Financial Liability Investigation of Property Loss (FLIPL) for government adjudication.

Required Qualifications:

- Security Clearance: Active DoD Secret Clearance is required on Day 1.
- Education: Bachelor's degree in supply chain management, logistics, or equivalent military supply experience (e.g., Army 92Y/92A, USAF 25, Navy LS).
- Systems Proficiency: Expert-level proficiency operating DoD property accounting systems, specifically DPAS (Defense Property Accountability System) or GCSS (Global Combat Support System).
- Experience: 4+ years of dedicated experience in military supply room operations, warehouse logistics, or property book management.
- Physical Demands: Ability to lift up to 50 lbs. and work in non-climate-controlled warehouse environments as required.