



**Job Title:** Inventory Specialist

**Location:** Oviedo, FL

### **Position Overview**

Grit Government Solutions is currently seeking an Inventory Specialist to assist its customer to manage the flow of materials, components, and equipment that support hardware development, assembly, and testing operations.

This position plays a key role in ensuring that engineering and production teams have the materials they need to support prototype builds and system integration. The ideal candidate is highly organized, detail-oriented, and comfortable working in a technical environment that handles electronic, mechanical, and hardware components.

Veterans with logistics, supply, or maintenance support backgrounds are strongly encouraged to apply.

### **Key Responsibilities**

- Receive, inspect, and process incoming materials, components, and equipment
- Maintain accurate inventory records within inventory management systems or databases
- Organize, store, and track electronic components, mechanical parts, and hardware assemblies
- Prepare and stage materials for engineering and assembly teams
- Conduct regular cycle counts and assist with periodic physical inventories
- Track inventory levels and notify leadership of low stock or reorder requirements
- Support packaging, shipping, and receiving equipment and materials
- Ensure proper labeling, documentation, and storage of parts and equipment
- Coordinate with procurement and engineering teams to support material needs for projects
- Maintain a clean, organized, and efficient stockroom/storage area

### **Required Qualifications**

- 2+ years of experience in inventory control, warehouse operations, logistics, or supply support
- Experience using inventory management systems, spreadsheets, or databases
- Strong organizational and record-keeping skills
- Ability to track multiple materials, parts, and equipment simultaneously
- Familiarity with standard shipping, receiving, and inventory procedures
- Ability to lift and move materials as needed

### **Preferred Qualifications**

- Experience supporting technical, engineering, manufacturing, or hardware development environments
- Familiarity with electronic components, mechanical parts, or technical equipment
- Experience supporting prototype or low-volume production operations
- Experience with barcoding systems or inventory tracking software – ERP/MRP environment

### **Veteran Preference**

Veterans are strongly encouraged to apply. Candidates with experience in military supply, logistics, armory management, maintenance support, or warehouse operations will find their skills highly transferable to this role.

### **Work Environment**

- Combination of stockroom, workshop, and technical lab environments
- Frequent interaction with engineering, assembly, and technical teams
- Work involves organizing and managing hardware components, equipment, and technical materials