



FALL 2024 / SPRING 2025

# COACHES' HANDBOOK



# **WELCOME TO THE KSC FAMILY!**

**First and foremost - thank you for coaching with us this season.**

**Klein Soccer Club brings together U4 to U16 (ages 3 to 15) recreational players who want to play for fun and enjoyment. Since its establishment in 1976, KSC continues to bring the game of soccer to the northwest Harris County community and surrounding area.**

**KSC shall be responsible for the promotion of physical health, mental health, emotional growth, to develop and govern, and promote the game of soccer at all levels of age and competition.**

**We want to take the time to give a special thanks to you, as you allow our club to grow and remain successful year after year.**

**Please stay connected with us, and do not hesitate to reach out if you have any questions or issues throughout the season.**

**Here's to making memories and strengthening our community through the game that we love.**

**Game on, and have the best season ever!**



# **CONTACT INFORMATION FOR**

## **BOARD OF DIRECTORS AND STAFF**

- **Ryan Bence, Club President:**  
[rbenceksc@gmail.com](mailto:rbenceksc@gmail.com)
- **Amy Ortmann, Secretary/Director of Administration:**  
[aortmannksc@gmail.com](mailto:aortmannksc@gmail.com) / [admin@kleinsoccer.com](mailto:admin@kleinsoccer.com)
- **Jessica Suber, Director of Scheduling/Team Formations:**  
[kleinsoccerscheduling@gmail.com](mailto:kleinsoccerscheduling@gmail.com)
- **Eric Juarez, Director of Coaching:**  
[kleinsoccercoaches@gmail.com](mailto:kleinsoccercoaches@gmail.com)
- **Ivan Miranda, Director of Team Formations:**  
[kleinsoccerteams@gmail.com](mailto:kleinsoccerteams@gmail.com)
- **Erick Martinez, Director of Scheduling:**  
[kleinsoccerscheduling@gmail.com](mailto:kleinsoccerscheduling@gmail.com)
- **Cynthia Hampton, Treasurer:**  
[treasurer@kleinsoccerclub.com](mailto:treasurer@kleinsoccerclub.com)
- **Chris Ellender, Director of Referees:**  
[cellender@kleinsoccer.com](mailto:cellender@kleinsoccer.com)
- **Melany, Lauren, and Andrea, Office Staff:**  
[office.ksctexas@gmail.com](mailto:office.ksctexas@gmail.com)

 **281.320.2211**

 **[www.kleinsoccer.com](http://www.kleinsoccer.com)**

 **[info@kleinsoccer.com](mailto:info@kleinsoccer.com)**

**Follow Us:**



## **OFFICE LOCATION:**

**7700 Cypresswood Drive / Spring, TX / 77379**

**The office is the blue building located on the north side of the park (in front of Field 5). See picture below.**

## **OFFICE HOURS:**

- **MONDAY/WEDNESDAY/THURSDAY:**
  - **4pm to 7pm (week 1-3 of the season)**
- **MONDAY/WEDNESDAY:**
  - **4pm to 6pm (week 4-10 of the season)**
- **SATURDAY (prior to season starting):**
  - **11am to 2pm**
- **SATURDAY - GAME DAY (all 10 weeks):**
  - **7:30am to 2pm**

**\*All hours/days are subject to change (due to holidays or weather) - please check our Facebook page as updates will be posted. Stay connected by “Liking Us” on Facebook.**

 **281.320.2211**

**[www.kleinsoccer.com](http://www.kleinsoccer.com)**

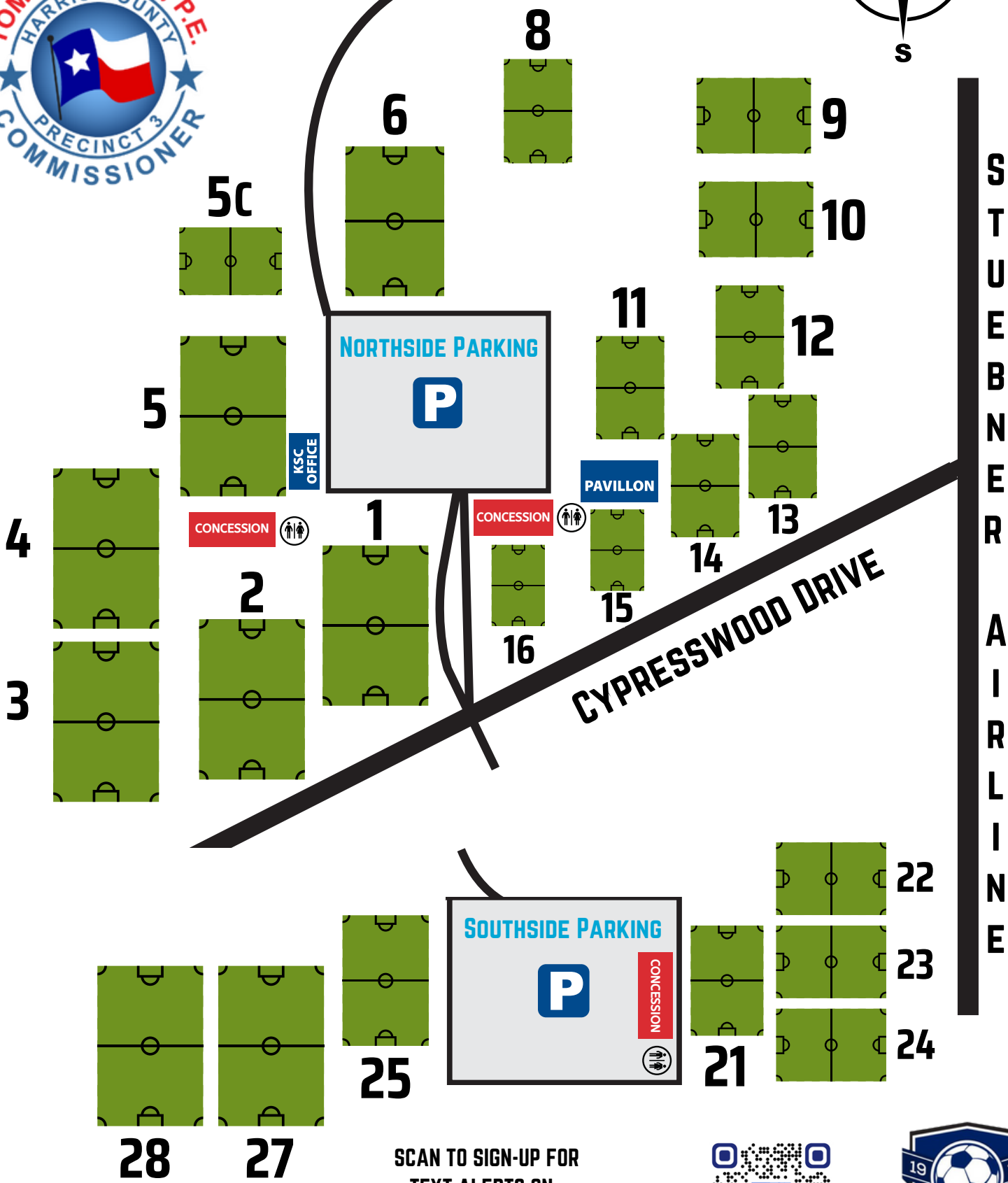
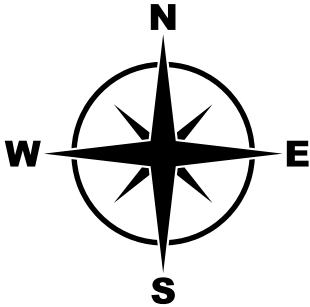
**Email: [info@kleinsoccer.com](mailto:info@kleinsoccer.com)**



# MEYER PARK



STORAGE



SCAN TO SIGN-UP FOR  
TEXT ALERTS ON  
FIELD CLOSURES AT  
MEYER PARK!

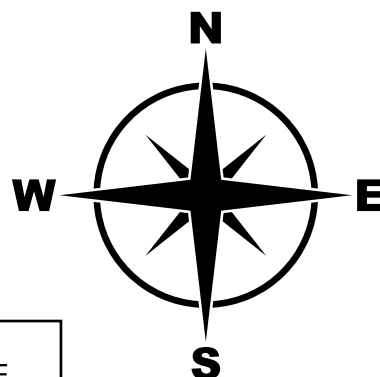


# SPRING 2025: FIELD MAP

7700 Cypresswood Drive

Spring, TX - 77379

[www.kleinsoccer.com](http://www.kleinsoccer.com)



STORAGE





# FALL 2024/SPRING 2025

## AGE BRACKETS

<b>BOYS &amp; GIRLS</b>	<b>2007</b>	<b>U18</b>
<b>BOYS &amp; GIRLS</b>	<b>2008</b>	<b>U17</b>
<b>BOYS &amp; GIRLS</b>	<b>2009</b>	<b>U16</b>
<b>BOYS &amp; GIRLS</b>	<b>2010</b>	<b>U15</b>
<b>BOYS &amp; GIRLS</b>	<b>2011</b>	<b>U14</b>
<b>BOYS &amp; GIRLS</b>	<b>2012</b>	<b>U13</b>
<b>BOYS &amp; GIRLS</b>	<b>2013</b>	<b>U12</b>
<b>BOYS &amp; GIRLS</b>	<b>2014</b>	<b>U11</b>
<b>BOYS &amp; GIRLS</b>	<b>2015</b>	<b>U10</b>
<b>BOYS &amp; GIRLS</b>	<b>2016</b>	<b>U9</b>
<b>BOYS &amp; GIRLS</b>	<b>2017</b>	<b>U8</b>
<b>BOYS &amp; GIRLS</b>	<b>2018</b>	<b>U7</b>
<b>COED</b>	<b>2019</b>	<b>U6</b>
<b>COED</b>	<b>2020</b>	<b>U5</b>
<b>COED</b>	<b>2021</b>	<b>U4</b>

# KLEIN SOCCER CLUB – RECREATIONAL GAME RULES OF PLAY – Spring 2025

	U4-U8	U9-U10	U11-U12	U13-U14	U15-U16
<b>Format</b> <b>#Players on field</b>	4v4 <b>4 players, No GK</b>	7v7 <b>6 players + GK</b>	9v9 <b>8 players + GK</b>	11v11 <b>10 players + GK</b>	11v11 <b>10 players + GK</b>
<b>Min.Players play</b>	3	5	7	9	9
<b>Ball Size</b>	3	4	4	5	5
<b>Game Duration</b>	Four quarters, 10-min each	Two halves, 25-min each	Two halves, 30-min each	Two halves, 35-min each	Two halves, 40-min each
<b>Half Time</b>	5 mins	5 mins	10 mins	10 mins	10 mins
<b>Offsides</b>	NO	YES	YES	YES	YES
<b>Heading</b>	NO	NO	NO	YES	YES
<b>Punting</b>	NO	NO	YES	YES	YES
<b>Throw-ins / Corner Kicks + Goal Kicks</b>	*U4-U6- KICK IN *U7-U8-THROW IN *U7-U8- Corner Kicks + Goal Kicks				
<b>PENALTY KICKS</b>	All fouls are Indirect				
<b>FREE KICKS</b>	DIRECT & INDIRECT DIRECT & INDIRECT DIRECT & INDIRECT				
<b>Substitutions</b>	Anytime	Upon ref's approval: Throw-ins, Goal kicks, after stoppage of play, after goals/prior to kickoff, at halftime			
<b>Referees</b>	Coaches	YES	YES	YES	YES
<b>Game Sheets / Record Scores</b>	NO Scores Recorded	YES Online	YES Online	YES Online	YES Online

\*Please refer to the Coaches' Handbook for more procedures and policies.

\*The Home team will wear navy blue/dark color, and the Away team will wear white/lighter color.

Heat index from 90°-99° implements a mandatory two-minute water break per half with running time.

Heat index from 100°-105° implements two mandatory two-minute water breaks per half with running time.

Heat index from 106°-108° implements two mandatory five-minute water breaks per half with running time.

Heat index above 109° immediately suspends play.



# GET GAME DAY READY!

**HOME TEAM WEARS NAVY BLUE/DARK COLOR,  
AND AWAY TEAM WEARS WHITE/LIGHTER COLOR.**



**REMINDER: ALL PLAYERS ARE REQUIRED TO HAVE THE OFFICIAL KSC UNIFORM NO LATER THAN THIRD GAME.**

# TEAM UNIFORM

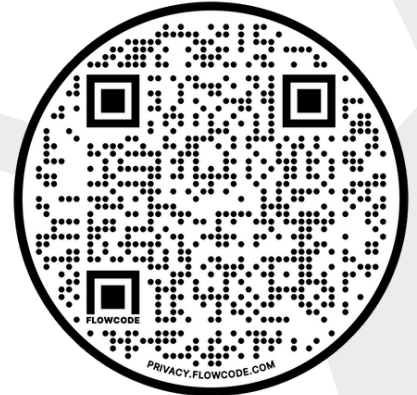
## FALL 2024/SPRING 2025

**\$62 (PLUS TAX)**

**KIT INCLUDES:**

**Reversible Jersey,  
Shorts and Socks**

SCAN TO  
PURCHASE  
ONLINE:



**OR VISIT:**

<https://achallenge.com/clubs/klein-soccer-club/>



**REMINDER: ALL PLAYERS ARE REQUIRED TO HAVE THE OFFICIAL KSC UNIFORM NO LATER THAN THIRD GAME.**

# UNIFORM SIZING CHART

<b>HOW TO MEASURE FOR JERSEY SIZING:</b>	Lay a shirt flat and measure across the chest, under the arms and across the fullest part of the chest
<b>YOUTH JERSEY SIZING::</b>	YXS - 15"   YS - 16.5"   YM - 17"   YL - 18.5"
<b>ADULT JERSEY SIZING:</b>	AS - 19.25"   AM - 20"   AL - 20.75"   AXL 23"
<b>HOW TO MEASURE FOR JERSEY LENGTH:</b>	Lay a shirt flat and measure from the TOP of the Collar to Bottom of Hem
<b>YOUTH JERSEY SIZING::</b>	YXS - 19"   YS - 25"   YM - 25.5"   YL - 26.5"
<b>ADULT JERSEY SIZING:</b>	AS - 29.5"   AM - 30"   AL - 31"   AXL - 32"
<b>HOW TO MEASURE FOR SHORT SIZING:</b>	Measure waist at the height pant/shorts are normally worn and keep tape comfortably loose
<b>YOUTH SHORT SIZING:</b>	YXS - 20" - 22"   YS - 22" - 24"   YM - 24" - 26"   YL - 26" - 28"
<b>ADULT SHORT SIZING:</b>	AS - 30" - 32"   AM - 32" - 34"   AL - 36" - 38"   AXL 40" - 42"



# COACHING 101: COMPLETING YOUR RISK

## MANAGEMENT PROFILE

In accordance with USYS and STYSA protocol, ALL Coaches/Team Managers are required to complete a 3-Part Risk Management Profile (RM Profile) to be assigned to a team. Your training/requirements include:

1. Background Check (valid for two years)
2. SafeSport Certification (every year you are required to complete a refresher course)
3. HeadsUp (CDC Concussion Awareness) Certifications (valid for two years)

It is recommended to access your account on a desktop and not a mobile device.

**CREATE YOUR COACHING ACCOUNT ONLINE (OR SCAN QR CODE):**

**[https://system.gotsport.com/programs/5164937X9?](https://system.gotsport.com/programs/5164937X9?reg_role=coach)**

**[reg\\_role=coach](https://system.gotsport.com/programs/5164937X9?reg_role=coach)**




**ALREADY HAVE AN ACCOUNT? LOG IN: <https://system.gotsport.com/>**

The screenshot shows the GotSport web application interface. At the top is a green header with the GotSport logo and navigation icons. Below the header is a navigation bar with links: Dashboard, Account, Reporting, Team Management, Team Scheduling, Program Registrations, Forms, Referee, and Family. The main content area displays the profile for Klein SC, Spring, TX, US. It includes a table with columns: Role, Level, Affiliate, USYS Requirements, Rolling, 21/22, 22/23, and More Info. The table shows that the coach is required to complete Safe Sport, Heads Up, and Background Check. A red arrow points to the 'More Info' link for the Background Check requirement.

Role	Level	Affiliate	USYS Requirements	Rolling	21/22	22/23	More Info
coach	3 - Division 3	USYS ID#: 30076-535986	Safe Sport	Required	Not/Applicable	Not/Applicable	More Info
			Heads Up	Required	Not/Applicable	Not/Applicable	More Info
			Background Check	Not/Applicable	Required	Required	More Info



Once your requirements are completed, the tab will change to **FULFILLED**.



**Klein SC**  
Spring, TX, US

Requirements

Available Forms

Roles

?

Support

Requirements

USYS Requirements	Rolling	22/23
Heads Up	Fulfilled	Not/Applicable
Safe Sport	Fulfilled	Not/Applicable
Background Check	Not/Applicable	Fulfilled

Please contact the Secretary/Director of Administration, Amy Ortmann (aortmannksc@gmail.com), and she will print your badge\* (\*seeing that all three components of your profile show as complete/fulfilled). You will pick-up your KidSafe Badge at the KSC office during office hours (see Klein Soccer Club's Facebook page or website for updated hours, as they are seasonal and subject to change).

**\*\* Due to insurance purposes, your deadline to complete your RM Profile is the Monday following the second weekend of scheduled games. Failure to complete your profile by this date and you will not be allowed to coach.**

**ALL head coaches/assistant coaches/team managers/admins are required to wear their KidSafe Badge on the sidelines and fields at ALL times. No exceptions. If you have a parent sub a game for you, they must stop by the office before the game for a temporary badge. The badge is valid for one game only, and it must be returned to the office after the game.**

**If you have an assistant coach that helps at practice (and plans to be on the sideline or on the field during games) - they need to complete a coaching profile as well. No exceptions.**

**If you require assistance or have questions regarding your RM Profile, please contact the Director of Administration, Amy Ortmann (aortmannksc@gmail.com).**

**For all coaching questions (including, rules of play, coach/player/parent conduct or practice field usage), please contact the Director of Coaching, Eric Juarez (kleinsoccercoaches@gmail.com).**



# SPECIAL UPDATE ON SAFESPORT

## ATTENTION RETURNING COACHES:

SafeSport Certificates expire on May 31st annually. If you completed the SafeSport requirement prior to May 31st, you will need to take it again before the start of the 2024-2025 season, in order to be compliant.

Depending upon the last time you completed a course, you may be required to take Refresher Course 1, 2 or 3 - in that order (but not at the same time). Each Refresher Course takes 30 minutes to complete. After two full years, you are required to complete the training from the beginning. This course will take 90 minutes to 2 hours to complete. When you complete your course - please save your PDF certificate for your records.

**Reminder:** Without the SafeSport certification, we cannot assign you to your team, or print your KidSafe Badge.

The sooner you update your profile and complete the course - the better!

The screenshot shows the Klein SC dashboard. At the top is a navigation bar with links: Dashboard, Account, Events, Team Management, Team Scheduling, Program Registrations, Forms, Referee, and Family. On the left sidebar, the 'Dashboard' link is highlighted with an arrow and the number 1, with the text 'CLICK ON DASHBOARD' below it. The main content area shows the Klein SC profile with a 'Requirements' tab selected. To the right of the requirements table, there is a circular icon with the number 2 and the text 'CLICK ON DETAILS TO COMPLETE' with an arrow pointing to the 'Details' link in the table.

USYS	Expiration Date	23/24	24/25	
South Texas Youth Soccer Association Requirements				
Safe Sport	05/31/2023	Expired	Expired	<a href="#">Details</a>
Heads Up	None	Fulfilled	Fulfilled	<a href="#">Details</a>
Background Check	05/31/2025	Fulfilled	Fulfilled	<a href="#">Details</a>

USSSA	Expiration Date	23/24	24/25	
USSSA Soccer Requirements				
Background Check	None	Unpaid	Unpaid	<a href="#">Details</a>
Safe Sport	08/21/2022	Expired	Expired	<a href="#">Details</a>

The screenshot shows the 'Safe Sport' course start page. At the top, it says 'Status' with two orange buttons: '23/24: Required' and '24/25: Required'. Below these is a 'Start Course' button with an arrow and the number 3, and the text 'START COURSE' below it. There is a section for 'Already completed this course?' with a 'Check Records' button and a 'Show Safe Sport Upload Form' link. At the bottom is a 'Report History' table.

ID	Date Submitted	Date Completed	Updated	Status
3901385	09/06/2022 17:17	09/06/2022 17:17	09/06/2022 13:22	Expired
3070944	08/20/2021 23:00	08/20/2021 23:00	07/09/2022 11:00	Expired
2360960	08/21/2021 12:52	08/21/2021 13:16	10/25/2021 18:41	Expired

**Risk Management**

Enforced By: South Texas Youth Soccer Association

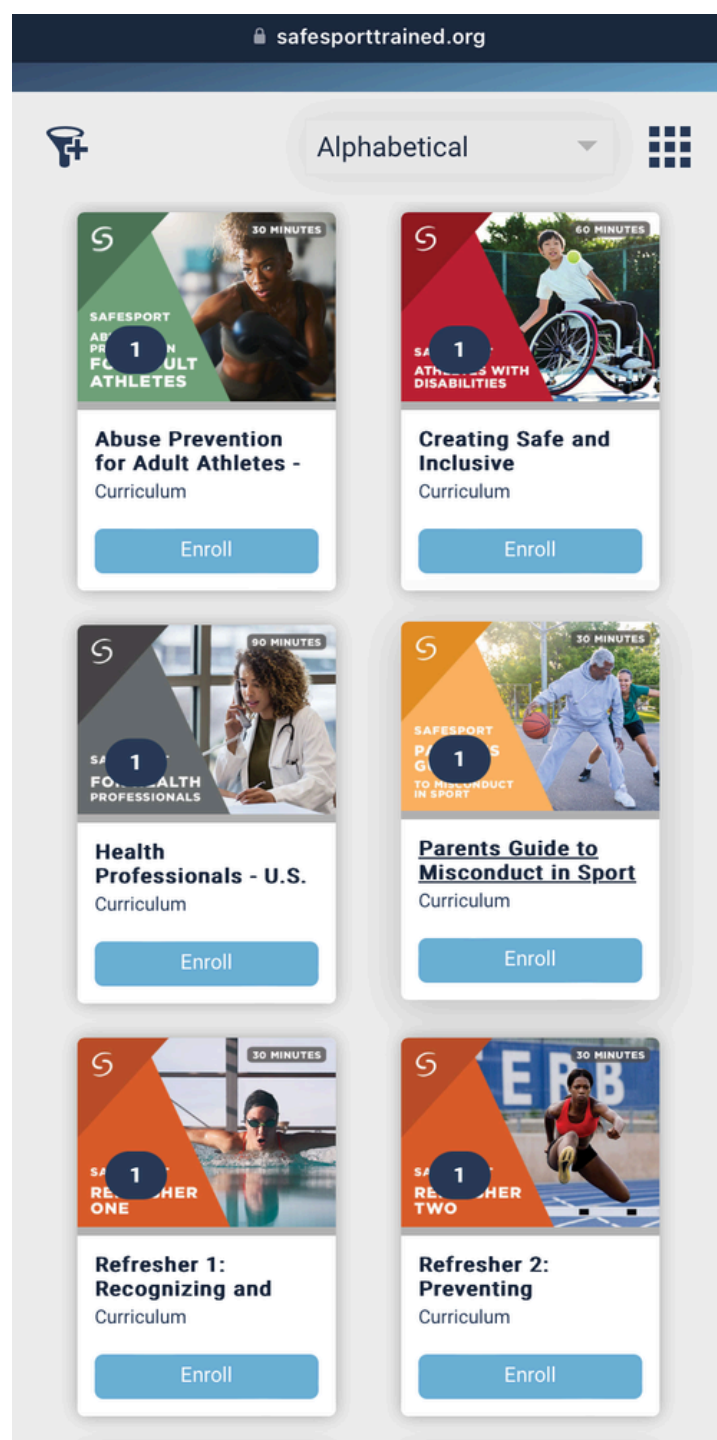
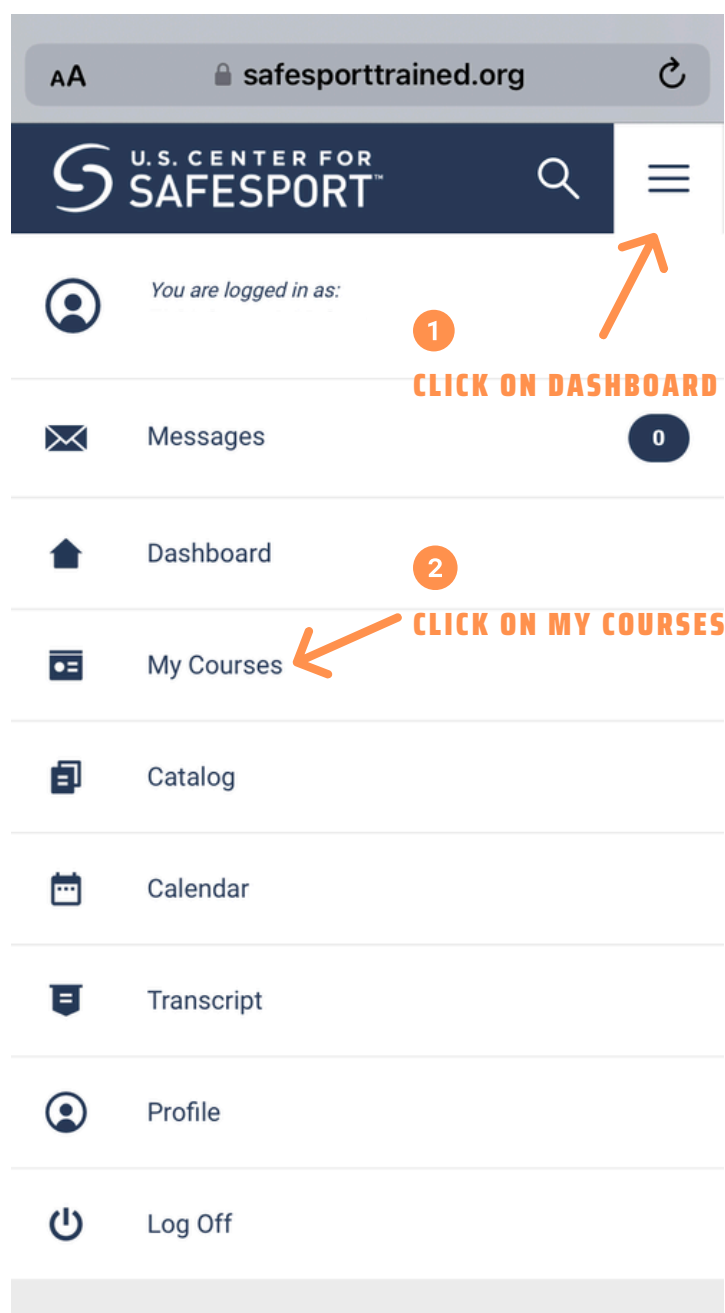
Contact Information

Mobile Phone Number: 5122724553

Address: 2851 JOE DIMAGGIO BLVD STE 23 Round Rock, TX 78665 US

Reports older than 03/31/2023 have expired

## Accessing your SafeSport Refresher Course on your mobile device:



3  
CLICK ON ENROLL\*

**\*Please Note:** Depending upon the last time you completed a course, you may be required to take Refresher Course 1, 2 or 3 - in that order (but not at the same time). Each Refresher Course takes 30 minutes to complete. After two full years, you are required to complete the training from the beginning. This course will take 90 minutes to 2 hours to complete. When you complete your course - please save your PDF certificate for your records.

# **COACHING PROCEDURES AND POLICIES**

Coaches are the voice for all of their players and parents. If there is any issues please communicate with your team and relay that information to the Director of Coaching, Eric Juarez, and/or the KSC Board and Staff members immediately.

Contact information for all Board Members and Staff can be located at the beginning of this handbook.

- Please review the Rules of Play on our website, and/or included in the handbook for all game rules.
- ALL head coaches/assistant coaches/team managers/admins are required to wear their KidSafe Badge on the sidelines at ALL times.
- Coaches are responsible to ensure all players get at least 50% play time during games.
- Official Klein Soccer Club uniforms must be worn on game day. On game day - the home team wears darker color/navy blue, and the away team wears lighter color/white.
- Team Name - It is not mandatory to have a team name, but you are more than welcome to create one. If you would like the team's name you've chosen to be added to GotSport you must contact the Directors of Team Formations, Jessica Suber (kleinsoccerscheduling@gmail.com) and Ivan Miranda (kleinsoccerteams@gmail.com).
- Only registered Coaches (with a completed Risk Management Profile) are allowed on the player sideline or game field.
- If you have a parent sub a game for you, they must stop by the office before the game for a temporary badge. The badge is valid for one game only, and must be returned to the office after the game.
- Spectators and players/coaches must be on the opposite sides of the field for the game to begin. Anyone who does not have a KidSafe Badge (and is registered as a coach) must remain on the opposite side of the field as the players.
- No coaches or spectators are allowed behind the goals during any games for any reasons.



# **COACHING PROCEDURES AND POLICIES**

## **RESCHEDULES:**

### **U4-U8:**

Because there are no referees in these age groups, you are not required to notify the Board Members or Staff. However, as a courtesy, we do ask that you contact the opposing coach if you will not be in attendance. You are welcome to discuss playing your scheduled game during your scheduled practice time/day instead.

### **U9+:**

All reschedule requests are required to be emailed to the Director of Scheduling, Jessica Suber/Erick Martinez - [kleinsoccerscheduling@gmail.com](mailto:kleinsoccerscheduling@gmail.com) - no later than Monday night before the scheduled game.

Both coaches must be included on the email. The first two weeks of the season schedule are locked, and no reschedules will be allowed.

Reschedules are based on field availability and not guaranteed.

- Coaches may contact or visit the office during hours, to obtain the opposing coach's contact information. OR, they can email the office staff to obtain the information - [office.ksctexas@gmail.com](mailto:office.ksctexas@gmail.com).
- Coaches requesting a game reschedule are to contact the opposing coach and work out a mutually agreeable date and time with each other that does not conflict with other games scheduled.
- Games will **NOT** be rescheduled if both coaches have not agreed to the reschedule.
- If the opposing coach will not agree to the reschedule, the game will be played on the original date / and the opposing team will forfeit.



# **COACHING REMINDERS**

Your number one priority is the kid's safety at all times. It's critical to keep your players hydrated and give them proper rest time during games (as well as practice). Allow for water breaks to prevent any heat-related injuries. Please have your KidSafe Badge visible at all times.

Please be respectful and responsible with the number of goals your team scores. You are all a direct representation of Klein Soccer Club. You are all looked up to regarding sportsmanship and discipline on the field. If your team is gaining a significant lead in score, please try to rotate your players around to try new positions or make them pass a certain number of times before they are allowed to shoot the ball. Do your best to keep the league positive and fun for everyone.

## **COACHING RESOURCES AND SUPPORT:**

The KSC Board has many coaching tools available if you are unsure on how to run practices or what to do on game days. Please contact, the Director of Coaching, Eric Juarez for assistance - [kleinsoccercoaches@gmail.com](mailto:kleinsoccercoaches@gmail.com).

## **PARENTS AND SPECTATORS:**

As a coach it is your job to manage your parents and spectators. Before the game starts make sure all of your parents and spectators are on the opposite side of the field as your players. In addition, there are no spectators allowed behind the goal mounds during the game. If there are any parents or spectators that are beginning to get out of hand, please try to remedy the situation as soon as possible.

If you ever have a situation of spectators or parents becoming out of control, please contact any KSC staff as soon as possible to provide assistance. The office is open from 7:30am-2pm on game days. The office number is 281-320-2211.



# **COACHING REMINDERS**

## **GAME DAY:**

Please arrive early to the park for all of your games. It is highly recommended to arrive at least 20 - 30 minutes early to your game time. Parking can become very limited and take much longer than expected to try and find a spot. This also allows for your players to properly warm up prior to the match.

All matches are about the kids having fun and developing their skills. Do not purposely try to run the score up as high as possible and make the other team want to quit the sport. Please be respectful and responsible with the number of goals your team scores. If your team is gaining a significant lead in score rotate your players around to try new positions or make them pass a certain number of times before they are allowed to shoot the ball. Do your best to keep the league positive and fun for everyone.

## **REFEREES (applicable to U9+ only):**

Referees will not be perfect every single game. If you have any questions regarding rules, or if you have an issue with a referees calls during a game - please contact Chris Ellender, the Director of Referees - [cellender@kleinsoccer.com](mailto:cellender@kleinsoccer.com). Everything will go much smoother if a coach contacts the KSC Board to come access a referee's performance and subsequently, handle any issues.



## **U4-U8 REMINDERS:**

- **Your main responsibility is to coach your kids - not to referee the game.**
- **U4 to U8 matches are not allowed to have goalies. Do your best to keep all of the kids actively involved in the match and not have them stand in front of the goal. The main focus of these matches is for the kids to have fun and not focus on how many goals are scored.**
- **Teams are only allowed to have 4 players on the field with no goalie. Do not allow your entire team to play on the field at the same time.**
- **Only one to two (max) volunteer coaches from each team are allowed on the field during the game. Please encourage parents to stay off the field to ensure safety for all participating players.**
- **If the ball goes out bounds at this age group, the ball is brought back to the edge of the touch line to the closest point it went out of bounds and thrown\* OR kicked\* back into play. U6+ age groups will all**
  - **Throw-Ins\*: U4-U6 ONLY (\*don't be concerned about being stringent on throwing form. Do make sure the throw in is from the point the ball went out and from behind the boundary line. Players should not be allowed to throw the ball to themselves.)**
  - **Kick-Ins\*: U7-U8 ONLY (\*the ball needs to be kicked below the knee.)**
  - **U7 to U8 only:**
    - **A corner kick occurs when the defending team kicks the ball out of bounds on the goal line.**
    - **A goal kick occurs when the attacking team kicks the ball out of bounds on the goal line.**
    - **A throw in occurs when the ball is kicked out of bounds on the touch line (side lines).**
- **If you believe there is a foul or infraction please do not try to stop the game and dictate the game yourself. Should what you believe is a foul or handled ball occurs, do not stop the game and award a free kick. Rather, allow the flow of the game to continue and verbally correct the offending player. If a player continues to foul another player after your attempts to intervene/correct - immediately have them sit out and ask for their parent/guardian to provide support.**

**Please direct any questions about the Rules of Play to the Director of Referees, Chris Ellender, ([cellender@kleinsoccer.com](mailto:cellender@kleinsoccer.com)), or for further support contact the Director of Coaching, Eric Juarez ([kleinsoccercoaches@gmail.com](mailto:kleinsoccercoaches@gmail.com)).**



## **U9 AND UP REMINDERS:**

- **Your games have appointed referees.**
- **Both coaches should print their own copy for every game and fill in the required information for your team roster including goals scored during the game (do not worry about jersey numbers for the opposing team).**
- **Bring the sheet and a pen with you to the fields. Get referee information at the start of your game. The signature of the opposing teams coach is required on your game sheet. At the end of the game when your players are doing their "Good Game Exchange" take the time to sign both game sheets with the other coach.**
- **Please remember to double check accuracy before signing the opposing team sheet.**
- **It is your responsibility to turn in your game sheet after each game. See the next few pages for instructions on how to access and print your game sheet.**
- **You will deliver your game sheet to the club house - there's a clear box on the counter. If you stop by the office after 2p.m. - please drop the game sheet in the door slot.**
- **The staff is responsible to input your game scores in GotSport. When they return to the office on Monday, they will input any scores that are left over from the weekend.**

**Please direct any questions about the Rules of Play or issues with referees on game day to the Director of Referees, Chris Ellender, ([cellender@kleinsoccer.com](mailto:cellender@kleinsoccer.com)), or for further support contact the Director of Coaching, Eric Juarez ([kleinsoccercoaches@gmail.com](mailto:kleinsoccercoaches@gmail.com)).**

**Please reach out to the Office Staff ([office.ksctexas@gmail.com](mailto:office.ksctexas@gmail.com)) or Amy Ortmann ([aortmannksc@gmail.com](mailto:aortmannksc@gmail.com)) with any issues or support regarding your game sheets or general questions.**



# **KSC COMMUNITY CODE OF CONDUCT**

- **Players, coaches/team managers/admins, and spectators are expected to conduct themselves within the spirit AND the letter of the LAW. Displays of temper or dissent are cause for ejection from the game and surrounding field area. A misconduct report will be reported to STYSA and/or the team's state association. Coaches/team managers are responsible for the conduct of their team and supporters both on and off the fields.**
- **U9+ GAMES ONLY:**
  - **Yellow Cards:** A player or coach receiving two yellow cards during a match is suspended from that match and shall be suspended from the next match. In the event this occurs, players and coaches must follow the instructions as outlined in the next paragraph.
  - **Red Card/Ejection:** A player or coach/team manager receiving a red card/ejection is suspended from the match and shall be suspended from the next match. Players or coaches receiving a red card/ejection must leave the match immediately and report to the scorekeeper at the tournament tent. When reporting to the scorekeeper/tournament tent the ejected player or coach must complete a tournament ejection form and turn in the completed form to the scorekeeper at the tournament tent. Players may sit on the bench during their suspension; however they shall not be in uniform. Coaches/team managers must not return to the game/tournament site during the match for which they are serving the one game suspension.
- **Uniforms are not allowed to be altered (i.e., added images or logos are only permitted with KSC Board approval).**
- **Parents, fans or supporters in attendance at a KSC game or hosted event subject themselves to the jurisdiction of the D&P Committee and the KSC Board, which shall include investigation and disciplinary action. Parents with grievances against their own coach or team should first work through 1) their coach and 2) the Director of Coaches to resolve any complaints before filing a grievance to the Club President (D&P Chairman).**



# **KSC COMMUNITY CODE OF CONDUCT**

- **Parents and players must be on opposing sides of the field. Only Coaches/Team Managers/Admins with an up-to-date KidSafe Badge are permitted to be on the player sideline during a match.**
- **No parents, fans or supporters allowed behind the goals during a match.**
- **Spectators, parents, fans, or supporters of any KSC team who are sent away from the field of play by a referee or a competition official shall receive an immediate one (1) week suspension and may not be present at any KSC sanctioned activity, including but not limited to games, practices, practice games, tournaments, or friendly games, during such period. The failure to comply with the discipline imposed shall be sufficient cause for the D&P Committee to discipline the player related to the spectator, parent, fan or supporter; the team which the spectator, parent, or fan supports; and/or the coach of such team.**
- **Alcoholic beverages are not permitted at game sites.**
- **Verified reports of assault not involving a referee and acts of misconduct beyond game dismissal or ejection committed by spectators, coaches and players shall be subject to additional suspensions in accordance with the D&P Sanctioning Guidelines.**
- **“ZERO TOLERANCE” POLICY FOR SIDELINE MISCONDUCT WILL BE ENFORCED. THIS INCLUDES INAPPROPRIATE LANGUAGE, RACIAL SLURS, OR VERBAL ABUSE TOWARD REFEREES, PLAYERS & GAME OFFICIALS BOTH ON AND OFF THE PLAYING FIELD. Coaches are responsible for the conduct of their team and supporters.**
- **Our organization takes great pride in its reputation for open, honest, and fair dealings at every level. Compliance with the rules and regulations of the organizations with which we are affiliated is both necessary and desirable to protect the integrity of the Club, our membership and the game.**



# DISCIPLINE AND PROTEST POLICY

Offense/Infraction	Offender			Discipline (FIFA/USSF)	
	Player	Coach	Spectator	Minimum	Maximum
Abuse to any participant	X	X	X	3 games	1 year
Abuse to a referee	X	X	X	3 games	1 year
Assault to any participant	X	X	X	1 year	5 years
Assault to a referee	X	X	X	3 years	5 years
Assault to a referee 17 years old or younger	X	X	X	3 years	10 years
Abuse to any KSC board member or staff	X	X	X	1 game	5 years
Fighting (i.e. between people)	X	X	X	3 games	3 years
Offensive, insulting or abusive language	X	X	X	1 game	6 months
Offensive, insulting or abusive language after send off (in addition to the 1 game suspension for the send off/dismissal)	X	X	X	1 game	1 year
Use of racial or ethnic slurs or offensive language that includes derogatory comments about gender, sexual orientation, physical ability or religion	X	X		2 games	5 years
Playing an ineligible player		X	X	2 games	1 year
Playing an ineligible player with fraudulent intent		X	X	1 year	5 years
Playing when ineligible (depending on the player's age)	X			1 game	6 months
Playing when ineligible with fraudulent intent	X			3 games	1 year
Playing a non-rostered/unregistered player intentionally (not a registrar's error)		X	X	1 year	5 years
Playing when not rostered/ not registered player intentionally (not a registrar's error)	X			3 games	1 year
Refusal to leave the field after send off/dismissal (in addition to the 1 game suspension for send off/dismissal)	X	X	X	1 game	6 months
Receiving a second caution in the same game	X	X		1 game	3 months
Denying an obvious goal scoring opportunity	X			1 game	3 months
Serious foul play	X			1 game	5 years
Violent conduct (striking or attempting to strike, etc)	X			2 games	5 years
Spitting at an opponent or any person	X	X	X	2 games	3 years
Any general misconduct not specifically included above	X	X	X	1 game	5 years

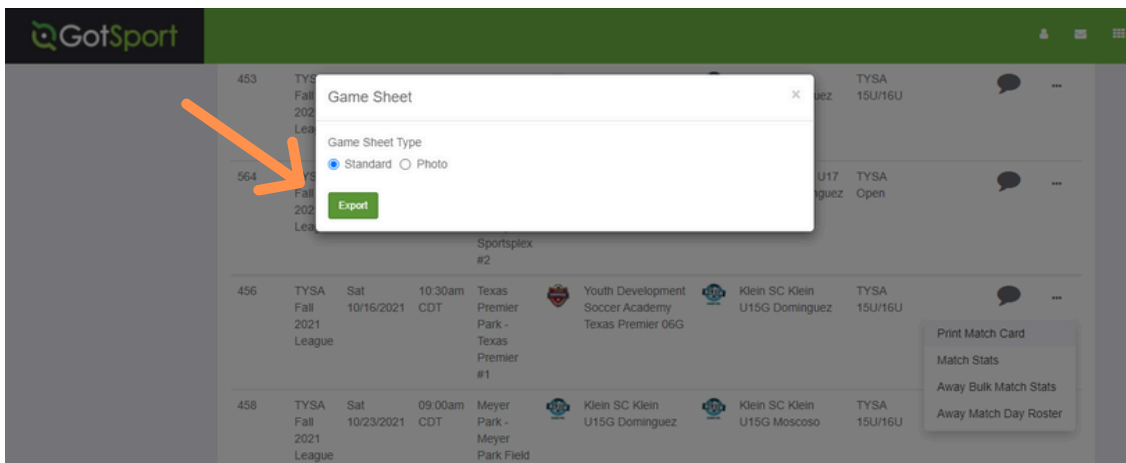
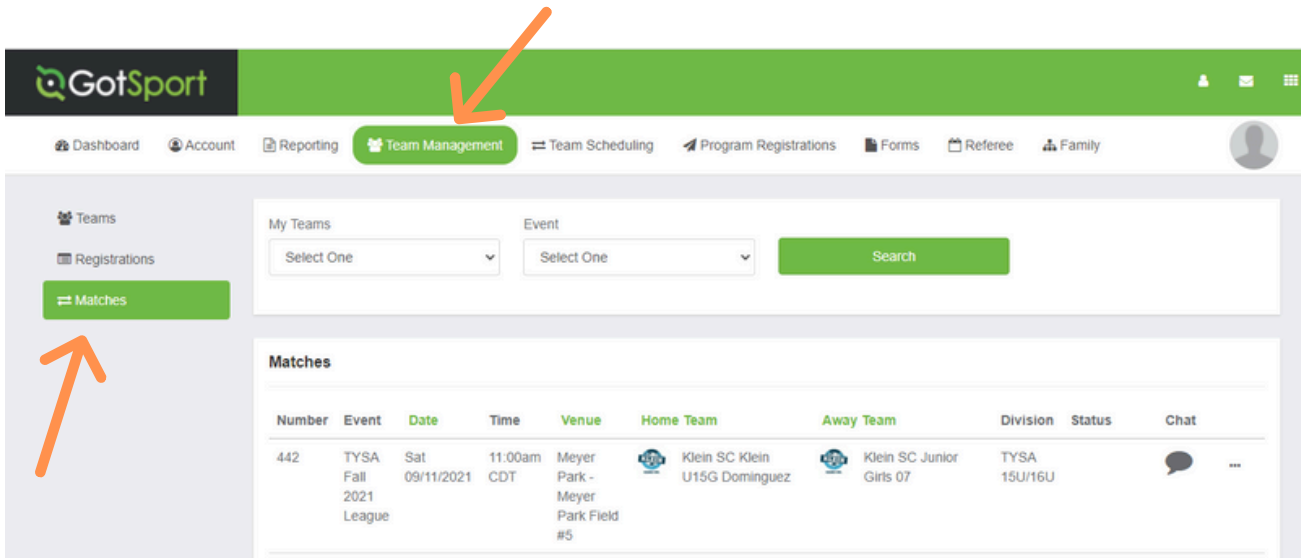
# PRINTING GAME SHEETS

**U9 AND UP ONLY**

Log into your GotSport Account: <https://system.gotsport.com/>

Accessing on your desktop: Click Team Management => Matches => ••• =>

Print Match Card => Standard => Export => Print




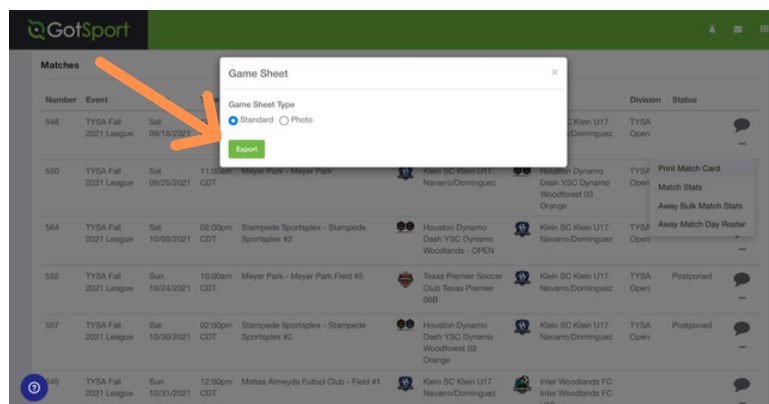
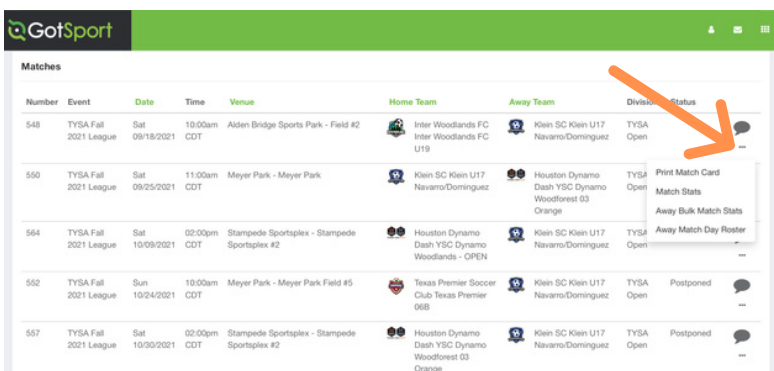
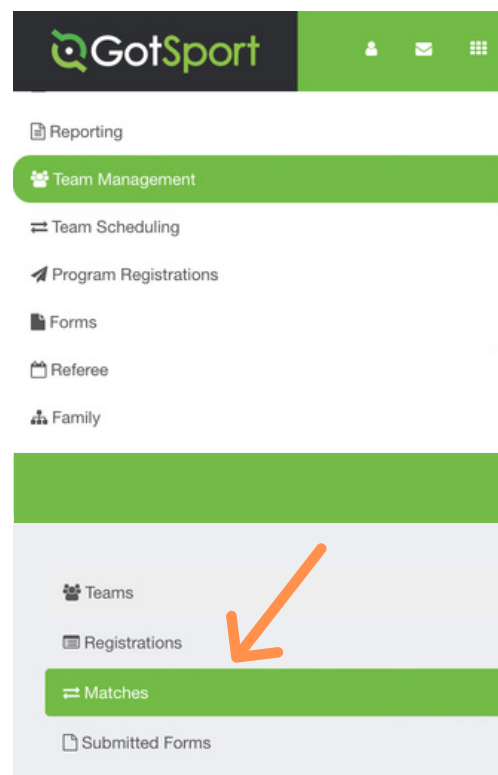
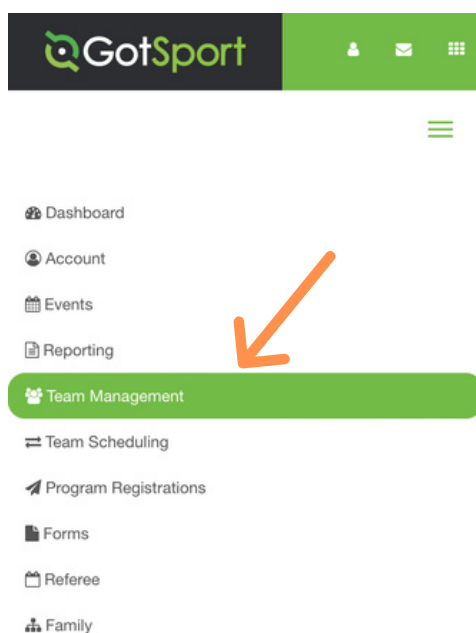
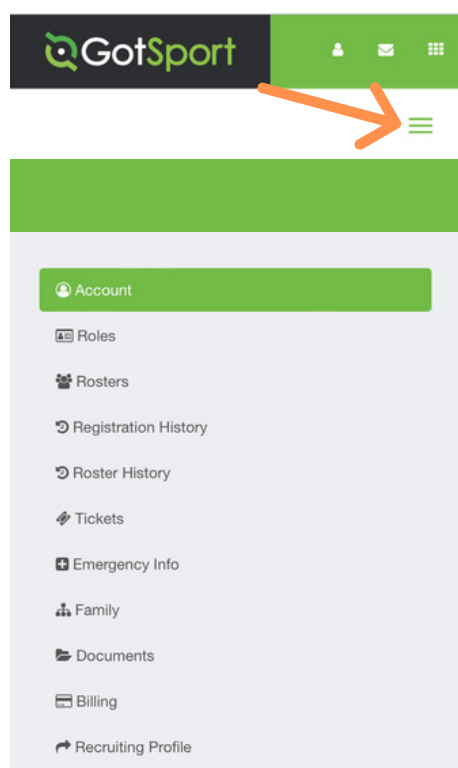
## Accessing on your mobile device:

Log into your GotSport Account: <https://system.gotsport.com/>

OR Scan the QR Code =>



Click on  => Team Management => Matches => ●●● => Print Match Card  
=> Standard => Export => Print



**Please make sure your ENTIRE ROSTER is showing on your printed game sheet. If a player (or players) is missing - please email Amy Ortmann (aortmannksc@gmail.com) and the Office Staff (office.ksctexas@gmail.com) NO LATER than 12pm the Thursday before the scheduled game. Any player that is missing is subject to not be allowed to play.**



system.gotsport.com/scoring  
Event Code: 778352  
Event PIN:



**Fall 2022 Season**  
[system.gotsport.com/scoring](https://system.gotsport.com/scoring)  
 Event Code: 778352  
 Event PIN:

# **PRACTICE FIELD ASSIGNMENT**

As the Head Coach - it is **YOUR** responsibility to select/reserve a day/time for practice. You will select any day, Monday-Thursday (5:00pm-8p.m.). All practice takes place at Meyer Park - north side.

**PLEASE NOTE:** The coaches who attend the preseason Coaches' Meeting will get their first pick at practice fields; therefore, it is highly recommend that you (and/or your assistant coach/team representative) attend.

If you are unable to attend the meeting, please contact Eric Juarez, the Director of Coaching, to sign-up for your practice slot (kleinsoccercoaches@gmail.com). In the email you **MUST** include your age group, team gender (if U8 or older) and preferred practice day/time. We will not consider and/or reply to any practice requests until after the Coaches' Meeting. Please expect a reply no later than 24 hours after the meeting so you can prepare accordingly.

We will do our best to accommodate your practice day/time request, but keep in mind that sign-up is on a first come/first serve basis.

We allow teams two weeks to select their first practice slot prior to allowing teams to request an additional practice slot.

See below for the link/QR Code for the Spring 2025 practice schedule. The Coach's Last Name is listed in the time slot and it is categorized by age group.

[https://docs.google.com/spreadsheets/d/1X4Z3iIHvMI1\\_Rx1fuFPxWGMu1LooMgxiFvi\\_76-Ph4o/edit?gid=1508663151#gid=1508663151](https://docs.google.com/spreadsheets/d/1X4Z3iIHvMI1_Rx1fuFPxWGMu1LooMgxiFvi_76-Ph4o/edit?gid=1508663151#gid=1508663151)



# **FIELD AND WEATHER TEXT ALERTS**

Sign-up for "rain-out texts alerts" here: [https://www.rainedout.net/team\\_page.php?a=9abe52e88cf536d1ce64](https://www.rainedout.net/team_page.php?a=9abe52e88cf536d1ce64)



**Please Note:** You will be notified by the text alerts if cancellation due to weather occurs.

**IMPORTANT** - Please sign-up for text alerts as the weather could impact your practice or game schedule.

For practice sessions, coaches are responsible for monitoring the heat index and current radar, as well as taking the appropriate precautions to ensure player safety, which includes:

- Ensuring hydration breaks during practice, plus mandatory breaks every 20 minutes (when applicable)
- Adjust or shorten practice sessions
- Cancelling/reschedule practice

For scheduled games, KSC Administrators and Lead Referee Coordinators are responsible for monitoring the heat index and current radar (by weather radio, online with Perry Weather System, or the Weather Channel), and keeping the participating teams and game officials informed of the heat index and weather conditions.

Referee coordinators on site will also monitor the weather conditions. If there is lightning within 10 miles all play is suspended. 30 minute delays between each lightning strike will be enforced. If the game is in second half when a lighting delay occurs the game is ended. Called games are not likely to be rescheduled.

The following guidelines will be used by KSC when there is a possibility of a dangerous heat index:

<b>HEAT INDEX</b>	<b>MATCH PLAY GUIDELINES</b>
Up to 89°	Normal Play
90° - 99°	Implements a mandatory two-minute water break per half with running time.
100° - 105°	Implements a mandatory two-minute water break per half with running time. Each half may be shortened by five minutes.
106° - 108°	Implements two mandatory five-minute water breaks per half with running time.
109°+	Suspend Play

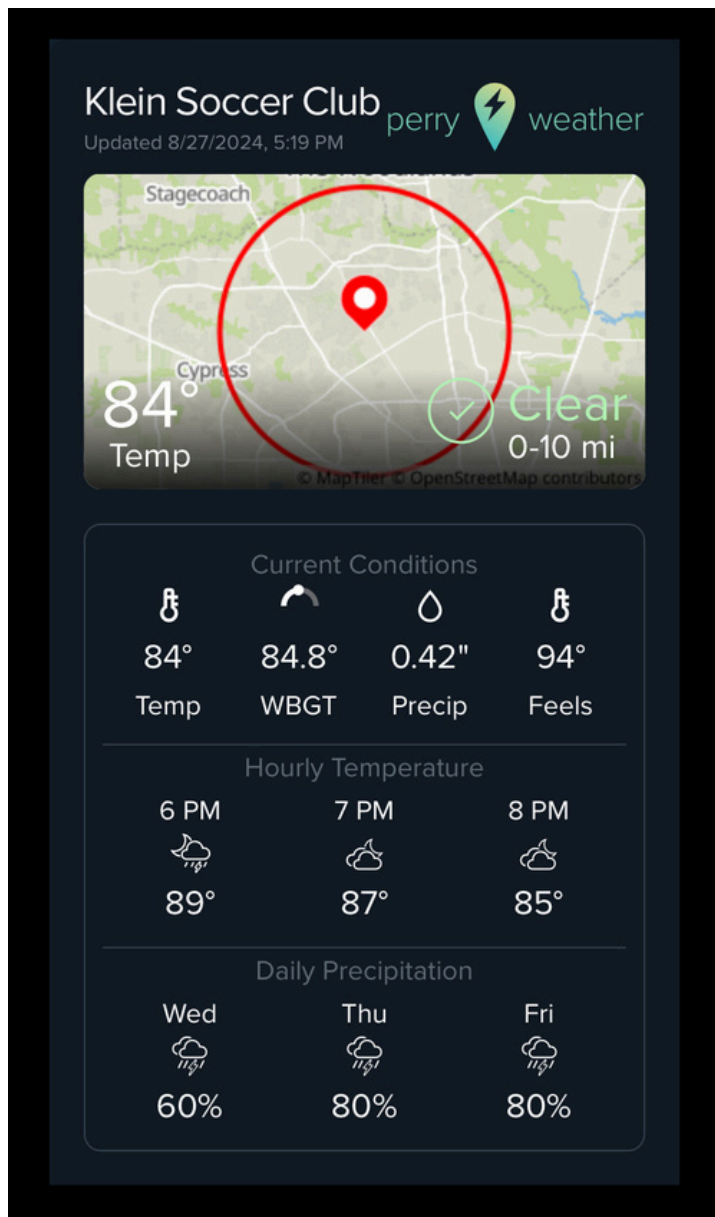
# PERRY WEATHER ALERT SYSTEM

For real-time weather conditions (provided by Perry Weather) - visit the home page of our website ([www.kleinsoccer.com](http://www.kleinsoccer.com)).

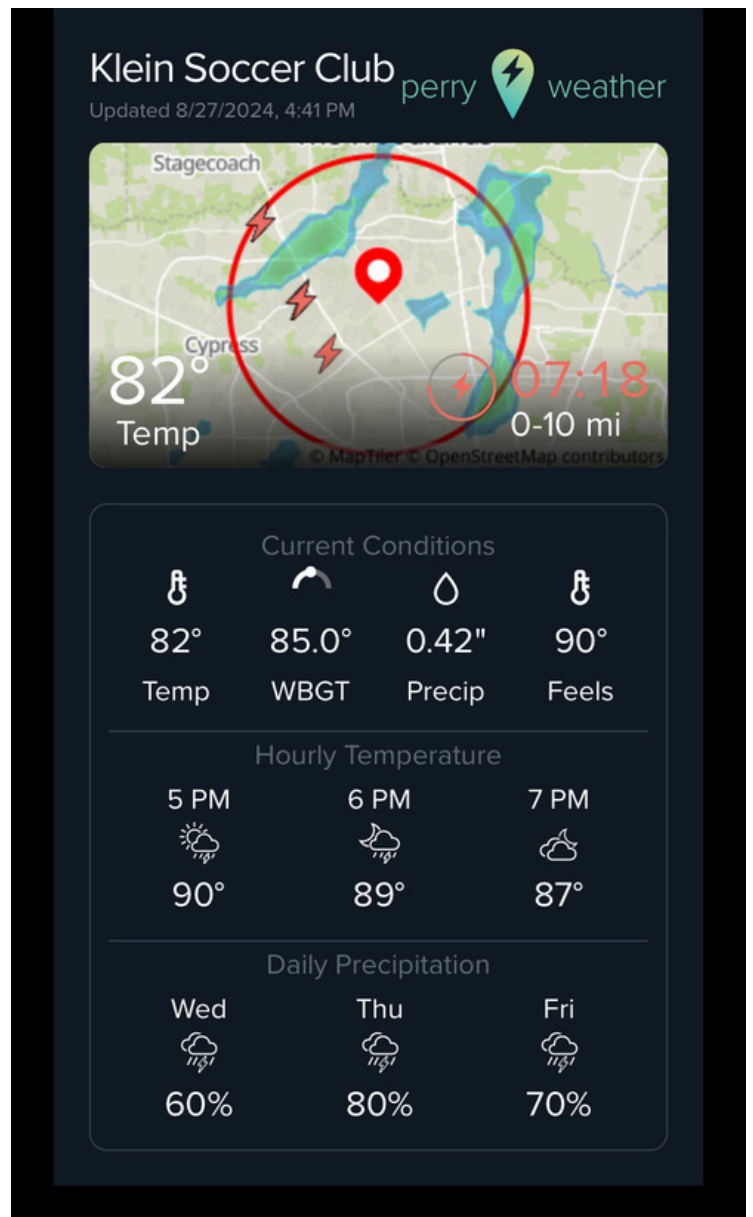
See pictures for example of a CLEAR day versus when there is LIGHTNING in the area .

When you hear thunder, you should immediately seek shelter from lightning.

## CLEAR WEATHER



## LIGHTNING IN AREA - SEEK SHELTER



# **SAVE THE DATES - SPRING 2025:**

- **Practice starts: The week of February 10th**
- **Season starts: February 22nd**
- **No games: Weekend of Spring Break (March 15th) and Easter (April 19th)**
- **Team Pictures: March 29th and April 5th. As the coach - it is your responsibility to pick-up the photo order forms at the office. Please handout the forms to your players. Detailed picture schedule will be shared at a later date.**
- **Dynamo Game - KSC Family Night: Saturday, April 5th (Dynamo FC vs. Los Angeles Football Club). Discounted ticket link and more details coming soon!**
- **Community Day: April 26th, 10am-2pm - Field 16 at Meyer Park. Fun for the whole family - FREE event for everyone! Stay tuned for more details.**
- **Season ends: May 10th**





**THANK YOU FOR  
COACHING WITH US!  
HAVE A GREAT  
SEASON!**

