

Boots and Buds – Children's Party Policy



Aim

Boots and Buds aims to provide safe, enjoyable, nature-based birthday party experiences for children in a calm and nurturing outdoor environment.

This policy outlines the expectations, safety procedures, and responsibilities relating to parties held at Boots and Buds.

Supervision

- Children remain the responsibility of their parent/carer during parties unless otherwise agreed.
- Boots and Buds staff will lead activities and supervise the group throughout the session.
- At least one responsible adult from the birthday child's family must remain onsite during the party.

Ratios & Group Sizes

- Party numbers will be agreed in advance.
- Maximum numbers will depend on:
 - age of children
 - activities planned
 - staffing levels
 - available space

Boots and Buds reserves the right to refuse additional guests beyond agreed limits.

Safety

All children will receive a short safety briefing at the beginning of the party, including:

- boundaries
- pond safety
- safe outdoor play expectations

Children must:

- remain within designated areas
- follow adult instructions
- behave safely around equipment and nature areas

Weather

Boots and Buds is an outdoor provision and parties will usually proceed in most weather conditions.

Parents are responsible for ensuring children arrive with:

- suitable footwear
- waterproofs
- warm/cool clothing appropriate to the weather

In cases of severe or unsafe weather, Boots and Buds may:

- postpone the party
OR
- offer an alternative date.

Food & Allergies

Where food is provided by families:

- parents remain responsible for informing Boots and Buds of allergies or dietary needs.

Boots and Buds is a nut-aware setting.

No food should be brought containing nuts unless agreed in advance.

Toileting & Hygiene

- Toilet arrangements will be explained to parents on arrival.
- Children will be supported appropriately in line with the Intimate Care Policy where necessary.

Photography

Parents may take photographs of their own child only.

Photographs including other children should not be shared publicly without permission.

Boots and Buds may take photographs for promotional purposes only where consent has been obtained.

Behaviour

Unsafe or aggressive behaviour will not be tolerated.

Where behaviour presents a risk to others:

- parents may be asked to intervene
- a child may be withdrawn from activities if necessary.

Emergency Procedures

Boots and Buds maintains:

- first aid provision
- emergency contacts
- evacuation procedures
- safeguarding procedures

Any accidents or incidents will be recorded and communicated to parents.

Review

This policy will be reviewed annually or updated as required.

Boots and Buds – Party Terms & Conditions

Booking & Payment

- A non-refundable £50 deposit is required to secure the party booking.
- Full payment must be made no later than 7 days before the party date.
- Bookings are confirmed only once the deposit has been received.

Cancellations by Parents

More than 14 days before the party

- Deposit retained
- Remaining balance refunded

Less than 14 days before the party

- No refund normally available

Cancellation by Boots and Buds

If Boots and Buds must cancel due to:

- severe weather
- unsafe conditions
- illness
- unforeseen circumstances

Families will be offered:

- an alternative date
OR
- full refund.

Guest Numbers

- Final guest numbers must be confirmed in advance.
- Additional guests may not be accommodated without prior agreement.

Arrival & Collection

- Parents should arrive promptly.
- Boots and Buds cannot supervise children outside agreed party times.

Damage

Parents may be responsible for damage caused through deliberate misuse of equipment or property.

Weather Preparedness

As an outdoor party provider:

- parties continue in wet/cold weather where safe
- suitable clothing is essential.

No refunds will be offered for non-attendance due to weather where the session proceeds safely.

Photography & Social Media

Parents are asked not to share photographs of other children publicly without permission.

Liability

Boots and Buds accepts responsibility for maintaining a safe environment and appropriate supervision during organised activities.

Parents remain responsible for:

- providing accurate medical information
- appropriate clothing
- supervising younger siblings not attending the party.