



64 sydney parade geelong 3220 ph 0410 427 129

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## **CONSENT TO COLLECT & SHARE INFORMATION & CANCELLATION POLICY**

### **We have a cancellation policy in place at Talking Together Speech Pathology.**

**Please read carefully, and do not hesitate to contact us if you have any queries regarding this information.**

**Parents please provide 48hr notice before your child's scheduled appointment, via the rooms phone number or by text or email, or as soon as possible if due to illness.**

If this notice is not provided, Talking Together Speech Pathology will be invoicing/emailing a cancellation fee of \$100 for the 1 hour missed session/appointment. If you have an NDIS plan, then NDIS will be billed from your service agreement hours as per the NDIS short notice cancellation policy (\$193.99/hr). Notification will allow another family the opportunity for an appointment. This includes if the Speech Pathologist presents at school/kinder/daycare on the day of a scheduled visit and the child is not there.

Of course, if you/or your child are unwell, notification as soon as possible will be most appreciated.

**Please check if your email reminders of appointment dates/times are going to your junk mail. Add Halaxy into your contacts to avoid missing the notification or any session notes that are sent to you.**

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