

CONSENT TO COLLECT & SHARE INFORMATION & CANCELLATION POLICY

We have a cancellation policy in place at Talking Together Speech Pathology.

<u>Please read carefully</u>, and do not hesitate to contact us if you have any queries regarding this information.

Parents please provide 48hr notice before your child's scheduled appointment, via the rooms phone number or by text or email, or as soon as possible if due to illness.

If this notice is not provided, Talking Together Speech Pathology will be invoicing/emailing a cancellation fee of \$100 for the 1 hour missed session/appointment. If you have an NDIS plan, then NDIS will be billed from your service agreement hours as per the NDIS short notice cancellation policy (\$193.99/hr). Notification will allow another family the opportunity for an appointment. This includes if the Speech Pathologist presents at school/kinder/daycare on the day of a scheduled visit and the child is not there.

Of course, if you/or your child are unwell, notification as soon as possible will be most appreciated.

Please check if your email reminders of appointment dates/times are going to your junk mail. Add Halaxy into your contacts to avoid missing the notification or any session notes that are sent to you.

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