

**Terms of payment:** The reservation fee (20% of the total price, ) due at the same time of the reservation, by credit card (Visa/MasterCard) The remaining fee (80% of the total price, ) is due at the check-in.

**General Cancellation Policy:** The reservation can be cancelled totally or partially but the following penalties must be paid: 0% of the letting price if cancellation is made at least 75 days before the beginning of the letting period; 20% of the letting price if cancellation is made at least 45 days before the beginning of the letting period; 50% if cancellation is made between 45 and 15 days before the beginning of the letting period; 100% in case of no-show or if the cancellation is made 15 days before letting period . In case of cancellation, the party authorizes Rome Sweet Home to charge the credit card for the possible penalties owed.

**Arrival and departure:** Starting time and ending time of tenancy period from Monday to Friday (9:00 AM - 6:00 PM) and Saturday morning (9:00 AM - 1:00 PM) if not differently stated: Arrival day: check-in is done starting from 12.00 PM to 6.00 PM. Departure day: check-out is due no later than 11.00 AM. A different time can be agreed Kindly we have to know in advance the time of your arrival for the check-in. Please also call the office when you do arrive (telephone number. +39 066990667 or +39 3357713577) We have to be informed in advance when the apartment will be left free for the check-out.

**Rules and regulations:** The Tenants may not execute any changes regarding the apartment's existing conditions. The Tenants agree to respect the rules, the use and the regulations of the condominium. However, it is forbidden to: a) use common spaces that are not specifically pertaining to the apartment, b) park bikes or motorbikes inside the building, c) keep any kind of pet (if not differently stated), or d) remove furniture or any other object that constitutes the apartment's furnishing. **Responsibilities:** The Tenant relieves the Rome Sweet Home from any responsibility for damages caused by a third party or malfunctions of appliances caused by a third party (i.e.: electricity, heating, etc.), and is directly responsible to the party and third parties for damages caused by him/her, due to water leakage, gas leaks, etc., and by any other abuse or misuse of the apartment and its belongings. The Tenant relieves Rome Sweet Home from any responsibility for damages, injures or accidents that may occur to him/her during the rent period. I declare that I've read and accepted the "General Conditions of

**Rent" attached to this form. In case my booking is not accepted, the whole Reservation Fee (eventually paid) will be returned, and nothing else will be claimed.**