

BOARD MEETING MINUTES
HIGHLANDVILLE RURAL FIRE PROTECTION DISTRICT
October 7, 2025, at 6:30 PM
11542 US 160, SPOKANE, MO 65754

Attendance:

Board Member - Steve Miller
Board Member - Caleb Baker
Board Member - Darrell Wade
Chief - Kevin Stephens
Asst. Chief - Alan Furman
Deputy Chief - Jeff Gallant
Captain - Chuck Spencer
Captain - Adam Coates
FF D. White
FF R. Manning
Debbie Manning

Absent:

Board Member - Rick Farley
Board Member - Kevin Kelly

There was a quorum present.

Order of Business

Roll:

- Caleb Baker took roll call at 6:44 pm.

Agenda:

- Caleb Baker moved to approve the agenda, seconded by Steve Miller, and with all in favor, the agenda was approved.

Minutes:

- Caleb Baker moved to approve the meeting minutes from 9/09/2025 without any changes, seconded by Steve Miller. All were in favor, and minutes were approved.

Outstanding Bills:

- Bills for September were discussed.

- Darrell Wade moved to approve the September bills with the exception of check # 9605 and it was seconded by Steve Miller. All were in favor, and the outstanding bills were approved with the exception of Check # 9605. It wasn't approved.

Open Forum:

- None

Chief's Report:

- **September Calls**

Medical	41
Service Call	13
MVA	9
Electrical Hazards	1
Rescues	1
Explosion	1
Vehicle Fire	0
Structure Fire	5
Outside Fire	11
Water Rescue	1
Mutual Aid	2
Fire Alarms	1
Total	86
Unanswered Calls	N/A

- Heaters still need to be installed at Station 4.
- Propane tanks need to be installed at Station 71,72,73,74
- Generators need hooked up at Station 71,73,74. (propane lines needed first)
- Security Cameras are hooked up at Station 73.
- Gutters cleaned out at Station 73 & gutter guards installed.
- All light bulbs have been converted to LED at Station 75.

Unfinished Business:

- Paid maintenance position for 2025 to be tabled until 2026.

New Business:

- Discussed Lawn care for next year and was tabled until the November Meeting.
- Darrell Wade made a motion to post board meeting minutes/financials to fire website and Steve Miller seconded. All in favor and motion passed.

Closed Session per RSMO (610.021 [12]):

- None

Closed Session per RSMO (610.021 [3]):

- None

Adjournment:

- The next meeting is on 11/04/25 Darrell Wade made a motion to adjourn, seconded by Steve Miller. With all in favor, the motion passed.

The meeting adjourned at 7:41 pm.

President: _____

Date: _____

Secretary: _____