

BOARD MEETING MINUTES  
HIGHLANDVILLE RURAL FIRE PROTECTION DISTRICT  
**January 6, 2026, at 6:30 PM**  
11542 US 160, SPOKANE, MO 65754

**Attendance:**

Board Member - Steve Miller  
Board Member - Rick Farley  
Board Member - Kevin Kelly  
Chief - Kevin Stephens  
Asst. Chief - Alan Furman  
Deputy Chief - Jeff Gallant  
Captain - Chuck Spencer  
Captain - Adam Coates  
FF R. Manning  
Debbie Manning  
FF Matt Stidham  
FF Mason Walters

**Absent:**

Board Member - Caleb Baker

There was a quorum present.

**Order of Business**

**Roll:**

- Steve Miller took roll call at 6:33 pm.

**Agenda:**

- Rick Farley moved to approve the agenda, seconded by Kevin Kelly, and with all in favor, the agenda was approved.
  - Add 2026 budget to new business.

**Minutes:**

- Rick Farley moved to approve the meeting minutes from 12/02/2025 without any changes, seconded by Kevin Kelly. All in favor, and minutes were approved.
- Rick Farley moved to approve the meeting minutes from 12/29/2025 without any changes, seconded by Kevin Kelly. All in favor, and minutes were approved.

**Outstanding Bills:**

- CPA reallocated funds from insurance for engine 75 to a separate category as this was not considered income. Budget items balanced as discussed.
  - Rick Farley made a motion to approved the revised budget as proposed, second by Kevin Kelly. No discussion, all in favor and the revised budget was approved.

**Open Forum:**

- None

**Chief's Report:**

- **December Calls**

Medical	36
Service Call	11
MVA	6
Electrical Hazards	1
Rescues	0
Explosion	0
Vehicle Fire	0
Structure Fire	1
Outside Fire	8
Water Rescue	0
Mutual Aid	8
Fire Alarms	0
Total	<b>73</b>
Unanswered Calls	<b>N/A</b>

- Propane tanks
  - Station 73 received old 500 gallon propane tank from station 71 and hooked together. Generator is ready to be hooked up.
  - Station 71 received a new 1000 gallon propane tank. Generator ready to be hooked up.
  - Station 74 received a new 1000 gallon propane tank. Generator ready to be hooked up.

- Brush 75 old brush guard damaged by the deer strike was sold on Facebook Marketplace for \$300.
  - Sold to Stoney Dailey 417-274-0676 for \$300. He paid in cash which was given to Steve Miller for deposit.
- Engine 71 back in service after being repaired due to a deer strike. The electric controller for the pump is not working. The part is on order. Truck available for MVA's and 2nd due fire response only.
- New tanker is underway. Approximate delivery July 2026.

**Unfinished Business:**

- Job posted for maintenance position with a 1/6/26 resume deadline. As of this meeting at 18:57, only 1 application was received, none via e-mail.
  - Applicant Kevin Stephens.

**New Business:**

- None

**Closed Session per RSMO ( 610.021 [12] Sealed Bids):**

- None

**Closed Session per RSMO ( 610.021 [3] Personnel):**

- None

**Adjournment:**

- The next meeting is on 02/03/2026 made a motion to adjourn by Baker, seconded by Miller. With all in favor, the motion passed.

The meeting adjourned at 8:31 pm.

President: \_\_\_\_\_

Date: \_\_\_\_\_

Secretary: \_\_\_\_\_

