

BOARD MEETING MINUTES
HIGHLANDVILLE RURAL FIRE PROTECTION DISTRICT
July 8, 2025, at 6:30 PM
11542 US 160, SPOKANE, MO 65754

Attendance:

Board Member - Steve Miller
Board Member - Rick Farley
Board Member - Caleb Baker
Board Member - Kevin Kelly
Board Member - Darrell Wade
Chief Kevin Stephens
Captain Coates
Captain Spencer

Absent:

Asst Chief Alan Furman
Deputy Chief Jeff Gallant

There was a quorum present.

Order of Business

Roll:

Steve Miller took roll call at 6:30 pm.

Agenda:

- Steve Miller moved to amend the agenda to add under new business to discuss the CD we have, seconded by Rick Farley, and with all in favor, the agenda was approved.

Minutes:

- Caleb Baker moved to approve the meeting minutes from 6/3/25 without any changes, seconded by Kevin Kelly. All were in favor, and minutes were approved.

Outstanding Bills:

- Bills for June were discussed.
- Pool Money brought in was \$900 in checks and \$450 in cash.

- Caleb Baker moved to approve the June bills without any changes, seconded by Steve Miller. All were in favor, and the outstanding bills were approved.

Open Forum:

- None

Chief's Report:

- **June Calls**

Medical	40
Service Call	10
MVA	13
Electrical	3
Odor Investigation	1
Smoke Investigation	1
Vehicle Fire	1
Structure Fire	1
Outside Fire	3
Water Rescue	3
Mutual Aid	2
Fuel Spill	1
TOTAL	79
Unanswered Calls	N/A

- Discussed New Cell Phone was Purchased and the Phone number is 417-402-0298
- Discussed that the Generators at Station 1, 3, & 4 are set and awaiting the hook up of wiring and propane tanks.
- Discussed that we had 2 new volunteers join.
- Discussed that all fire hose had been tested except for Tanker 72 & Spare hose.

Unfinished Business:

- Discussion of purchasing 2016 Freightliner Tanker from Missouri Fire Apparatus was done when Chief Stephens presented contract paperwork. Caleb Baker made a motion to purchase truck with a down payment of \$22,500 and Motion

Second by Darrell Wade. Roll Call Vote, Steve Miller - Yes, Rick Farley - Yes, Darrell Wade - Yes, Caleb Baker - Yes, Kevin Kelly - Yes. Motion Passed.

New Business:

- Discussed the CD with Central Bank and Rick Farley made a motion to cash in CD and was Second by Darrell Wade. With all in favor, motion passed.

Closed Session per RSMO (610.021[12]) :

- Rick Farley moved to go to Closed Session at 7:20pm, seconded by Darrell Wade, and with all in favor, the agenda was approved.
- Steve Miller made a motion to come out of closed session at 7:50pm and Rick Farley Second . All in favor and Motion passed.
- Darrell Wade made a motion in Open Session to accept the bid from Essary Pest Control for 5 stations at \$375 per month and Caleb Baker second. All in favor and motion passed.
- Caleb Baker made a motion in Open Session to purchase radio headsets for Engine 71 & 73 for \$7,689.60 and Kevin Kelly second. All in favor and motion passed.

Closed Session per RSMO (610.021 [3]):

Darrell Wade made a motion to go into Closed Session at 8:10 and Kevin Kelly Second.

All in favor and motion passed.

Darrell Wade made a motion to come out of closed session at 8:40pm and Kevin Kelly

Second. All in favor and motion passed.

Adjournment:

- The next meeting is on 8/5//25. Kevin Kelly made a motion to adjourn, seconded by Caleb Baker. With all in favor, the motion passed.

The meeting adjourned at 8:44 pm.

President: _____

Date: _____

Secretary: _____

