

BOARD MEETING MINUTES
HIGHLANDVILLE RURAL FIRE PROTECTION DISTRICT
December 2, 2025, at 6:30 PM
11542 US 160, SPOKANE, MO 65754

Attendance:

Board Member - Steve Miller
Board Member - Caleb Baker
Board Member - Rick Farley
Board Member - Kevin Kelly
Chief - Kevin Stephens
Asst. Chief - Alan Furman
Deputy Chief - Jeff Gallant
Captain - Chuck Spencer
Captain - Adam Coates
FF R. Manning
Debbie Manning

Absent:

Board Member - Darrell Wade
There was a quorum present.

Order of Business

Roll:

- Rick Farley took roll call at 6:40 pm.

Agenda:

- Rick Farley moved to approve the agenda, seconded by Kevin Kelly, and with all in favor, the agenda was approved.
 - Add 2026 budget to new business.

Minutes:

- Caleb Baker moved to approve the meeting minutes from 11/04/2025 without any changes, seconded by Kevin Kelly. All in favor, and minutes were approved.

Outstanding Bills:

- Bills for November were discussed.
- Rick Farley moved to approve the November bills and it was seconded by Caleb Baker. All were in favor, and the outstanding bills were approved.

Open Forum:

- None

Chief's Report:

- **November Calls**

Medical	37
Service Call	10
MVA	7
Electrical Hazards	1
Rescues	2
Explosion	0
Vehicle Fire	0
Structure Fire	1
Outside Fire	8
Water Rescue	0
Mutual Aid	5
Fire Alarms	2
Total	74
Unanswered Calls	N/A

- Fire alarm at Spokane Middle School went unanswered due to no staffing. Southern Stone FPD was mutual aided with an extended ETA. Spokane Owls FaceBook page posted a comment about kids being delayed re-entry due to Southern Stone responding. We have received an e-mail from the Superintendent and replied requesting a meeting to discuss protocols. The meeting is pending.
- Engine 73 still at FireMaster due to striking a deer.
- Heaters still need to be installed at Station 4.
- Propane tanks need to be installed at Stations 71,72,73,74
- Generators need to be hooked up at Stations 71,73,74. (propane lines needed first)
- Dinner on 12/13, Flat Creek is catering.
- Pay-per-call: Clarification on the policy as follows

- 2 calls per month for a total of 6 calls per quarter. If the responder does not meet the 6 calls per quarter, they do not get paid for the calls.
- \$400 base for meeting the training requirements and call minimum.
- Rick Farley made a motion to give a bonus stipend of \$10,000 to be distributed to the active personnel at fire chiefs discretion. Seconded by Kevin Kelly. Roll call vote passed. 3 yes 1 recused. Baker recused himself.

Unfinished Business:

- Rescue title from vehicle that was sold needs to be replaced steve is handling getting a replacement title because new department never titled vehicle.
- Property tax levy increase of .23 cents to be placed on next ballet motioned by Farley seconded by Miller. Roll call vote.
- Motion made to post for one maintenance working 37,440 salary position 10 hours a day 5 days a week 0700 to 1700 by Farley seconded by Caleb Baker. Roll call vote all in favor

New Business:

- Budget meeting set for 12/29/25 at 6:30pm at Station 75.
- Miller called to see stone county changes of taxes and found out \$9 was the difference.

Closed Session per RSMO (610.021 [12]):

- None

Closed Session per RSMO (610.021 [3]):

- None

Adjournment:

- The next meeting is on 12/29/25 made a motion to adjourn by Baker, seconded by Miller. With all in favor, the motion passed.

The meeting adjourned at 8:31 pm.

President: _____

Date: _____

Secretary: _____

