



Emergency COVID-19 Absence Policy

If a student feels they have COVID-19 symptoms, they must be tested by the first missed class to fall under this policy, unless it is after business hours, in which case the student needs to be tested the following morning. ***If a test is positive for COVID-19, follow the reporting and isolation steps below:***

- Immediately report your COVID-19 positive test result to your Instructor(s) and/or Program Director, as well as your externship site (*manager or educator*). A COVID-19 test must be done in a laboratory (***not a Home Test***) and must include your ***legal name on the test result document***.
- Stay home and isolate for a minimum of 3 days.
- If on day 3, you have no symptoms or your symptoms are mild and resolving (and you have no fever for *at least 24 hours without the use of fever-reducing medication*), you must test again (*Lab Test*) and provide a new test result document with your legal name.
- You must provide a negative test result (*Lab Test, not a Home Test*) with your legal name before you can return to the Campus and/or Externship Site.

Additional Information:

- SVSTI provides students with a ***one-time*** COVID-19 emergency absence, allowing an additional 3 days for the ***entire Surgical Technology Program*** (*not per term*) or an additional 2 days for ***the entire Sterile Processing Program***.
- Students must follow the policy exactly as stated, or their absence(s) will not be accepted under this policy.
- SVSTI does not allow make-up of missed assignments or exams. Students will receive a zero for any missed assignments and/or exams during their absence.
- Any absences exceeding 3 *emergency absences* for Surgical Technology or 2 *emergency absences* for Sterile Processing will **not** be excused (*please refer to the Classroom Expectations and Lab Rules, and Attendance Policy*) and could affect the student's grade and/or program status.

If, for any reason, your doctor does not allow you to test in a laboratory, you will not be able to use the emergency absences (only the regular allotted absences for your program). You can also get tested at CVS, Walgreens, or a laboratory. I acknowledge and understand the above Emergency COVID-19 Absence Policy:

Student Name: _____ Date: _____

Student Signature: _____ Date: _____

SVSTI Official Signature: _____ Date: _____