



Surgical Technology CST Prep Policy

- All students are **required** to take the NBSTSA: CST certification exam on scheduled dates for 6 weeks at the end of Term 3 (days and times are TBD). If you do not participate, you will receive an F and will either need to repeat Term 3 or face expulsion.
- All required Externship paperwork will be uploaded weekly to Canvas by Sunday at 11:59 pm. If they are not sent, you will be pulled from the clinical site until further notice (please refer to the Externship Policy and Expectations). Points are deducted daily. We encourage students to upload by Friday evening to ensure they receive the Instructor's feedback.
- If payments are not made during Term 3, the student will be pulled from the clinical site and will not be returning until payments are made or until 2 absences have been taken (If the clinical site does not allow you to return, you will be dropped from the Surgical Technology Program).
- Refer to the Externship Policy and Expectations, and the Attendance Policy for details on notifying the Program Director of any absences or leaving early. Failure to follow the policies may result in expulsion.
- Students must be on time and present for **EVERY** CST Prep class. No excused absences allowed.

Your scheduled Certified Surgical Technologist Prep class is scheduled to begin on _____ . Your CST Prep classes will be for six weeks. Dates and times are TBD. By signing below, I acknowledge that this is a requirement for graduation.

Student Name: _____ Date: _____

Student Signature: _____ Date: _____

SVSTI Official Signature: _____ Date: _____