

## Financial File List – SURG TECH

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|--|---|
| <input type="checkbox"/> Student ID # (on file)  | <input type="checkbox"/> Lab Safety   |
| <input type="checkbox"/> QuickBooks Invoice  | <input type="checkbox"/> Lab Rules  |
| <input type="checkbox"/> Enrollment Agreement  | <input type="checkbox"/> Additional Charge  |
| <input type="checkbox"/> Performance Fact Sheet  | <input type="checkbox"/> Payment Plan   |
| <input type="checkbox"/> Externship Agreement ( <i>in EA<br/>now but could have additional<br/>one</i> )                       | <input type="checkbox"/> Needlestick Protocols  |
| <input type="checkbox"/> Admissions Form (SSN is<br>legible)   | <input type="checkbox"/> Emergency Contact  |
| <input type="checkbox"/> State ID/Driver's License   | <input type="checkbox"/> Candidate Evaluation Forms -<br>Interview (for future classes) |
| <input type="checkbox"/> High School Diploma or<br>Transcripts- must be translated<br>to English, SPD Cert. (if<br>applicable) | <input type="checkbox"/> Entrance Exam Score (for<br>future classes)                    |
| <input type="checkbox"/> SVSTI Catalog Sign off Sheet  | <input type="checkbox"/> Essays (for future classes)                                    |
| <input type="checkbox"/> Surg Tech Attendance Policy   | <input type="checkbox"/> Two – Reference Letters (for<br>future classes)                |
| <input type="checkbox"/> CST Certification Prep Class<br>Policy  | <input type="checkbox"/> Student Badge form   |
|  | <input type="checkbox"/> Technology Attestation Form                                    |
- (ALL FORMS MUST BE SIGNED,  
INITIALED, AND DATED)***