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| FIRST LAST1729 S. Main Street Milpitas, CA 95035 (408) 883-9171 svstinow@gmail.com |
| **SUMMARY** A Sterile Processing Technician who is a confident multi-tasker with over two years of experience and able to be responsible for transporting used/contaminated equipment, surgical trays, instruments and surgical carts from the medical areas, including the operating room, and processing them for appropriate decontamination/sterilization. |

 **EXPERIENCE**

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| **MAY 2019 – CURRENT DATE****CERTIFIED STERILE PROCESSING TECHNICIAN,** FOREST SURGERY CENTER* Collaborates with surgical services
* Assist in completion of all institutional regulation reviews
* Safety and infection control officer
* Communicates pertinent information to the appropriate staff in a timely manner
* Properly handles and stores sterile supplies, equipment, and instruments
* Accesses Doctor preference cards and sets up case carts accordingly
* Retrieves, disburses, and tracks medical and surgical supplies and equipment to the department in a quality and timely manner
* Promotes a positive work environment by practicing good communication, diversity awareness and teamwork
* Ordering supplies
* Assist in orientation and training of all new SPD staff
* Repair / loaner / missing equipment / instrument identification
* Report’s instrument/equipment malfunction to supervisor
* Takes responsibility for ensuring that loaner sets are available and sterile as required
* Report discrepancies, problems and concerns to management using proper chain of command
* Consistently follows OR Preference card system procedures for preference/pick ticket lists
* Identifies, assembles, and disassembles all instrument sets and trays with strict attention to detail
* Demonstrates proficiency in all functions relating to the reprocessing of endoscopes
* Accurately assembles case carts, daily supply carts and room supply carts
* High volume Surgery Center with Endoscopy

**EDUCATION**  **MARCH 2019 – MAY 2019** **STERILE PROCESSING EXTERN,** KNOWLES SURGERY CENTER* Responsible for processing and sterilizing surgical instrumentation and equipment according to established manufacturer and local guidelines
* Reporting to the Sterile Processing Technician
* Helping open supplies in the Operating Room

**JANUARY 2019 - MARCH 2019****SPD CERTIFICATE,** SILICON VALLEY SURGI-TECH INSTITUTE* 4.0 GPA Studied the process of decontamination
* Analyzing instruments for damage
* Assembly and wrapping
* Process of instruments to be sterilized in the autoclave or Sterrad
* Learning responsibility in each workflow station, the parameters, and the processes of Sterile Processing

**JANUARY 2018 - DECEMBER 2018****COMPUTER SCIENCE,** LOS ANGELES TRADE TECH* 3.8 GPA
* Studied the theory and practice of computer usage
* Programming and maintenance

**SKILLS*** Maintains a clean and orderly central processing area (shelves, counters, equipment)
* Adheres to sterilization process policies and procedures
* Clean each item according to manufacturer's instructions
* Inspects instruments for damage and defects; lubricates items as required
* Sorts and arranges items into proper trays according to established policy/procedure
* Accurately label each item with name and expiration date
* Correctly operate sterilizers, automatic endoscope re- processor, and other processing equipment
* Check equipment indicators for proper functioning
* Perform required biological/chemical monitoring tests on all sterilizers and maintains logs
* Maintains inventory levels and accurate records
* Perform weekly inspections of all sterile items in facility
* Check for outdated items and package integrity of wrapped sterilized items; replaces items as necessary
* Maintain and update instrument tray inventory list
* Team player
* Flexible & Adaptable
* Critical thinking
* Instrument knowledge & functionality
* Ability to retain information
* Basic knowledge of surgical procedures & aseptic technique
* Strong verbal and written communication skills
* Attention to detail
* Strong organizational & planning skills
* Excellent time management skills
* Ability to multi-task and prioritize
* HIPPA compliance
* Biohazardous waste disposals

**CERTIFICATIONS – CBSPD CERTIFIED, BLS CERTIFIED** |

**INTEREST**: I have a passion for photography and enjoy spending free time exploring and taking photos. I grew to have a deep interest in helping others and joining the medical field. I knew that one day I would have a career working in healthcare. My near future goal is to assist on a medical mission trip to help those in need that do not have access to the proper healthcare. I am looking forward to growing within the medical community and contributing my passion to the field. I am always looking to further my knowledge & skills to advance my career and expand my opportunities.