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| FIRST LAST  1729 S. Main Street  Milpitas, CA 95035  (408) 883-9171  [svstinow@gmail.com](mailto:svstinow@gmail.com) |
| **SUMMARY**  A Sterile Processing Technician who is a confident multi-tasker with over two years of experience and able to be responsible for transporting used/contaminated equipment, surgical trays, instruments and surgical carts from the medical areas, including the operating room, and processing them for appropriate decontamination/sterilization. |

**EXPERIENCE**

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| **MAY 2019 – CURRENT DATE**  **CERTIFIED STERILE PROCESSING TECHNICIAN,** FOREST SURGERY CENTER   * Collaborates with surgical services * Assist in completion of all institutional regulation reviews * Safety and infection control officer * Communicates pertinent information to the appropriate staff in a timely manner * Properly handles and stores sterile supplies, equipment, and instruments * Accesses Doctor preference cards and sets up case carts accordingly * Retrieves, disburses, and tracks medical and surgical supplies and equipment to the department in a quality and timely manner * Promotes a positive work environment by practicing good communication, diversity awareness and teamwork * Ordering supplies * Assist in orientation and training of all new SPD staff * Repair / loaner / missing equipment / instrument identification * Report’s instrument/equipment malfunction to supervisor * Takes responsibility for ensuring that loaner sets are available and sterile as required * Report discrepancies, problems and concerns to management using proper chain of command * Consistently follows OR Preference card system procedures for preference/pick ticket lists * Identifies, assembles, and disassembles all instrument sets and trays with strict attention to detail * Demonstrates proficiency in all functions relating to the reprocessing of endoscopes * Accurately assembles case carts, daily supply carts and room supply carts * High volume Surgery Center with Endoscopy   **EDUCATION**    **MARCH 2019 – MAY 2019**  **STERILE PROCESSING EXTERN,** KNOWLES SURGERY CENTER   * Responsible for processing and sterilizing surgical instrumentation and equipment according to established manufacturer and local guidelines * Reporting to the Sterile Processing Technician * Helping open supplies in the Operating Room   **JANUARY 2019 - MARCH 2019**  **SPD CERTIFICATE,** SILICON VALLEY SURGI-TECH INSTITUTE   * 4.0 GPA Studied the process of decontamination * Analyzing instruments for damage * Assembly and wrapping * Process of instruments to be sterilized in the autoclave or Sterrad * Learning responsibility in each workflow station, the parameters, and the processes of Sterile Processing   **JANUARY 2018 - DECEMBER 2018**  **COMPUTER SCIENCE,** LOS ANGELES TRADE TECH   * 3.8 GPA * Studied the theory and practice of computer usage * Programming and maintenance   **SKILLS**   * Maintains a clean and orderly central processing area (shelves, counters, equipment) * Adheres to sterilization process policies and procedures * Clean each item according to manufacturer's instructions * Inspects instruments for damage and defects; lubricates items as required * Sorts and arranges items into proper trays according to established policy/procedure * Accurately label each item with name and expiration date * Correctly operate sterilizers, automatic endoscope re- processor, and other processing equipment * Check equipment indicators for proper functioning * Perform required biological/chemical monitoring tests on all sterilizers and maintains logs * Maintains inventory levels and accurate records * Perform weekly inspections of all sterile items in facility * Check for outdated items and package integrity of wrapped sterilized items; replaces items as necessary * Maintain and update instrument tray inventory list * Team player * Flexible & Adaptable * Critical thinking * Instrument knowledge & functionality * Ability to retain information * Basic knowledge of surgical procedures & aseptic technique * Strong verbal and written communication skills * Attention to detail * Strong organizational & planning skills * Excellent time management skills * Ability to multi-task and prioritize * HIPPA compliance * Biohazardous waste disposals   **CERTIFICATIONS – CBSPD CERTIFIED, BLS CERTIFIED** |

**INTEREST**: I have a passion for photography and enjoy spending free time exploring and taking photos. I grew to have a deep interest in helping others and joining the medical field. I knew that one day I would have a career working in healthcare. My near future goal is to assist on a medical mission trip to help those in need that do not have access to the proper healthcare. I am looking forward to growing within the medical community and contributing my passion to the field. I am always looking to further my knowledge & skills to advance my career and expand my opportunities.