



DEPARTMENT COMMITTEE REPORT: Information Technology Committee

DATE: 10/10/2025

CHAIRPERSON: Mike Kerr

COCHAIRPERSON: Vacant

MEMBERS: Continually Recruiting

REPORTING PERIOD: July 2025-October 2025

1.PURPOSE: Responsible for the computer software and hardware of the Department Headquarters, including the membership database, email campaigns, electronic membership-management tools, for members and officers, and the printing of renewal notices and other purposes as may be assigned to it by the Department Executive Committee.

2.BACKGROUND:

Historically, the Oklahoma American Legion communicated by word-of-mouth and postal letters. Over the years the American Legion has relied on electronic communications, databases, virtual meetings and various I.T. technologies.

3.SUMMARY OF ACTIVITIES:

- A. Updated Website
- B. User names and passwords with new Department Officers
- C. Constant Contact updated
- D. Researched Google vs Microsoft Office
- E. National is moving to a new membership database
Implementation scheduled for spring of 2026

4.FINDINGS AND DISCUSSIONS:

- A. National, Department and Post membership numbers still do not match
- B. Department to move to MS TEAMS virtual meeting
- B. Email by Department Position (with MS Office suite)
- C. Website revamp and software upgrade



5.RECOMMENDATIONS:

- A. Outreach to Posts to assist with I.T.
- B. Research software requirements and availability (non-profit versions)
- C. Identify and Work with local news organizations, newspaper, radio and T.V. to further Veteran and American Legion efforts.
- D. Add electronic on-line payment / donation system (Zeffy paypal, venmo)

6.NEXT STEPS:

- A. Implement MS Office
- B. Work with National on membership database synchronization.

SUBMITTED BY: Michael Kerr

DATE SUBMITTED: 10/108/2025