



THE AMERICAN LEGION
Veterans Strengthening America

National Membership Awards Program Guide

Membership Year 2026

2025–2026

NATIONAL MEMBERSHIP

TARGET DATES

EARLY BIRD/ NEF KICKOFF	SEPTEMBER 10, 2025	50%
FALL MEETINGS	OCTOBER 15, 2025	55%
VETERANS DAY	NOVEMBER 13, 2025	65%
PEARL HARBOR DAY	DECEMBER 10, 2025	75%
MID-WINTER	JANUARY 14, 2026	80%
PRESIDENTS DAY	FEBRUARY 11, 2026	85%
AMERICAN LEGION BIRTHDAY	MARCH 11, 2026	90%
CHILDREN & YOUTH	APRIL 8, 2026	95%
ARMED FORCES DAY	MAY 13, 2026	100%
DELEGATE STRENGTH	30 DAYS PRIOR TO NATIONAL CONVENTION	

2025-2026

NATIONAL MEMBERSHIP

RENEWAL SCHEDULE

CUTOFF DATES	RENEWAL DATES
MAY 14, 2025	JULY 1-8, 2025
SEPTEMBER 10, 2025	OCTOBER 4-10, 2025
OCTOBER 15, 2025	NOVEMBER 8-14, 2025
DECEMBER 10, 2025	JANUARY 3-9, 2026
FEBRUARY 11, 2026	MARCH 1-8, 2026
APRIL 8, 2026	MAY 2-8, 2026

FOREWORD

This guidebook is prepared and designed primarily to assist department and district/county membership teams and commanders in building a complete membership program. It includes:

- Materials and resources to reinforce membership campaigns.
- A basic outline of important membership dates for the American Legion membership year.
- Information on awards and national contests throughout the entire year.

IMPORTANT NOTES

- Instructions and forms in this manual supersede where conflicting information exists in other national publications and should be mailed directly to **The American Legion National Headquarters, Attn: Membership Division, P.O. Box 1055, Indianapolis, IN 46206**, faxed to (317) 630-1413 or emailed to membership@legion.org.
- Departments, districts and posts are encouraged to establish incentive programs for further growth and post development within the American Legion family.
- Departments may make copies of any form in this publication as needed.
- This guidebook can be downloaded from The American Legion's website and sent electronically. legion.org/publications
- DMS memberships **will not count** for points and awards unless otherwise stated in this guidebook. DMS-acquired members will count toward all-time high awards and national convention delegate strength.
- Unless otherwise specified, all trips awarded as incentive prizes include roundtrip airfare from an airport in the continental United States, designated by National Headquarters.
- All target date accomplishments are based on each department's total membership on the transmittals received and successfully processed at National Headquarters by close of business on the target date. Transmittals with incorrect data or insufficient funds **will not be counted**.
- A new member is defined as any eligible veteran who was not a paid member in good standing for the previous membership year. Transfers of previous-year members from one post to another do not count as new members.

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Note: Several awards and recognitions are determined even after the 100% target date has passed. Membership teams are encouraged to continue to sign up members after the May target date to compete for the 100% District Commander Pin, Department Commander All-Time High Award and certain other awards.

NATIONAL MEMBERSHIP AWARDS

INDIVIDUAL AWARDS

- Gold Brigade Recruiter (May target date)
- Silver Brigade Recruiter (May target date)
- Bronze Brigade Recruiter (May target date)
- Department Recruiter of the Year (May target date)
- National Recruiter of the Year (May target date)
- The American Legion Pioneer Award (anytime during the year)
- 100% District Commander Pin (anytime during the year)
- New Post Development Pin (anytime during the year)

POST AWARDS

- Post Honor Ribbon (December 31)
- Post Membership Retention Award (May target date)
- Certificate of Meritorious Service (December 31)
- Five or More Consecutive Years All-Time High Post Award (anytime during the year)
- Revitalization Recognition Letter (anytime during the year)

DISTRICT AWARDS

- District Commander Race to the Top (March 31)
- District Commander Achievement Award (May target date)
- District Commander New Post Achievement Award (May target date)
- District Honor Ribbon (May target date)

DEPARTMENT AWARDS

- General John J. Pershing Honor Award (December 31)
- Five or More Consecutive Years All-Time High Department Award (December 31)
- Big Twelve Competition (March target date)
- General Henri Gouraud Trophy Award (March target date)
- Henry D. Lindsley Trophy Award (March 31)
- Jerry L. Hedrick Membership Award (March 31)
- Department Commander of the Year Award (May target date)
- Target Date Awards Points Program (May target date)
- National Convention Housing (May target date)
- National Convention Parade Position and Convention Hall Seating (June Flag Day report)
- O.L. Bodenhamer Trophy Award (June Flag Day report)
- Department Commander All-Time High Award (delegate strength target date)
- National Convention Delegate Strength (delegate strength target date)
- Department Honor Ribbon (opening day of national convention)

MEMBERSHIP AWARDS POINTS PROGRAM

The department commander **and** department membership chairman may earn checks up to \$1,000 based on a points system for meeting national target dates and other significant membership areas. Departments must achieve their May target date goal by traditional means to qualify as eligible for these awards.¹

An additional \$1,000 is awarded to the department for meeting all target dates.

The membership office will record traditional accomplishments on the transmittals received and processed at National Headquarters by the close of the target date business day. Points awarded for reaching target dates are as follows:

MEMBERSHIP POINTS KEY

TARGET I: September (50%) 5,000 points

TARGET II: October (55%) 5,500 points

TARGET III: November (65%) 6,500 points

TARGET IV: December (75%) 7,000 points

TARGET V: January (80%) 8,000 points

TARGET VI: February (85%) 8,500 points

TARGET VII: March (90%) 9,000 points

TARGET VIII: April (95%) 9,500 points

TARGET IX: May (100%) 10,000 points

Bonus points for surpassing the January (80%) target date²

90% 2,000 points

85% 1000 points

80% 500 points

Big Twelve competition in each category

1st place 10,000 points

2nd place 7,500 points

Achieved bid 5,000 points

District commanders nominated for the Race to the Top competition in each category³

5 or more 1,000 points

3 or 4 nominations 800 points

1 or 2 nominations 400 points

Points for other significant membership areas

Contacts with military officials or units (Reconnect) ⁴	100+ points each event
Gold Brigade nominations	100 points each
Race to the Top winners, second- and third-place runners-up	500 points each
New post temporary charters by May target date	1,000 points each

AWARDS CATEGORY KEY

Checks of the same amount are awarded to the department commander and department membership chairman.

LEVEL	VALUE ⁵	POINTS
7	\$1,000	60,000 or more
6	\$800	55,000-59,999
5	\$600	50,000-54,999
4	\$500	45,000-49,999
3	\$375	40,000-44,999
2	\$200	30,000-39,999
1	\$100	20,000-29,999

¹ Emphasis should be placed on renewing current members and reinstating those whose membership has expired, in addition to actively recruiting new members throughout the year.

² Points listed are bonus points awarded in addition to the standard 8,000 points for meeting 80% of department membership goal. These points can stack.

³ Race to the Top nominations must reach National Headquarters by the April target date.

⁴ Submit the Reconnect certification form ([page 30](#)) to the Membership Division (membership@legion.org) by June 30. There is a cap of 5,000 total points in this category.

⁵ An additional \$1,000 will be awarded to the department if all target dates are accomplished.

POST & DISTRICT DEVELOPMENT/REVITALIZATION

Departments will have a minimum goal to start/revitalize two posts within the current membership year. Departments will earn 1,000 points for each new temporary post charter.

MEMBERSHIP CHALLENGES AT COMMANDERS' AND ADJUTANTS' CONFERENCE

Challenges between departments provide ammunition for membership drives while encouraging friendly rivalry.

Department Membership Challenge forms must be turned into the department staff liaisons in the Membership Division prior to the adjournment of the Commanders' and Adjutants' Conference (see page 12). This will permit the staff to review them and to clarify questions. They must contain the signatures of the individuals making and accepting the challenge. Challenges may be based on any number of different criteria and not just membership numbers.

TARGET I

EARLY BIRD/NEF KICKOFF

Receipt date: September target date

This target date is worth 5,000 points for meeting the 50% target (not including DMS totals). Transmittals must be received and processed at National Headquarters during normal business hours on or before the September target date.

TARGET II

FALL MEETINGS

Receipt date: October target date

This target date is worth 5,500 points for meeting the 55% target (not including DMS totals). Transmittals must be received and fully processed at National Headquarters during normal business hours on or before the October target date.

TARGET III

VETERANS DAY

Receipt date: November target date

This target date is worth 6,500 points for meeting the 65% target (not including DMS totals). Transmittals must be received and fully processed at National Headquarters during normal business hours on or before the November target date.

TARGET IV

PEARL HARBOR DAY

Receipt date: December target date

This target date is worth 7,500 points for meeting the 75% target (not including DMS totals). Transmittals must be received and fully processed at National Headquarters during normal business hours on or before the December target date.

TARGET V

MID-WINTER

Receipt date: January Target date

This target date is worth 8,000 points for meeting the 80% target (not including DMS totals). Transmittals must be received and fully processed at National Headquarters during normal business hours on or before the January target date.

POST HONOR RIBBON

Honor ribbons are awarded to posts whose membership for the current membership year (as of December 31) achieves an advance membership (for the year about to begin) equal to or greater than the final membership for the year ending. Certification forms must be submitted to the Membership Division by January 31 ([page 13](#)).

CERTIFICATE OF MERITORIOUS SERVICE ALL-TIME HIGH AWARD

This certificate is awarded to all posts that have enrolled an advance membership for the membership year (as of December 31) equaling or surpassing the post's previous all-time high membership ([page 14](#)).

GENERAL JOHN J. PERSHING HONOR AWARD

This plaque is awarded annually to the department with the greatest percentage of posts receiving the Post Honor Ribbon for achieving 100 percent or more of their previous year's membership enrolled for the coming year by December 31, and having reported the achievement to National Headquarters no later than January 31.

TARGET VI

PRESIDENTS DAY

Receipt date: February target date

This target date is worth 8,500 points for meeting the 85% target (not including DMS totals). Transmittals must be received and fully processed at National Headquarters during normal business hours on or before the February target date.

TARGET VII

THE AMERICAN LEGION BIRTHDAY

Receipt date: March target date

This target date is worth 9,000 points for meeting the 90% target (not including DMS totals). Transmittals must be received and fully processed at National Headquarters during normal business hours on or before the March target date.

BIG TWELVE COMPETITION

Receipt date: March target date

The Big Twelve standings will be taken from the national roll call made at the Commanders' and Adjutants' Conference. Each department must maintain its own respective roll call pledge by having remittance forms and accompanying dues to equal the pledge made, received by National Headquarters during normal business hours on or before the March target date. The department in each category that has pledged the highest percentage and meets this goal will be the winner.

Transmittals in excess of the pledge (at least 90%, not including DMS totals) will not alter the relative standing of the departments; however, defaulting among the Big Twelve by turning in a smaller number than pledged will completely disqualify the department. As departments default, others in the same category will move up. The winner in each category

will be reimbursed for computer equipment purchases up to \$2,000. Department runners-up in all six categories will be reimbursed for computer equipment purchases of up to \$1,000.

The six categories in the Big Twelve Competition are:

Category I	Departments of 60,000 or more members
Category II	Departments of 35,000 to 59,999 members
Category III	Departments of 20,000 to 34,999 members
Category IV	Departments of 10,000 to 19,999 members
Category V	Departments of 5,000 to 9,999 members
Category VI	Departments of 4,999 or fewer members

DISTRICT COMMANDER RACE TO THE TOP COMPETITION

End date: March 31

Competition is divided into five categories based on the membership of the district without regard to geographic locations. District commanders will compete in each of the following categories based on final membership year totals, and a top district commander for the national award will be selected from each of the five categories. Post ribbons will also be awarded to each top district commander for all posts in those districts.

Second and third place awards will also be presented in each category. The district commanders will be awarded checks in the amount of \$500 for second place or \$375 for third place, but no additional ribbons will be awarded for the posts in these districts.

The Race to the Top certification form must be submitted by the April target date ([page 16](#)).

Race to the Top categories

Category I	Districts of 15 to 1,499 members
Category II	Districts of 1,500 to 2,999 members
Category III	Districts of 3,000 to 4,999 members
Category IV	Districts of 5,000 to 7,499 members
Category V	Districts of 7,500 and more members

First place award – The top district commander and guest in each category whose district membership on March 31 represents the greatest percentage over the final previous year's membership will receive a trip to the 106th National Convention in Tampa Bay, Fl., in 2025. **This cannot be less than 100% to qualify.** Each winner and guest are entitled to a trip to the national convention as a distinguished guest of the national commander, including round-trip airfare, tickets to the National Commander's Banquet, and hotel accommodations for six days and five nights. These district commanders will also receive American Legion caps signifying they are Race to the Top winners, awarded on stage at the national convention with ribbons for each of the district's posts.

Second place – The district commander in each category whose district membership on March 31 represents the second highest percentage over the final previous year's membership will receive a \$500 check. **This cannot be less than 100% to qualify.**

Third place – The district commander in each category whose district membership on March 31 represents the third highest percentage over the final previous year's membership will receive a \$375 check. **This cannot be less than 100% to qualify.**

TARGET VIII

CHILDREN AND YOUTH

Receipt date: April target date

This target date is worth 9,500 points for meeting the 95% target (not including DMS totals). Transmittals must be received and fully processed at National Headquarters during normal business hours on or before the April target date.

TARGET IX

ARMED FORCES DAY

Receipt date: May target date

This target date is worth 10,000 points for meeting the 100% target (not including DMS totals). Transmittals must be received and fully processed at National Headquarters during normal business hours on or before the May target date.

NATIONAL CONVENTION HOUSING CUTOFF

Department housing at the national convention will be determined by transmittals received at National Headquarters during normal business hours on or before the May target date.

DEPARTMENT COMMANDER OF THE YEAR AWARD

Any department commander who meets or exceeds the 100% goal by the May target date will receive a framed certificate, presented by the national commander at the national convention. This award does not include a trip to the national convention.

DEPARTMENT RECRUITER OF THE YEAR

Each American Legion post will have the opportunity to submit the name of the recruiter from that post who has signed up the highest number of new members for the membership year by the May target date. Department headquarters will supply certification forms to be completed by the post commander or adjutant and submitted to department headquarters by the May target date plus one week. Department adjutants will determine the top new member recruiter for their respective department and certify the winner to National Headquarters, on or before the last day of May.

The top new member recruiter, properly nominated and certified from each department, will be awarded a framed certificate noting his or her accomplishment ([page 17](#)).

NATIONAL RECRUITER OF THE YEAR

The individual certified with the highest number of new members recruited from among all the departments will be declared National Membership Recruiter of the Year. The award includes a trip to the national convention: six days and five nights for the Legionnaire and guest, round-trip air transportation, hotel accommodations and reserved seating tickets to the National Commander's Banquet for Distinguished Guests.

Monetary awards will be presented to the next highest 26 individuals:

- One \$1,000 check
- 10 \$150 award checks (third place)
- 15 \$100 award checks (fourth place)

Note: Department adjutants must nominate top recruiters on or before the last day of May ([page 17](#)).

DISTRICT COMMANDER'S NEW POST ACHIEVEMENT AWARD

District commanders who create new American Legion posts in their respective districts and have the new post's temporary charter application on file at National Headquarters by the May target date will receive a framed certificate ([page 18](#)).

DISTRICT COMMANDER ACHIEVEMENT AWARD and DISTRICT HONOR RIBBON

All district commanders whose May target date membership exceeds the previous year's membership by at least the number of posts in that district will be awarded the District Commander Achievement Award framed certificate. In addition, the district will receive a District Honor Ribbon for its district colors ([page 19](#)).

POST MEMBERSHIP RETENTION AWARD

The Post Membership Retention Award recognizes posts that achieve at least a 95% renewal rate by the May target date. To qualify, posts must meet the minimum membership required to maintain their charter. Awards are sent to the department for presentation ([page 31](#)).

SPECIAL INDIVIDUAL RECOGNITION/ACHIEVEMENT AWARDS

GOLD BRIGADE AWARD

A Legionnaire who recruits 50 or more new members (excluding any transfers) into The American Legion by the May target date will qualify for enrollment in the elite Gold Brigade of The American Legion. These very special Legionnaires will be awarded unique gifts designating affiliation with the Gold Brigade. Also, special recognition will be given to those Legionnaires through special announcements at the national convention, in the *Dispatch*, online and other media.

The gifts awarded to a Gold Brigade recipient will depend on the number of times he or she has qualified for this award ([page 20](#)). **NOTE:** Fifth, Sixth and Tenth consecutive years qualify only for their separate respective awards.

First-time awardees:	Second through fourth time:	Seventh time and beyond:
Gold Brigade patch	Gold Brigade certificate	Gold Brigade certificate
Special Gold Brigade cap pin	"Hash mark" for jacket sleeve	"Hash mark" for jacket sleeve
Gold Brigade certificate	Designer jacket or	Designer jacket or
Designer jacket or	Polo shirt or	Polo shirt or
Polo shirt or	Sweater with Gold Brigade logo	Sweater with Gold Brigade logo
Sweater with a Gold Brigade logo		\$150 check

GOLD BRIGADE FIFTH CONSECUTIVE YEAR AWARD

Any recipient who has earned the Gold Brigade award for five consecutive years is eligible for a distinctive blue Gold Brigade blazer. A Legionnaire may only qualify once every five years. Department adjutants must submit all Gold Brigade certification forms to National Headquarters by the last day of May ([page 21](#)).

GOLD BRIGADE SIXTH CONSECUTIVE YEAR AWARD

Any recipient who has earned the Gold Brigade Award for six consecutive years to include the current membership year is eligible for a \$150 check and an American Legion cap with the label "Master Recruiter," a Gold Brigade plaque, a cap pin and a hash mark. Department adjutants must submit the certification form by the last day of May ([page 22](#)).

GOLD BRIGADE TENTH CONSECUTIVE YEAR AWARD

Any recipient who has earned the Gold Brigade award for 10 consecutive years to include the current membership year is eligible for a distinctive blue Gold Brigade blazer. (This is a one-time award.) Department adjutants must submit all certification forms to National Headquarters by the last day of May ([page 23](#)).

THE SILVER BRIGADE AWARD

A Legionnaire who recruits 25 to 49 new members (excluding any transfers) into The American Legion by the May target date will qualify for this award. A silver pin and certificate will be awarded ([page 24](#)). NOTE: Silver Brigade and Gold Brigade awards cannot both be awarded to a recruiter during the same membership year.

THE BRONZE BRIGADE AWARD

A Legionnaire who recruits 15 to 24 new members (excluding any transfers) into The American Legion by the May target date will qualify for this award. A bronze brigade patch and certificate will be awarded ([page 25](#)). NOTE: Bronze, Silver and Gold Brigade awards cannot both be awarded to a recruiter during the same membership year.

JUNE AWARDS

Receipt date: Flag Day

O.L. BODENHAMER TROPHY AWARD

This plaque is awarded annually to the department designated to lead the parade at the time of the ensuing national convention, and is limited to the 52 departments within the United States, including the District of Columbia and Puerto Rico. DMS-acquired members will not be considered in determining the Bodenhamer Trophy winner.

PARADE POSITION AND CONVENTION HALL SEATING

The order of parade position and seating in the national convention hall is determined by the department's standing on the Flag Day membership report. DMS-acquired members will not be considered unless otherwise indicated below.

The order of priority is as follows:

- Foreign departments
- The O.L. Bodenhamer Trophy winner
- All domestic departments that have achieved an all-time high (DMS included) for the current year by the Flag Day membership report (in order of attainment)
- All domestic departments that have achieved an all-time high (DMS included) for the previous year (in order of consecutive years of achievement)
- All other departments in order of their appearance on the June 14 membership report (DMS not included)

The host department will be positioned last.

DEPARTMENT RETENTION AWARD

End date: June 30

This award is presented to the department with the highest percentage retention rate (as of June 30) within each of the six Big Twelve categories. Qualifying departments must achieve 90% retention to compete for this award and have the highest retention rate in their category. Each of these six winners will receive a \$2,000 check. A form is not required by the department for this award.

NATIONAL CONVENTION DELEGATE STRENGTH

Receipt date: 30 days prior to the beginning of the national convention

National Headquarters must receive transmittals for delegate strength during normal business hours on or before 30 days prior to the beginning of National Convention.

Delegate strength is determined by total membership, including DMS members, in the hands of the national treasurer 30 days prior to the national convention. Total number of delegates for each department is based on five delegates at large, one delegate for each 1,000 members or major fraction thereof, and the members of the National Executive Committee.

DEPARTMENT COMMANDER ALL-TIME HIGH AWARD

Specially cast all-time-high rings will be awarded to the commander, adjutant and membership chairman of each department attaining a new all-time-high membership (DMS included) for the current membership year by 30 days prior to the national convention.

The national commander reserves the right to award a different but similar award to any commander, adjutant or membership chairman who has already received an all-time-high ring.

DEPARTMENT HONOR RIBBON

Each department equaling or surpassing its previous year's final membership by opening day of the national convention will receive an honor ribbon for its department colors.

MISCELLANEOUS TROPHIES AND AWARDS

PIONEER AWARD

The National Membership & Post Activities Committee created the Pioneer Award on May 5, 1965, to recognize those directly involved with new post formation. However, recognition and awarding of this citation are the new post's responsibility.

Completed certification forms should be returned to department headquarters for approval prior to being forwarded to National Headquarters. All Pioneer awards will be returned to department headquarters for proper presentation (page 26).

FIVE OR MORE CONSECUTIVE YEAR ALL-TIME HIGH POST AWARD

Purpose of report: To certify to National Headquarters those posts eligible to receive the Five (or more) Consecutive Year All-Time High Award. The citation may be ordered at any time for a qualifying post, but we suggest it be ordered about one month prior to the time planned for presentation (department convention, district convention, visit by department commander, etc.). Departments should check and ensure at the close of department books that all qualifying posts are certified. After a post has won the award for five consecutive years of all-time membership highs, it may continue to win the award each year thereafter as long as each year's membership sets a new all-time high. Please list posts in numerical order (page 15).

Note: Post names and numbers will be printed on the award exactly as shown on your report. Costs of replacement awards resulting from an incorrect report will be charged to the department.

GENERAL HENRI GOURAUD TROPHY AWARD

A plaque is awarded annually to that department in each of the six categories for first exceeding its national membership goal. These department categories will be the same as those used for determining Big Twelve winners, with one winner to be determined in each category.

FIVE OR MORE CONSECUTIVE YEARS ALL-TIME HIGH DEPARTMENT AWARD

All departments that by December 31 have an all-time high in membership for the current membership year (DMS included) that represents five or more consecutive years will receive a special plaque recognizing the number of consecutive years all-time high.

HENRY D. LINDSLEY TROPHY

All membership transmittals used in determining the winner of this plaque must be part of the March 31 turn-in and must be received at National Headquarters during normal business hours on or before March 31. The trophy is awarded to the department that on March 31 has attained the highest percentage of membership over its previous year's final membership, without counting DMS in either year.

JERRY L. HEDRICK MEMBERSHIP AWARD

This is a membership plaque for departments other than the 50 state departments and the District of Columbia. The North Carolina Trophy is to be awarded to the department that on March 31 has attained the highest percentage of membership over its previous year's final membership, without counting DMS in either year.

100% DISTRICT COMMANDER PIN

This special pin may be awarded to district commanders who accomplished at least 100% of their assigned district membership goal. These commanders may be nominated by their departments at any time during the membership year ([page 27](#)).

REVITALIZATION RECOGNITION LETTER

Individuals who assist in revitalizing a post will receive a recognition letter from the national commander for their hard work. The revitalized post will receive a letter from the national commander welcoming them back into The American Legion ([page 28](#)).

NEW POST DEVELOPMENT PIN

The New Post Development Pin is available to any individual who assists with the initial start-up of a new post. Volunteers can be nominated at any time throughout the year ([page 29](#)).

DEPARTMENT MEMBERSHIP CHALLENGE

This form must be turned in to a staff liaison.

Date _____

Department issuing challenge _____

Challenge directed to Department of _____

Official wording as to term and prizes (if not picked from list below):

Challenge based on the following membership performance as tabulated at National Headquarters:

<input type="checkbox"/> Highest numerical total membership	<input type="checkbox"/> Largest Reconnect event
<input type="checkbox"/> Highest percent of current year's goal	<input type="checkbox"/> Department to hit most targets (September-May)
<input type="checkbox"/> First to hit 100 percent of current year goal	<input type="checkbox"/> Department to hit all targets (September-May)
<input type="checkbox"/> Highest percent increase over previous year	<input type="checkbox"/> Most new post charters

(These are sample challenges; if desired, check the appropriate item.)

Challenge is based on appropriate information from:

Target date _____ Membership report dated week of _____

DMS-acquired members will count will not count in this challenge (check one).

Challenge by: _____ Accepted by: _____

Signature _____ Signature _____

Title _____ Title _____

Department _____ Department _____

Note: Challenges must contain the signatures of both parties. National Headquarters will tabulate the results and notify both winners and losers.

CERTIFICATION FORM

POST HONOR RIBBON

Honor ribbons will be awarded to all posts whose membership, as of December 31, achieves an advance membership (for the year about to begin) equal to or exceeding the final membership for the year ending.

TO: The American Legion
Attn: Membership Division
P.O. Box 1055
Indianapolis, IN 46206
Fax: (317) 630-1413
Email: membership@legion.org **Deadline:** January 31
Date _____

Please do not list posts; report only the total number of posts within the department, the total number qualifying for the honor ribbon, and the percentage qualifying.

The Department of _____ requests the following honor ribbons:

1. Total number of posts within the department _____
2. Total number of posts qualifying for honor ribbon _____
3. Percentage qualifying (line 2 divided by line 1) _____ %

Department adjutant

Department

CERTIFICATE OF MERITORIOUS SERVICE

POST ALL-TIME HIGH AWARD

This certificate is awarded to those posts which have enrolled an advance membership for the year about to start equaling or surpassing the post's previous all-time high membership by December 31 of that year. Posts may still be given an all-time award if they surpass the all-time high for the current century (2000s) but not the past century (1900s).

TO: The American Legion
Attn: Membership Division
P.O. Box 1055
Indianapolis, IN 46206
Fax: (317) 630-1413
Email: membership@legion.org **Deadline:** January 31
Date _____

List posts in numerical order starting with No. 1.

The Department of _____ requests citations for the following posts:

Name of post/post number Location All-time high Number of advance members on Dec. 31

Department adjutant

Department

DUPLICATE THIS FORM AS NECESSARY

**CERTIFICATION OF POSTS EARNING
FIVE CONSECUTIVE YEARS
ALL-TIME HIGH AWARD**

This award is for a citation for a post that has five or more consecutive years all-time high. A minimum of five consecutive years is necessary to qualify, but a citation can be earned each year the post continues its all-time high performance after the fifth year.

TO: The American Legion
Attn: Membership Division
P.O. Box 1055
Indianapolis, IN 46206
Fax: (317) 630-1413
Email: membership@legion.org

Date _____

List posts in numerical order starting with No. 1.

The Department of _____ requests citations for the following posts:

Name of post and post number

Number of consecutive years of all-time high membership

Number of years From To

Department adjutant

Department

Date

DUPLICATE THIS FORM AS NECESSARY

CERTIFICATION FORM
DISTRICT COMMANDER
RACE TO THE TOP AWARD

To: The American Legion, Attn: Membership Division, P.O. Box 1055, Indianapolis, IN 46206
Fax: (317) 630-1413, email: membership@legion.org

This is to certify the below listed district commander whose district membership on March 31 represents the greatest percentage over the previous year's final membership, and we have transmitted the information to National Headquarters for receipt by the April target date.

Cannot be less than 100% to qualify.

Competition will be divided into five categories based on the membership of the district without regard to geographic locations. District commanders will compete in each of the following categories based on the previous year's final totals.

Category I Districts of 15 to 1,499

Category IV Districts of 5,000 to 7,499

Category II Districts of 1,500 to 2,999

Category V Districts of 7,500 and above

Category III Districts of 3,000 to 4,999

The national convention trip will be given to the district commander and guest in each category whose district membership, transmitted to National Headquarters no later than the April target date, represents the greatest percentage over the final membership of the previous year.

Name _____ District number _____ Category _____

Address _____ Phone (_____) _____

City / State / ZIP _____

Previous year final membership _____ Current year membership _____

Percentage of current year increase over previous year's final membership _____

Number of posts within the district _____

_____ Department adjutant

_____ Department

_____ Date

Department reminder: This form must reach National Headquarters on or before the April target date.

DUPLICATE THIS FORM AS NECESSARY

NOMINATION FORM
RECRUITER OF THE YEAR

Post adjutants must send this form to department headquarters.

Department adjutants must send this form to The American Legion, Attn: Membership Division, P.O. Box 1055, Indianapolis, IN 46206, fax it to (317) 630-1413 or email it to membership@legion.org.

Type or print:

In the Department of _____, the top new member recruiter of membership enrolled for current membership year as of May target date, and transmitted to National Headquarters, is:

1. Name _____ Post _____ Member ID _____

Address _____

City / State / ZIP _____

Phone (_____) _____

Number of new members enrolled (minimum 10) _____

Attach list of names and ID numbers of new members.

The next highest new member recruiter (make additional copies if needed):

2. Name _____ Post _____ Member ID _____

Address _____

City / State / ZIP _____

Phone (_____) _____

Number of new members enrolled (minimum 10) _____

Attach list of names and ID numbers of new members.

Post adjutant

Department adjutant

Date

Date

Department reminder: This form must reach department headquarters on or before the May target date and National Headquarters by May 31.

DUPLICATE THIS FORM AS NECESSARY

CERTIFICATION FORM

DISTRICT COMMANDER

NEW POST ACHIEVEMENT AWARD

TO: The American Legion
Attn: Membership Division
P.O. Box 1055
Indianapolis, IN 46206
Fax: (317) 630-1413
Email: membership@legion.org

This is to certify the below listed district commander has created _____ new post(s) in District _____. This also certifies a new temporary post charter is on file at National Headquarters.

Name _____ District No. _____

Address _____

City / State / ZIP _____

New post numbers _____

Department adjutant

Department

Date

Department reminder: This form must reach National Headquarters on or before May 31. Post charter applications must already be on file by the May target date.

DUPLICATE THIS FORM AS NECESSARY

CERTIFICATION FORM

DISTRICT COMMANDER ACHIEVEMENT AWARD AND DISTRICT HONOR RIBBON

District commanders whose May target date membership exceeds the previous year's membership by at least the number of posts in that district are eligible for a framed certificate and a District Honor Ribbon for the district's colors. Departments should report only those districts who qualify and mail this form on or before May 31.

TO: The American Legion
Attn: Membership Division
P.O. Box 1055
Indianapolis, IN 46206
Fax: (317) 630-1413
Email: membership@legion.org

District commander's name	District	Membership count (as of Dec. 31)	Number of posts	Membership count (as of May target date)
<i>Ex: Jane Q. Veteran</i>	1	8,680	10	8,691

I certify this following information concerning district membership for the previous membership year (as of December 31) and the current membership year (as of the May target date) is correct.

Department adjutant

Department

Date

DUPLICATE THIS FORM AS NECESSARY

CERTIFICATION FORM

GOLD BRIGADE

NEW MEMBER RECRUITER AWARD

Send the completed form to department headquarters on or before the May target date. Posts should retain a copy.

The following member in the Department of _____ qualifies for the Gold Brigade award for enrolling 50 or more new members into The American Legion by the May target date.

Attach the list of names with each nomination form.

First-time qualifiers receive a Gold Brigade cap pin, certificate, a Gold Brigade patch, and choice of a jacket **or** sweater **or** polo shirt with the Gold Brigade logo.

Second- to fourth-time qualifiers receive a Gold Brigade certificate, a hash mark for the sleeve, and the choice of either another Gold Brigade jacket or sweater or polo shirt with the Gold Brigade logo.

Seventh time and beyond (except Fifth, Tenth time) qualifiers receive a Gold Brigade certificate, a hash mark for the sleeve, and the choice of either another Gold Brigade jacket **or** sweater **or** polo shirt with the Gold Brigade logo and \$150 check.

Check the appropriate box(es):

A [] First Gold Brigade award B [] Second to fourth award (specify occurrence) _____

C [] Seventh time and beyond (specify occurrence) _____

Circle one: Jacket Polo shirt $\frac{1}{4}$ zip unisex sweater

Ladies' jacket or polo (circle size): S M L XL 2XL 3XL

Men's jacket or polo (circle size): S M L XL 2XL 3XL 4XL

Men's jacket (tall) (circle size): L XL 2XL 3XL 4XL

1/4 zip unisex sweater (circle size): S M L XL 2XL 3XL 4XL

Name _____ Post number _____

Address _____

Phone () Member ID

Number of new members enrolled (minimum 50)

Department adjutant

Post adjoint

Date

Address

Date (cannot be after the May target date)

Department reminder: Fax a copy of this form to (317) 630-1413 or email it to membership@legion.org, along with a copy of the list of new members signed up to National Headquarters, on or before May 31.

DUPLICATE THIS FORM AS NECESSARY

CERTIFICATION FORM
GOLD BRIGADE
FIFTH CONSECUTIVE YEAR AWARD

Departments must submit this form to National Headquarters by the last day of May.

The following member of the Department of _____ qualifies for the prestigious fifth consecutive year Gold Brigade award for enrolling 50 or more new members into The American Legion by the May target date.

A Legionnaire may only qualify for this award once every five years (except for the 10th year).

NOTE: This Navy blue blazer replaces the gold blazer of previous years.

Circle one:

Men's blazer (cut) Regular Long Extra Long

Specify even sizes 36-58 _____ Size

Ladies' blazer (cut) Regular

Specify even sizes 0-28 _____ Size

Type or print:

Name _____ Post number _____ Member ID _____

Phone (_____) _____ Years of being a Gold Brigadier 19____ - 20____

Certified:

Department reminder: Fax a copy of this form to (317) 630-1413 or email it to membership@legion.org, along with a copy of the list of new members signed up to National Headquarters, on or before May 31.

DUPLICATE THIS FORM AS NECESSARY

CERTIFICATION FORM
GOLD BRIGADE
SIXTH CONSECUTIVE YEAR AWARD

The following member of the Department of _____ qualifies for the sixth consecutive year Gold Brigade award for enrolling 50 or more new members into The American Legion by the May target date. (This is not awarded every six years, but for the sixth consecutive year only.)

This award is a \$150 check and a Master Recruiter American Legion cap, along with a Gold Brigade plaque, cap pin and hash mark.

Type or print, making sure that all information is complete to help avoid processing delays:

Name _____ Member ID _____

Phone _____ Post number _____ Post city _____

Years qualifying for Gold Brigade _____

Number of new members enrolled (minimum 50) _____

Circle crown type: Regular Fort Knox Women's Crown

Lined or unlined _____ Cap size _____

Mandatory insignia (Y/N) _____ If yes, please list _____

Certified:

Department adjutant

Date

Department reminder: Fax a copy of this form to (317) 630-1413 or email it to membership@legion.org, along with a copy of the list of new members signed up to National Headquarters, on or before May 31.

DUPLICATE THIS FORM AS NECESSARY

CERTIFICATION FORM
GOLD BRIGADE
TENTH CONSECUTIVE YEAR AWARD

Departments must submit this form to National Headquarters by the last day of May.

The following member of the Department of _____ qualifies for the prestigious tenth consecutive year Gold Brigade award for enrolling 50 or more new members into The American Legion by the May target date.

The recipient will receive a navy blue blazer with the tenth-year Gold Brigade logo, tenth-year cap pin, hash mark and Gold Brigade plaque.

A Legionnaire may only qualify for this award on their tenth consecutive year.

Circle one:

Men's blazer (cut) Regular Long Extra Long

Specify even sizes 36-58 _____ size

Ladies' blazer (cut) Regular

Specify even sizes 0-28 _____ size

Type or print:

Name _____ Post number _____

Member ID _____ Phone (_____) _____

Years of being a Gold Brigadier 19_____ - 20_____

Certified:

Department adjutant

Date

Department reminder: Fax a copy of this form to (317) 630-1413 or email it to membership@legion.org, along with a copy of the list of new members signed up to National Headquarters, on or before May 31.

DUPLICATE THIS FORM AS NECESSARY

CERTIFICATION FORM
SILVER BRIGADE
NEW MEMBER RECRUITER AWARD

Send the completed form to department headquarters on or before the May target date. Posts should retain a copy for their records.

The following member in the Department of _____ qualifies for the Silver Brigade Award for enrolling 25 to 49 new members into The American Legion by the May target date.

Silver Brigadiers receive a silver cap pin, patch and a certificate.

Name _____ Post number _____

Address _____

City _____ State _____ ZIP _____

Phone (_____) _____ Member ID _____

Number of new members enrolled (25 to 49) _____

Department adjutant (signature)

Date

Post adjutant (signature)

Date

Department reminder: Fax a copy of this form to (317) 630-1413 or email it to membership@legion.org, along with a copy of the list of new members signed up to National Headquarters, on or before May 31.

DUPLICATE THIS FORM AS NECESSARY

CERTIFICATION FORM

BRONZE BRIGADE

NEW MEMBER RECRUITER AWARD

Send the completed form to department headquarters on or before the May target date. Posts should retain a copy for their records.

The following member in the Department of _____ qualifies for the Bronze Brigade Award for enrolling 15 to 24 new members into The American Legion by the May target date.

Bronze Brigadiers receive a bronze patch and a certificate.

Name _____ Post number _____

Address _____

City _____ State _____ ZIP _____

Phone (_____) _____ Member ID _____

Number of new members enrolled (15 to 24) _____

Department adjutant (signature)

Post adjutant (signature)

Date

Address

Date

Department reminder: Fax a copy of this form to (317) 630-1413 or email it to membership@legion.org, along with a copy of the list of new members signed up to National Headquarters, on or before May 31.

DUPLICATE THIS FORM IF NECESSARY

THE AMERICAN LEGION PIONEER AWARD

The National Membership & Post Activities (M&PA) Committee may issue the Pioneer Award citation to dedicated Legionnaires who unselfishly devote their time and effort to ensuring the success of a new post. Once a post receives a permanent charter, they may recommend the individuals most instrumental in its success for this award. Posts may nominate a potential awardee by providing the information requested below and return this form to your department headquarters for certification and forwarding to National Headquarters.

Post _____ located at _____
POST NAME POST NO. POST ADDRESS

Department of _____, was chartered on _____.
DEPARTMENT PERMANENT CHARTER DATE

Nomination for The American Legion Pioneer Award is hereby made for _____.
NOMINEE FULL NAME

Post _____ believes the above nominee deserves the Pioneer Award because _____
POST NO.

Attested by:

Post commander

Post name and number

Address

Post adjutant

City State ZIP

The above information is certified as correct:

Department adjutant

Date _____

Department

DUPLICATE THIS FORM AS NECESSARY

CERTIFICATION FORM

100% DISTRICT COMMANDER PIN

The 100% District Commander Pin may be awarded to any district or county commander who achieves 100% of their department assigned membership goal for the membership year. Department adjutants may nominate their district commanders by name at any time during the membership year and may use this form at any time to certify one or more winners. Pins and certificates will be shipped directly to the department for presentation at an appropriate ceremony.

TO: The American Legion
Attn: Membership Division
P.O. Box 1055
Indianapolis, IN 46206
Fax: (317) 630-1413
Email: membership@legion.org

Date _____

The Department of _____ requests 100% District Commander Pins for the following district commander(s) for meeting or exceeding department assigned membership goals for membership year _____.

Commander	District	Membership goal	Membership attained
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Department adjutant

Department

DUPLICATE THIS FORM AS NECESSARY

CERTIFICATION FORM

REVITALIZATION RECOGNITION LETTER

Individuals who assist in revitalizing a post will receive a recognition letter from the national commander for their hard work. The revitalized post will also receive a letter from the national commander welcoming them back into The American Legion. Letters will be sent directly to the department for presentation at an appropriate ceremony.

The Department of _____ requests a "welcome back" letter for Post _____.

Name of individual(s) who assisted in the revitalization of this post:

Department adjutant

Department

DUPLICATE THIS FORM AS NECESSARY

CERTIFICATION FORM
NEW POST DEVELOPMENT PIN

The New Post Development pin is a specially designed cap/lapel pin to recognize any individual who assists in starting a new American Legion post. Department adjutants may nominate these individuals by name at any time once the temporary charter has been submitted. Pins will be shipped directly to the department for presentation at an appropriate ceremony.

TO: The American Legion
Attn: Membership Division
P.O. Box 1055
Indianapolis, IN 46206
Fax: (317) 630-1413
Email: membership@legion.org

Date _____

The Department of _____ requests New Post Development Pins for the following individual(s) for assisting in the development of Post _____.

Name of individual(s) who assisted in starting this new post:

Department adjutant

Department

DUPLICATE THIS FORM AS NECESSARY

CERTIFICATION FORM
RECONNECT

A reconnect effort is any face-to-face communication between the military and American Legion posts, districts/counties or departments to showcase a Legion program or service. A minimum of 100 points will be awarded for each reconnect effort until June 30. Additional points may be awarded for more complex efforts lasting multiple days, involving other entities and demonstrating additional programs or services. A maximum of 5,000 points may be awarded to each department in a single membership year. Reconnect efforts dated July 1 or later will be have those points applied towards the next year's awards points totals. Departments that do not currently report their reconnect efforts are strongly encouraged to do so.

The Department of _____ certifies participation in the following Reconnect event(s):

Department adjutant

Department

DUPLICATE THIS FORM AS NECESSARY

CERTIFICATION FORM

POST MEMBERSHIP RETENTION AWARD

The Post Membership Retention Award is for any post that achieves a renewal rate of at least 95% by the May target date. The renewal rate is calculated by dividing the count of the previous membership year by the count of the current membership year and translated into a percentage. Posts must meet the minimum number of members to maintain a charter within their respective department to qualify. Awards will be shipped directly to the department for presentation at an appropriate ceremony.

TO: The American Legion
Attn: Membership Division
P.O. Box 1055 Indianapolis, IN 46206
Fax: (317) 630-1413
Email: **membership@legion.org**

The Department of _____ submits the following posts for the Post Membership Retention Award:

Legal name of post/post number Percentage as of May target date

Legal name of post/post number	Percentage as of May target date

Department adjutant

Department

DUPLICATE THIS FORM AS NECESSARY



THE AMERICAN LEGION

P.O. Box 1055
Indianapolis, IN 46206
1-800-433-3318

legion.org



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