



Sons of The American Legion

DETACHMENT OF OKLAHOMA

6101 N.W. 50th St., Warr Acres, OK 73122-4017 / 405-942-1705

OFFICER CERTIFICATION FORM (OCF)

PLEASE TYPE OR PRINT NEATLY – ILLEGIBLE FORMS WILL BE RETURNED (Instructions on reverse)

The following Sons of The American Legion Officers were elected on _____ Year: 20____ - 20____

Signature of Commander

Date

Signature of Adjutant

Check ONE applicable entry (fill in all contact information in box)

☐ Squadron Number & Name _____

☐ District Number _____

☐ County Name _____

Address: _____

Phone #: _____

Email: _____

I hereby certify that each of the above officers are eligible for membership In The Sons of The American Legion.

MEMBER ID#	OFFICE	MAILING ADDRESS	PHONE # (w/ac)
	Commander		
	Commander's Email Address:		
	1st Vice Commander		
	1 st Vice Commander's Email Address:		
	2nd Vice Commander		
	3rd Vice Commander		
	Adjutant		
	Adjutant's Email Address:		
	Chaplain		
	Historian		
	Treasurer		
	Sgt-at-Arms		
	Advisor		

! Check here if additional officers or committee chairmen are listed on reverse.

! Check here to request a Detachment Manual be sent to Adjutant. (Only for Squadrons or Districts or any new organizations who submit form after August 31st.)

Phone: 405-942-1705**** (e-mail) adjutant@oksal.org ** (Website) www.oksal.org
adjutant@okamlegion.org**

OFFICER CERTIFICATION FORM (OCF)

Submitted By: Squadron, District Adjutants, or other appropriate Official

Submitted To: Detachment Headquarters, Attn: SONS Adjutant

DISTRICTS also send a copy to the Detachment Adjutant, see Directory.
(District organizations receive their vote on the Detachment Executive Committee upon filing.
New year starts at the close of Detachment Convention).

SQUADRONS should send a copy to District Adjutants.

REQUESTS FOR OFFICER CERTIFICATION FORMS: May be made by the Adjutant or Commander for the Organizations in their area.

Submit: No later than June 1st (Squadron master list is updated by HQ in August).
File every year and after every election of Officers, even if the Officers remain the same!

Details: Of all the forms requested by the Detachment Organization, this is the most important one.
Levels of The American Legion that do not yet have Sons levels are encouraged to submit the form so the information from mailings will be received in the area.

To **AMEND** a previously submitted form, write "AMENDED" on the top, fill in the name of the Organization, the change(s) and the signature line. Be sure to notify the Detachment and Post Office if you move!

Note in left margin on other side if the officers listed are Committee Chairman, and list them below along with any others.

MEMBER ID#	OFFICE or COMMITTEE NAME	MAILING ADDRESS	PHONE # (w/ac)

I hereby certify that each of the above officers are eligible for membership In The Sons of The American Legion.