

Completing a 45-Hour Driving Log

This handout is to help parents and students fill out the driving log correctly for submission to a driver training school. A log completed incorrectly will not be accepted.

1. **Dates** must be listed with Month, Day and Year.
2. **Total Minutes Driven** should be from when the student begins driver preparation (such as walking around the vehicle, adjusting seat & mirrors and starting the vehicle) to when the student parks and exits the vehicle.
3. **Total Mileage** is not a requirement for all schools, but you can complete this column just in case or for your own records. Two ways to get the mileage is to 1) use the odometer trip meter or 2) entering the trip route using a map service to get the miles driven.
4. **Night Driving** is any amount of time driving that was after sunset. For instance, if Total Minutes Driven was recorded as 60 minutes and the last 15 minutes of that time was completed after sunset, then 15 minutes goes in the Night Driving column for that day.
5. **Inclement Weather** is not a requirement for all schools, but you can complete this column just in case or for your own records. Record weather conditions for when the student drove such as rain, snow, or fog.
6. **Parent/Guardian or Mentor's Signature** must be completed for each session logged. A signature with an arrow is not acceptable nor is a sideways signature to fill in the column. Sign the designated space for each session completed.
7. **Total Minutes** can be converted to hours by adding up all the minutes driven and dividing that number by 60. This should be done for the Total Minutes Driven column and the Night Driving column.
8. For the bottom portion of the document, write your student's name in the blank provided. Then fill out the information requested from the parent/guardian, which includes signature, DMV license number (and state, if not Virginia) and date. Your signature will certify that the information submitted on the driving log is true and correct and does not give false information in connection with obtaining a driver's license.
 - a. This certification is considered part of the driver's license application, and anyone who certifies to a false statement may be prosecuted and/or the student's license will be revoked for one year.

THIS DRIVING LOG SHOULD BE COMPLETED AND SUBMITTED TO YOUR CHILD'S IN-CAR DRIVER EDUCATION TEACHER.

45-HOUR DRIVING LOG

SESSION	DATE(S)	TOTAL MINUTES DRIVEN	TOTAL MILEAGE	NIGHT DRIVING	INCLEMENT WEATHER	PARENT/GUARDIAN OR MENTOR'S SIGNATURE
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44						
45						
TOTAL MINUTES						

I CERTIFY THAT _____ HAS COMPLETED 45 HOURS OF GUIDED PRACTICE, 15 OF WHICH WERE AFTER SUNSET.

PARENT/GUARDIAN'S SIGNATURE

DMV DRIVER LICENSE OR
ID CARD NO

DATE