

For Office Use:

Booth(s) _____

Electric: _____

Water _____

For Office Use:

Paid \$ _____

Cash _____

Check _____

Credit _____

Date _____



Pioneer Days Festival

A Pittsburg-Camp County Chamber of Commerce Event

September 17, 2022
8:00 a.m. – 4:00 p.m.

Booth Rental/Vendor Rules & Guidelines Contract

Please Print

Booth/Business Name: _____ Contact Name: _____

Address: _____

City/State/Zip: _____

Primary Phone: _____ Tax ID # (if applicable): _____

Email: _____

Booth Category: Food: _____ Art/Crafts: _____ Non-profit: _____ Other: _____

Items for Sale:

List the items, food or type of entertainment you will be offering:

Booth Space

Please indicate the number of booths you will require. Vendor booths are 10' wide by 12' deep. Food truck booths and vendors are 12' wide x 14' deep. If your booth exceeds these dimensions, you will be required to purchase an additional space to accommodate your booth.

_____ 10x12 Booth Space – 8:00 a.m. to 4:00 p.m.

_____ Food vendor - 12x14 Booth Space – 8:00 a.m. to 4:00 p.m.

Electricity

Please indicate how many (in numbers) of the following types of electrical outlets you will require:

110 (30 amp) _____ 110 (20 amp) _____ 220 (30 amp) _____ 220 (50 amp) _____ 220 (60 amp) _____

Water

Please indicate whether you will need a water hookup: Yes _____ No _____

Please see other side for fee schedule, and vendor guidelines

Fee Schedule: Early Bird fees are effective until Friday, July 29. After July 29, regular rates will apply. All fees must be paid by Friday, September 2, 2022

12 x 14 Booth Space	Early Bird* Commercial Food	\$130
12 x 14 Booth Space	Regular Commercial Food	\$150
10 x 12 Booth Space	Early Bird* Arts, Crafts & Novelty	\$70
10 x 12 Booth Space	Regular Arts, Crafts & Novelty	\$90
10 x 12 Booth Space	Non-Profit/Church Organization	\$60*

* There will be a limited number of non-profits admitted. Non-Profits who are Chamber Members have first preference.

Additional Booth Fees:

Water Usage - \$20 for each spot.
Electricity Usage - \$20 per outlet.

Vendor Rules:

- Please be aware that WiFi is not provided at the festival. If you plan to make credit card transactions, be aware that you must provide your own internet connection.
- Any vendors who have not paid their fee by opening day will not be admitted.
- No vendors will be able to enter the event/food area after 8:00 a.m.
- No vendors can leave the event area before 4:00 p.m.
- All vendors must provide their own canopies, tables, chairs and canopy weights. All canopies must be weighted down.
- All **FOOD VENDORS** must bring their own trash can and trash bags to keep in their cooking/food area.
- All **FOOD VENDORS** must have signage at their booth to include name of business/food type and a menu and price list that can be viewed from a distance.
- If you applied for water usage, please remember to **bring at least 200 feet of water hose.**
- Wastewater must be in holding tanks for all food vendors. This will be strictly enforced.
- If you applied to have electricity with your booth, please remember to bring at least **150 feet of heavy duty electrical cords and be prepared to tape them down.**
- All vendors are responsible for cleaning their area at the end of the day, returning the space to its original condition.
- This is a family event. Inappropriate or offensive signage, materials or merchandise is not permitted. If an item is deemed inappropriate, the Pioneer Days committee reserves the right to ask that it be removed from the booth.

Please sign below to enter into a booth space lease agreement and that you agree to the above list of Pioneer Days Rules and Guidelines that have been set forth in this application.

_____	_____	_____
Printed Name of Vendor	Signature of Vendor	Date

Amount Enclosed \$_____ Payment is due no later than Friday, September 2, 2022, No exceptions!

****ANY APPLICATION RETURNED UNSIGNED WILL NOT BE PROCESSED.**

Please mail or bring your completed application, fees, health department permit (as applies) and certificate of liability insurance (as applies) to:

**Pittsburg-Camp County Chamber of Commerce
202 Jefferson Street
Pittsburg, Texas 75686
903-856-3442**