

RENTAL APPLICATION

- Each adult (18 or older) must fill out a separate application
- **Please Print. Incomplete Applications will be rejected.**
- **Include 2 recent pay stubs to verify income & Drivers license ID**
- **Include a copy of current landlord reference (if available)**
- Only clean and responsible people who pay rent on time may apply

Rev.10/02

Address Applied For:	Monthly Rent	Requested Move-In Date	Unit #
	\$	/ /	

APPLICANT

Last	First	Middle	Birth Date	Social Security #	Home Phone #
Any Other Names You've Used In The Past				Cell Phone #	Email Address
All Other Proposed Occupants				Birthdate	Relationship To Applicant

RENTAL/RESIDENCE HISTORY

	Current Residence	Previous Residence	Prior Residence
Street Address			
City			
State & Zip			
Last Rent Amount Paid			
Owner/Manager and Phone Number			
Reason for leaving			
Is/was Rent paid in full?			
Did you give notice?			
Were you asked to move?			
	From/To	From/To	From/To
Dates of Residency			

EMPLOYMENT HISTORY

	Current Employment	Previous Employment	Prior Employment
Employed By			
Address			
Employer Phone # & Circle Work Shift: 8a-4p 4p-12a 12p-8a			
Occupation			
Name of Supervisor			
MONTHLY Gross Pay			
(verified by pay stub)	From/To	From/To	From/To
Dates of Employment			

*** YOU MUST ALSO COMPLETE THE REVERSE SIDE OF THIS FORM ***

CREDIT HISTORY	Bank/Institution Name	Balance	General	
Reserves: Savings Account			Have you ever filed bankruptcy?	YES NO
Reserves: Checking Acct or CASH			Have you ever broken a lease?	YES NO
Automobile Loan			How many evictions were filed on you? 0 1 2 Yr:_____	
Credit Card			How do you rate your housekeeping skills? (Not so good) 1 2 3 4 5 (Great) (Circle one)	
Name(s) in which your utilities are now billed:				
Does anyone on this application have WE energy bills over \$1000?				

VEHICLES

Make	Model	Color	Year	License Plate

REFERENCES & EMERGENCY CONTACTS

	Nearest Relative: Permission hereby given to remove contents of dwelling on your behalf if abandoned	Professional Reference (e.g., attorney) If do not have one, can leave blank	Emergency Contact for Financial Assistance if you were to run into financial difficulty in the future
Name			
Street Address			
City			
State & Zip			
Phone Number			

GENERAL INFORMATION

Have you ever been served a late rent notice?	Have you ever had your Security Deposit not returned?	How long do you plan to live at the address applied for?
Do you smoke? Y N Any Pets? Y N What kind of Pet (s) (Type)? If needed can do lawn/snow care for monthly credit? Y N (Not applicable for Homes, only apartments)		
Have you ever been convicted of a felony? If yes, please explain	Do you have a history of drug use or offenses? If yes, please explain	
Landlords will be contacted for reference, have you had problems with any previous or current landlords? Did you have any pests that needed to be exterminated (example: Bed Bugs)? If yes, please explain		
Have you ever refused to pay rent for any reason? If yes, please explain		
List any other verifiable sources and amounts of income you wish to have considered with monthly amounts (W-2, SSI, SSI-DI, Child Support):		
We are going to run a credit check and a criminal background check. Is there anything we will find that you want to comment on?		
Applicant has 48 hours from time of approval to sign lease and produce full holding deposit (money order) equal to security deposit which secures the property for you. If applicant fails to pay holding deposit within 48 hours of approval, Landlord may move on to next interested parties. If you do not hear from us within 3 days of receiving your application then your application has been denied. We pay \$100 for a referral that is approved.		

BY SIGNING BELOW, Applicant certifies all information is correct, authorizes credit and/or criminal record checks and further authorizes contact with any reference listed before, during or after tenancy.

Signature: _____

Date: _____