Chelan County Fire Protection District No. 6

P.O. Box 296
Monitor, WA 98836-0296 (509) 663-1678

MINUTES FROM

June 10, 2026 Regular Meeting

Commissioners Phil Guthrie, Tim Larson and Ray Schmitten met at the Monitor Fire Station. Also in attendance were Fire Chief Andy Lee, Deputy Fire Chief Steven Spies, Michelle Mazzola, and Dwight Remick. The meeting was called to order at 7:00 PM by Commissioner Guthrie.

CONSENT AGENDA

A motion to approve the June Consent Agenda items excluding the financial review items was made by Commissioner Larson and seconded by Commissioner Schmitten. Motion passed

May 13, 2026 meeting minutes

Financials not available due to County network issues

Payroll $38,176.17

VOUCHERS

A motion to approve the June Vouchers was made by Commissioner Larson and seconded by Commissioner Schmitten. Motion passed.

Vouchers $28,153.18

Voucher No.	Vendor	Amount
4754	Tibor Cordell Lak – Reimbursement	60.78
4755	Rebecca Bauman – Reimbursement	289.03
4756	Daniel Byrnes – Reimbursement	1,045.80
4757	Chelan County PUD	638.19
4758	Coleman Oil	1,261.51
4759	Douglas County Treasurer	827.17
4760	Kelley Create	174.67
4761	LN Curtis & Sons	3,469.38
4762	Les Schwab Tire Center	2,811.56

4763	Local Tel Communications	456.10
4764	Napa Auto Parts	93.85
4765	Performance System Integration	1,331.54
4766	Resource Solutions LLC	5,500.00
4767	Austin Sabedra - Reimbursement	221.07
4768	The Print Guys	1,136.80
4769	Doug Thies - Reimbursement	300.00
4770	VISA	5,115.47
4771	Waste Management Corp Svcs	126.92
4772	Wenatchee Petroleum Company	1,342.14
4773	Yardworks Landscape & Irrigation	1,951.20
		28,153.18

ACTION ITEMS

A. Motion by Commissioner Schmitten and seconded by Commissioner Larson to accept the resignation of Administrative Assistant, Amanda Floren, with an effective date pending the transition to of duties once the County network is available and training is complete. Motion approved.
B. Motion by Commissioner Larson and seconded by Commissioner Schmitten to appoint Dwight Remick as Temporary Administrative Assistant effective July 1, 2026, or after his training is completed. Motion approved.
C. Motion by Commissioner Schmitten and seconded by Commissioner Larson to approve the hire of two temporary summer crews consisting of Garrett Higdon, Rebecca Bauman, Austin Sabedra, and Daniel Byrrnes. The motion approved.
D. Motion by Commissioner Schmitten and seconded by Commissioner Larson to approve the change in vendors for the purchase of two fire engines under the Rural Development Grant to Rosenbauer South Dakota, LLC under Sourcewell Contract #08-2025RSD in the amount of $1,298,164.00 after approval from the Rural Development at the Federal level. Motion approved.
E. Motion by Commissioner Larson and seconded by Commissioner Schmitten to purchase extrication equipment from MES Life Safety under Sourcewell Contract #020124-MES per quote # QT2031483 in the amount of $137,240.22. Motion approved.
F. Motion by Commissioner Schmitten and seconded by Commissioner Larson authorizing Chief Lee to proceed with the purchase of PPE turnout sets under the FEMA grant via a Sourcewell contract in an amount not to exceed $375,000. Motion approved.
G. Motion by Commissioner Larson and seconded by Commissioner Schmitten to upgrade the District's subscription with 'First Due' service program to include the full system at an approximate annual cost of $12,000. Motion approved.
H. Motion by Commissioner Schmitten and seconded by Commissioner Larson authorizing Chief Lee to negotiate the terms for the rental of office space, furniture and equipment from McDougall and Sons at an annual cost of $28,800 for a three-to-five-year period, with final review and approval to be made by Commissioner Guthrie. Motion approved.

FIRE STATIONS: NEEDS / PLANNING / REPAIR DISCUSSIONS

Commissioner Guthrie indicated that repairs for the Dryden Station have been delayed to rain.

Michelle included information regarding a grant application that has been submitted and the possible impact to the fire stations and possible repairs or modifications. The Wildland Fire Cache application has been submitted by both Representative Schrier and Senator Cantwell for the next funding cycle which should be favorable for our request.

The newsletter will be instrumental in keeping the public informed of discussions and planning about how the fire stations will need to be upgraded to be able to house the new equipment received via the grants as well as the local levy support.

The Commissioners requested Fire Chief Lee to contact the local surveyor to see what information might be available regarding when the last recorded survey work was completed on all the District sites.

CORRESPONDENCE

The annual Noxious Weed notice was received from the County, and areas will be sprayed per the contract in place.

The newsletter from the Valley High Homeowners Association was received and shared.

Retire / Rehire forms from DRS were received and signed by Commissioner Gutherie.

The annual report from the Commissioner Association was received.

Discussion was held regarding issues in connection with the overflow concerns of the Icicle Irrigation system.

OLD BUSINESS

Chief Lee gave an update on his research regarding the door replacement project for the Dryden Station to be able to accommodate the new fire engines received under the grants. The project will be divided int three phases; abatement of hazardous materials, remodeling construction, and the actual doors. The project will be based upon the installation of standard 12 x 12 doors. Chief Lee was authorized to continue working on compiling information and quotes to complete the work with a not to exceed limit of $200,000. Motion by Commissioner Schmitten and second by Commissioner Larson was made. Motion approved.

The cement block walls at the Dryden Station will need to be sealed before painting proceeds.

NEW BUSINESS

Chief Lee compiled a list of equipment requested from the EMS staff and is working on ordering the need materials and equipment. Current estimate of cost is approximately $6,700.

Additional AED’s for the new command vehicles and the Dryden Community room have been ordered at an approximate cost of $8,500.

River.com has provided funding of $23,000 to purchase new radios.

Dwight offered to conduct some research of how other Fire Districts in the area are structured to be able to respond to purchasing requirements and timelines to better meet the District's needs under the influx of grant funds, and the limitations faced because of the outage of the County network system. Items may include increasing the amount of the revolving fund and credit card limits.

FIRE CHIEF’S REPORT

Chief Lee met with the new President of the Valley High Homeowners Association. They are very interested in installing a new water storage tank and related equipment for fire protection.

Repairs to equipment and vehicles continue to be very time-consuming with finding replacement parts becoming more difficult to locate.

They have responded to 31 calls already this month.

There are two new recruits that Chief Lee has been in contact with and is hoping with their participation to be able to create a new 'Wildland Fire Division' if possible.

The Forest Service has continued the lease of the Dryden field, and it has already paid for the mowing and other maintenance for the year.

The equipment needed for the new command vehicles continues to be ordered and ready for installation as soon as they are delivered, which is anticipated to be the end of July.

NEXT MEETING

July 8, 2026 at the Monitor Fire Station

ADJOURNMENT

Motion by Commissioner Larson and seconded by Commissioner Schmitten. The meeting was adjourned by Commissioner Guthrie at 8:22 PM.

Respectfully Submitted by Dwight P. Remick, Administrative Assistant

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